



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

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April 6, 2023

RE: MEMORANDUM


Kristel Group Payments

Kristel Group, a Detroit Based Business, located at 11222 E State Fair, Detroit MI 48234, provided COVID Related Cleaning and Janitorial Services to the City of Detroit. COVID related cleaning included 24/7 service for the End of the Line, a service for DDOT to mitigate the risk of Covid for the bus drivers as well as passengers, as well as Terminal Cleaning for DDOT to mitigate the risk of Covid for its employees. The Citywide contract includes services for DDOT, DPHS and GSD, which manages services for the other City departments.

The two COVID contracts had proposed amendments that were voted down by City Council. However, there are outstanding invoices for services already performed: COVID cleaning had continued to avoid disruption of the service in high traffic areas during the uncertainty of the pandemic; the services were stopped when the amendments were not approved. For the citywide janitorial services, a time-only extension had been approved through October 31, 2022; however, some departments did not encumber funds for the services in the new fiscal year FY23, so the amount stated remaining on the contract in Oracle was not accurate.

<u>Contract Number</u>	<u>Description</u>	<u>Contract Expiration</u>	<u>Amount Owed</u>	<u>Department</u>	<u>Service Period</u>
6003480	Covid Cleaning – End of the Line	6/30/22	\$697,440.00	DDOT	July 1, 2022 thru October 31, 2022
6003479	Covid Cleaning - Terminal	6/30/22	\$59,440.00	DDOT	July 1, 2022 thru October 31, 2022
6000740	Citywide Janitorial Services	10/31/22	\$457,030.00*	DDOT - \$71, 530.00 DPHS - \$104,064.00 GSD - \$281,436.00	DDOT - July 1, 2021 thru October 31, 2022 DPHS – July 1, 2022 thru October 31, 2022 GSD – August 1, 2022 thru October 31, 2022.
		Total	\$1,213,910.00		

Respectfully Submitted,

DocuSigned by:

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Sandra Yu Stahl
Chief Procurement Officer
Creator: Alexandria Vaughn-Powe



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