



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
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April 4, 2023

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2023 AmeriCorps Volunteers in Service to America Grant**


The Corporation for National and Community Service has awarded the City of Detroit Civil Rights, Inclusion and Opportunity (CRIO) Department with the FY 2023 AmeriCorps Volunteers in Service to America (VISTA) Grant, valued at \$54,531.00. There is no match requirement for this noncash grant.

The objective of the grant is to provide up to three AmeriCorps VISTA members to be stationed within CRIO. The three AmeriCorps Vista members will be utilized to develop educational material, perform community outreach and increase the visibility and impact of CRIO's programs.

If approval is granted to accept and appropriate this noncash grant, the appropriation number is 21257.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

DocuSigned by:  
  
4D2BEEE23C8D489...

Terri Daniels  
Director of Grants, Office of Development and Grants

CC:  
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:  
  
565ACA3B30EA465...  
Office of Budget

DocuSigned by:  
  
B8CAE73E1C57487...  
Approved as to Form  
By the Law Department

## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Civil Rights, Inclusion and Opportunity (CRIO) Department is requesting authorization to accept a noncash grant, from the Corporation for National and Community Service, valued at \$54,531.00, to provide up to three AmeriCorps VISTA members to be stationed with CRIO; and

**WHEREAS**, the Law Department has approved the attached agreement as to form; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the Memorandum of Agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 21257, which will be a non-cash appropriation, in the amount of \$54,531.00, for the FY 2023 AmeriCorps Volunteers in Service to America Grant.



## **AmeriCorps VISTA Memorandum of Agreement**

Between

City of Detroit  
2 Woodward Ave  
Suite 1126  
Detroit, MI 48226-3445  
EIN: 386004606

and

AmeriCorps  
Michigan State Office  
Corp. for National and Community Service  
250 E Street SW  
Washington, DC 20525-3249

*Pursuant to Title I, Pub.L. 93-113, the Domestic Volunteer Service Act of 1973, as amended, 87 Stat. 394 hereinafter, "the Act"*

This Memorandum of Agreement, hereinafter referred to as "the Agreement", between the two parties: 1) Corporation for National and Community Service (an independent federal agency of the U.S. government whose operational name is "AmeriCorps"), hereinafter referred to as "AmeriCorps"; and 2) City of Detroit, hereinafter referred to as the "Sponsor", sets forth the parties' understanding concerning the establishment and operation of a local project under the AmeriCorps VISTA program, pursuant to Title I, Part A of the Domestic Volunteer Service Act, as amended, (42 U.S.C. §§ 4950 et seq.), hereinafter may be referred to as "the Act". The primary purpose of this agreement is for AmeriCorps to provide the Sponsor with up to three (3) AmeriCorps VISTA members to perform volunteer service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems as specified in the Project Application. The Project Application is incorporated in this Agreement by reference.

The Agreement provides for the assignment of up to three (3) AmeriCorps VISTA members(s) and up to zero (0) summer associates supported by AmeriCorps. The final number of AmeriCorps VISTA members and/or summer associates placed may be less than the number listed above due to considerations, such as those related to the management, resources, and budget of the AmeriCorps VISTA program.

This Agreement shall become effective on the date of 04/23/2023. The date of execution of this agreement is the date that the final signatory for either party signs and dates this Agreement. This Agreement is subject to performance of the terms as set forth in this Agreement and its Provisions. Activity on the project shall be deemed to have begun on 04/23/2023 and shall end thereafter on 05/04/2024, unless terminated sooner by either or both of the parties.

**Click below to view:**

**[General Provisions of the Standard MA](#)**

## OFFICIAL SIGNATURE SHEET

In witness whereof, the parties whose signatures appear below attest to having the authority to enter into this Agreement and agree that this Agreement will become effective on the aforementioned date.  
(The Sponsor and AmeriCorps staff must sign the Memorandum of Agreement even though single signatures only are required for grant agreements.)

### Sponsor

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Signed

by: Ms. Karen C. Brown

Title:

Date:

### AmeriCorps

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Signed

by: Michelle Teare

Title: Senior Portfolio Manager

Date:

City of Detroit III  
City of Detroit

Program Type: Standard

Application ID: 23VS254137

		Budget Dates:			
		Total Amt	CNCS Share	Grantee Share	Member Support
<b>Section I. Volunteer Support Expenses</b>					
A. Project Personnel Expenses					
VISTA Project Supervisor					
	0	0	0	0	
Total	\$0	\$0	\$0	\$0	\$0
B. Personnel Fringe Benefits					
FICA					
	0	0	0	0	0
Health Insurance					
	0	0	0	0	0
Retirement					
	0	0	0	0	0
Life Insurance					
	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0
C. Project Staff Travel					
Local Travel					
Long Distance Travel					
Total	\$0	\$0	\$0	\$0	\$0
D. Equipment					
E. Supplies					
F. Contractual Service					
Payroll					
	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0
I. Other Volunteer Support Costs					
Criminal History Checks					
	0	0	0	0	0
Communications					
	0	0	0	0	0
Printing					
	0	0	0	0	0
Logistics					
	0	0	0	0	0
Audit					
	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0
J. Indirect Costs					
<b>Section I. Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Section II. Volunteer Expenses</b>					
A. Personnel Expenses					
Living Allow ances					
Full Time (Federal)					
	54,531	0	0	54,531	
Full Time (non-Federal)					
Summer Associate (Federal)					
Summer Associate (non-Federal)					
Education and End of Service Aw ards					
Education Aw ard					
Education Aw ard - Summer Associate					
End of Service Stipend - Regular					
	0	0	0	0	0
End of Service Stipend - Leader					
	0	0	0	0	0
End of Service Stipend - Summer Associate					
	0	0	0	0	0
Total	\$54,531	\$0	\$0	\$54,531	
B. Fringe Benefits					
Health Insurance					
Health Insurance					
FICA					
FICA					
	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0
C. Travel					
G. Other Volunteer Expenses					
Federal COLA Increase					
	0	0	0	0	0
Non-Federal COLA/Costshare Increase					
	0	0	0	0	0

City of Detroit III

City of Detroit

Program Type: Standard

Section II. Volunteer Expenses

Fingerprinting Reimbursement Enter \$25 per full-time grant VISTA				
Pre-Service Orientation	0	0	0	0
Early/In-Service Training	0	0	0	0
Total	\$0	\$0	\$0	\$0
Section II. Subtotal	\$54,531	\$0	\$0	\$54,531
Budget Totals	\$54,531	\$0	\$0	\$54,531
Budget Total Percentage		0.00%	0.00%	
Required Match		0.00%		
# of years Receiving CNCS Funds		n/a		