



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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January 18, 2023

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2023 Project Healthy Community Grant

Project Healthy Community has awarded the City of Detroit General Services Department with the FY 2023 Project Healthy Community Grant for a total of \$15,000.00, to support Detroit Animal Care. There is no match requirement. The total project cost is \$15,000.00.

The objective of the grant is to improve public safety for residents and visitors by reducing the number of loose dogs within the city limits. The funding allotted to the department will be utilized to purchase replacement two-way radios and chargers to be used in the field, increasing the efficiency of Detroit Animal Care operations. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 21244.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
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Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Donald R Johnson
34F9071313554A4...

Office of Budget

DocuSigned by:
Cheryl Smith-Williams
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Agreement Approved as to Form
By the Law Department

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department is requesting authorization to accept a grant of reimbursement from Project Healthy Community, in the amount of \$15,000.00, to purchase replacement two-way radios and chargers to support Detroit Animal Care field operations; and

WHEREAS, the Law Department has approved the attached agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21244, in the amount of \$15,000.00, for the FY 2023 Project Healthy Community Grant to support Detroit Animal Care.



Detroit Community-Based Projects

Agreement

Congratulations!

Detroit Animal Care and Control has been recommended by Shri Thanedar, Ph.D, State Representative 3rd District for a subgrant of up to \$15,000 from the Michigan Economic Development Corporation (MEDC). The MEDC grant is managed by the grant awardee Project Healthy Community (PHC).

The subgrant is for beautification projects and community improvement programs in Detroit.

Please briefly describe how your association will use the grant funds (include the anticipated costs and start and completion date of the project).

Detroit Animal Control, a division of the General Services Department of the City of Detroit is focused on public safety for the residents and visitors to our city. To improve public safety and reduce the number of loose dogs within the city limits we employ two-way field radios that are used to communicate with fellow officers and with Police Precincts.

This tool allows us to be immediately informed by Detroit Police of any emergency situations dealing with animals. It also enables our officers to communicate on the fly while out in the field, to coordinate capture efforts and sweeps of areas where dogs have been seen running loose.

Our current set of radios are showing signs of wear and age. This grant would allow us to purchase some replacement radios and chargers to be used in the field during operations, increasing the efficiency of our operations.

Project end date March 31st 2023

Projected cost \$14,525.00

Detroit Animal Control is a division of the General Services Department authorized to administer and enforce the provisions of Chapter 6 of the 2019 Detroit City Code.

The mission of Detroit Animal Control is to promote and protect the health, safety and welfare of residents and visitors of the City of Detroit from animal bites, zoonotic disease, and traffic hazards and to encourage responsible pet ownership through education and enforcement.

The MEDC requires that proof of expended funds be reported on a quarterly basis by Project Healthy Community. **Consequently, in most cases the grant will be paid on a reimbursement basis after documentation of expended funds are received. However, exceptions can be requested for a lump sum payment if appropriate documentation is provided.**

An example of how to report project expenses is provided below:

Michigan Economic Development Corporation - Funds Expended						
Sub-grantee:	XYZ Community Garden		Prepared by:	H. Person	Date:	13-Sep-22
Date of Purchase	Payee Name and Item Description	Method of Payment	Amount Charged			
16-Jun-22	Lowe's - Soil, Fertilizer, Misc. Tools (Receipt Attached)	Credit Card Ending in 1234	\$843.83			
3-Jul-22	Lowe's - Soil, Pots, Misc. Supplies (Receipt Attached)	Check #111	\$659.57			
24-Jul-22	Lowe's - Misc. Supplies, Tools (Receipt Attached)	Cash	\$984.93			
		Total	\$2,488.33			
	Acknowledged and Accepted					
		By:				
			H. Person, Executive Director (or other Authorized Signer)			

All subgrant expenses seeking reimbursement must be accompanied by their corresponding receipt.

All subgrants must be used by March 31st, 2023. We hope that no funds will remain unspent; however, should there be unspent funds at the end of the grant term, they must be returned to PHC, who will return them to the state of Michigan.

By signing this Agreement, you are acknowledging that you have authority to represent the neighborhood association named in this Agreement and that you understand the terms and expectations of the Agreement.

Signed: _____

Dated: _____

Signed: Bernadette Doré
Bernadette Doré, JD, M.Ed, Executive Director

Dated: 12/22/2022

