



City of Detroit

COUNCILMAN SCOTT R. BENSON

MEMORANDUM

TO: David Whitaker, Director, LPD
FROM: Scott Benson, City Council District 3

CC: Hon. Fred Durhal, Chair, Budget, Finance, and Audit Standing Committee
Hon. Janice Winfrey, City Clerk
Malik Washington, Mayor's Liaison

VIA: Council President Mary Sheffield
DATE: 30 March 2023

RE: Resolution to Increase Pay Range for City Council Full-Time Employees to Align with Mayor's Office Executive Assistants

In an effort to promote fairness and equity within our city's government, I am requesting the preparation of a resolution regarding the adjustment of the pay range for City Council full-time employees, specifically Administrative Assistants 2-4, to align with the pay range for the Mayor's Office Executive Assistants 2-4. This action will help ensure that our dedicated City Council staff members are adequately compensated for their hard work and commitment to serving the people of Detroit. We will keep our Administrative Assistant 1 at its current level.

The adjustment of the pay range will not only demonstrate our appreciation for the valuable contributions made by the City Council employees but also improve employee satisfaction and retention. By aligning the pay range for City Council Executive Assistants 2-4 with the Mayor's Office pay range, we can promote a more cohesive and equitable work environment within our city's government.

Please prepare the resolution addressing this pay range adjustment and submit it for consideration by April 10, 2023. If you have any questions or need additional information, do not hesitate to contact my office at 313-224-1198.

SRB