



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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October 19, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the Expanding the Public Health Workforce Grant

The Michigan Developmental Disabilities Council has awarded the City of Detroit Health Department with the Expanding the Public Health Workforce Grant for a total of \$47,660.00. There is no match requirement. The total project cost is \$47,660.00.

The objective of the grant is to provide policy guidance to the Department and to coordinate health and wellness education that is accessible for people with disabilities. The funding allotted to the department will be utilized to hire a Disability Specialist.

If approval is granted to accept and appropriate this funding, the appropriation number is 21221.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

DocuSigned by:
Matthew Spayth
565ACA3D30EA465...

Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept a grant of reimbursement from the Michigan Developmental Disabilities Council, in the amount of \$47,660.00, to provide policy guidance to the Department and to coordinate health and wellness education that is accessible for people with disabilities; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21221, in the amount of \$47,660.00, for the Expanding the Public Health Workforce Grant.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN
DEVELOPMENTAL DISABILITIES COUNCIL
LANSING

JEREMY MURPHY
CHAIRPERSON
VENDELLA M. COLLINS
EXECUTIVE DIRECTOR

August 29, 2022

Denise Fair Rizzo
Detroit Health Department
100 Mack Avenue
Detroit, MI 48201

Dear Ms. Rizzo:

This letter confirms that the Michigan Developmental Disabilities Council has awarded a grant to the Detroit Health Department for its proposal in response to our Request for Proposals for *Expanding the Public Health Workforce*.

The award is contingent on your meeting the conditions outlined on the next page and the assurances on page 3. Please contact me as soon as possible if you think you will be unable to meet any of the conditions given.

The grant amount will be \$47,660 in federal funds allocated by the United States Department of Health and Human Services, Administration on Community Living with partnership support from the Centers for Disease Control for the period October 1, 2022, through September 30, 2023.

If you have any questions about the award, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Tedra Jackson".

Tedra L. Jackson, Grants Manager

Grant Award for: Expanding the Public Health Workforce
To: Detroit Health Department

Contingencies:

This grant award is contingent on the applicant's agreement to submit to the Grants Manager, by Friday, September 9, 2022, all the following:

Conditions

- A. By October 15, 2022, establish a project advisory committee to inform the implementation project activities at every stage (planning, implementation, evaluation) of project activities. The advisory committee ratio must be 2/3 people with intellectual and/or developmental disabilities to 1/3 professionals.
- B. Project will engage and partner with other health department programs or initiatives targeting people with disabilities, including but not limited to Children's Special Health Care Services.
- C. The project must prioritize direct engagement of people with developmental disabilities, not organizations that serve people with developmental disabilities. Provide a detailed plan outlining how the project will engage with people in the field that work directly with people with developmental disabilities.
- D. Provide a detailed plan outlining how the position will be sustained beyond the grant cycle.
- E. For each organization listed in question 19, submit a letter of support (on organization letterhead) that includes the role of the partnering organization in the implementation of project activities. A letter of support is also required from organizations referenced in question 19 as "and more".
- F. The plans for assuring cultural competence (20) and providing accommodations (21) need to be more comprehensive and focus on the inclusion of persons with intellectual disabilities and developmental disabilities. *Provide a detailed plan outlining how the staff will assure cultural competence and describe how people with intellectual disabilities and developmental disabilities will be supported to participate.*
- G. Data, training, and curriculums are available from trusted sources regarding health care providers and people with disabilities. The Michigan Developmental Disabilities Institute (MI-DDI) is one of them. For information on existing sources of training and curriculum, project staff must connect with staff from the MI-LEND program at MI-DDI to learn about what is available. DHD is not approved to develop materials on this topic without approval and consultation with the Grants Manager.

Grant Award for: Expanding the Public Health Workforce
To: Detroit Health Department

This grant award is contingent upon approved submission of the items above and written assurance of the following:

- 1) All project staff and partner organizations participating in project activities will attend virtual disability training developed by Michigan Vaccine Partners (MVP). Training certificates must be submitted to project staff.
- 2) All materials developed collaboratively with the project advisory committee and approved by the committee prior to dissemination.
- 3) Any COVID-19 vaccine clinics held must be implemented using ["Guidelines & Best Practices for Accessibility at Michigan Vaccination Sites"](#).
- 4) Distribute existing easy read/plain language/disability specific/translated COVID-19 materials unless pre-approval is obtained.
- 5) Project activities will not supplant existing funds. This means federal funds must be used to supplement existing state or local funds for program activities and may not replace state or local funds that have been appropriated or allocated for the same purpose.
- 6) Adhere to the requirements listed in the 2022 Notice of Funds Available.