



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

December 7, 2022

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2023 Fair Poll Worker Pay Grant**

New Venture Fund has awarded the City of Detroit Clerk's Office with the FY 2023 Fair Poll Worker Pay Grant for a total of \$300,000.00. There is no City match requirement. The total project cost is \$300,000.00.

The objective of the grant is to pay poll workers who work for City of Detroit General Elections. The funding allotted to the department will be utilized to recruit, retain, and pay fair wages to a qualified pool of up to 10,000 poll workers.

If approval is granted to accept and appropriate this funding, the appropriation number is 21230.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:

*Terri Daniels*

4D2BEEE23C8D489...

Terri Daniels

Director of Grants, Office of Development and Grants

CC:

Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

*Matt Spayth*

585AGA3D38EA465...

Office of Budget

DocuSigned by:

*Pamela Parrish*

70C9D4CF3DFD453...

Agreement Approved as to Form  
By the Law Department

## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Clerk's Office is requesting authorization to accept a grant from New Venture Fund, in the amount of \$300,000.00, to recruit, retain, and pay fair wages to a qualified pool of up to 10,000 poll workers; and

**WHEREAS**, the Law Department has approved the attached agreement as to form; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 21230, in the amount of \$300,000.00, for the FY 2023 Fair Poll Worker Pay Grant.



December 7, 2022

City of Detroit  
Office of the City Clerk  
2 Woodward Avenue, Suite #200  
Detroit, Michigan 48226  
Attn: Janice Winfrey

To whom it may concern:

I am pleased to inform you that the New Venture Fund ("NVF"), via its Center for Secure and Modern Elections project ("CSME") has decided to award a grant to the City of Detroit (the "City").

The following is a description of that grant:

- Amount:** Three Hundred Thousand and Zero/100 Dollars (\$300,000.00)
- Purpose:** To recruit, retain, and pay fair wage to a qualified pool of up to 10,000 poll workers in the largest municipality in the State of Michigan.
- Term:** November 1, 2022 – February 28, 2023

We ask that the City sign this letter promising to use the grant funds in compliance with the letter's terms and other applicable laws. Specifically, by signing this letter below, you agree to the following:

1. The city of Detroit is a "local government unit" or "political subdivision" in the meaning of 26 USC 170(c)(1).
2. The grant funds shall be used only for the public purpose described above, and for no other purpose without the prior written consent of NVF.
3. The City shall not use any part of this grant to provide a grant to another organization without the prior written consent of NVF.
4. The City shall not use any funds from this Grant for lobbying activities, as described in Section 501(c)(3) of the IRS Code nor to intervene in any election, to support or oppose any political party or candidate for public office.
5. The City shall produce a written report documenting how this grant has been expended in support of the activities described in the City grant proposal attached hereto as EXHIBIT A to this letter (the "Report").

6. The City shall deliver the Report to NVF by March 31, 2023 via email or in any other format previously approved by NVF.
7. All notices and communications between the City and NVF regarding this grant will be sent using the following notice and contact information and/or any other contact or method agreed to by both the City and NVF:

**If to NVF:**

info@newventurefund.org

**If to the City:**

Caven West      [westc@detroitmi.gov](mailto:westc@detroitmi.gov)

Bashar Dimitry      [dimitryb@detroitmi.gov](mailto:dimitryb@detroitmi.gov)

Your acceptance of these agreements must be indicated below. Please ensure that an authorized representative of the City signs the letter below and returns the signed copy to us at your earliest convenience.

On behalf of New Venture Fund and CSME, I extend my best wishes to you and your work.

Sincerely,

**Lee Bodner**  
**President**  
**New Venture Fund**

The City of Detroit hereby acknowledges and agrees to the terms outlined above.

**CITY OF DETROIT,**  
a Michigan municipal corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

**ATTACHMENT A**  
***City Grant Proposal***