



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

October 7, 2022

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to accept a donation of a Basketball Court for Conant Minnesota Park**

Project Backboard has awarded a donation of a basketball court to the City of Detroit General Services Department, valued at \$80,000.00, for Conant Minnesota Park. There is no match requirement for this donation. The total project cost is \$80,000.00.

The objective of the donation to the department is to remove the existing deteriorating basketball court and replace it with a new court at Conant Minnesota Park. Project Backboard will remove and replace the degraded asphalt and apply sports resurfacing and color coating the new court surface.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,  
DocuSigned by:  
*Terri Daniels*  
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Terri Daniels  
Director of Grants, Office of Development and Grants

DocuSigned by:  
*Donald R Johnson*  
34F9071313554A4...

Office of Budget

CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the General Services Department has been awarded a donation of a basketball court, from Project Backboard, valued at \$80,000.00, for Conant Minnesota Park; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED**, that the General Services Department is hereby authorized to accept a donation of a basketball court for Conant Minnesota Park.



GENERAL SERVICES DEPARTMENT  
**Parks & Recreation  
Division**

## Donation Authorization Form Applicant Section

AIM Code CONANT-MINNESOT

DPRD Prop # 403

Request tracking # DAF0922-0003

### FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

### REQUESTOR INFORMATION

<i>Organization Name:</i> Project Backboard	Contact Name: Daniel Peterson
<i>Address:</i> 53 Christamon South, Irvine, CA 92620	Phone: 512 492 2062
<i>Email:</i> dpeterson@projectbackboard.org	<i>Website:</i> www.projectbackboard.org
<i>Preferred contact method:</i> Email	<i>Organization type:</i> 501(c)(3)

### DONATION INFORMATION

<i>Park/Rec Facility Name:</i> Conant Minnesota	<i>Address:</i> 17800 Conant St, Detroit, MI 48212
<i>Specific location at the property (if needed for clarity):</i> Basketball Court	
<i>Estimated value (including all costs incurred):</i> \$ 80,000	
<i>How is this project funded?</i> Non-profit Donation	
<p><i>Improvement Type:</i></p> <p><b>Please note all Improvements require supporting documentation, see below list with links to the materials.</b></p> <p><input type="checkbox"/> Physical Improvement (Select all that apply.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Structure/Facility (may require BSEED permits) <a href="#">BSEED Permits Link</a></p> <p style="padding-left: 20px;"><input type="checkbox"/> Signage (may require BSEED permit) <a href="#">BSEED Permits Link</a></p> <p style="padding-left: 20px;"><input type="checkbox"/> Artwork</p> <p style="padding-left: 20px;"><input checked="" type="checkbox"/> Other</p> <p><input checked="" type="checkbox"/> Maintenance Improvement</p>	
<p><b>Will this project host an event of more than 25 or more people in the proposed park?</b></p> <p><input type="checkbox"/> Yes (requires Events Permit) <a href="#">Events Permit Link</a></p> <p><input checked="" type="checkbox"/> No</p>	

### PROJECT SUMMARY

Please include a brief narrative of the donation.

Project Backboard is a 501(c)(3) organization, founded in 2015, whose mission is to renovate public basketball courts and install large scale works of site specific art on the surface in order to strengthen communities, improve park safety, encourage multi-generational play. Project Backboard will remove and replace the degraded asphalt and apply sports resurfacing and color coating the new surface.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

**PROJECT DOCUMENTS/SITE PLAN(S)**

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



**RESPONSIBILITIES**

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design?  CITY  APPLICANT  OTHER  N/A

Explanation:  
Court design attached,

Who is responsible for Construction (labor/material/permits/insurance)?  CITY  APPLICANT  OTHER  N/A

Explanation:  
Applicant can submit permits and insurance documents as required by the city.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:  
Project will have two phases. The first phase will include the removal and replacement of new asphalt and will take one week. Phase 1 can begin within 90 days of the application approval. New asphalt must cure for at least 6 weeks, if not longer, before Phase 2 can begin. The second phase will involve sports specific color coating and will take place in Spring 2023 (the average daily low temperature is above 55 degrees).

Who is responsible for Cleanup, and Restoration if required?  CITY  APPLICANT  OTHER  N/A

Explanation:  
Materials used will be the same as any sports surface in the parks department portfolio and will require no ongoing or special maintenance.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

CITY  APPLICANT  OTHER  N/A

Explanation:  
Materials used will be the same as any sports surface in the parks department portfolio and will require no ongoing or special maintenance.

**\*AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT  
**Parks & Recreation  
Division**

## Donation Authorization Form City Section

**This section of the form is for internal City use only.**

It is used to review and analyze proposals pending a recommendation to proceed.

**Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**

Any previous experience with this applicant?

Describe: Yes. Applicant has a standing rapport with the City.

Park Partnership / Community Group Affiliation?  YES  NO

Describe: Minnesota Street Reunion

Does this project require a maintenance agreement or MOU?  YES  NO

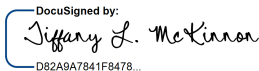
Conditional input:  Facilities  Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided?  YES  NO  N/A

Other comments:

Project will remove and resurface basketball court.

**Administrator Name:** Tiffany L. McKinnon

**Signature:** 

**Date:** 9/20/2022



**Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**

**Donation Decision:** Approved

Asset Value: 80000

Asset Life Cycle: 15 years

Conditions of Approval:

N/A

**Landscape Architect Name:** Arianna zannetti

**Signature:** 

**Date:** 9/20/2022


***PDU Input*** (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

**Donation Decision:** Approved

Conditions of Approval:

**PDU Name:** David Sumners

**Signature:**

DocuSigned by:  
  
370CF3CBB6DE4E8

**Date:** 9/21/2022


***Grounds Input*** (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

**Donation Decision:** Approved

Conditions of Approval:

**Grounds Name:** Rosemary Edwards

**Signature:**

DocuSigned by:  
  
632D351DF88D441

**Date:** 9/22/2022

***Facilities Input*** (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

**Donation Decision:**

Conditions of Approval:

**Facilities Name:**

**Signature:**

**Date:**

**Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**

**Donation Decision:**

Conditions of Approval:

**Recreation Name:**

**Signature:**

**Date:**

**APPLICANT CERTIFICATION**

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department’s Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

**Project Conditions required for approval:**


**Donor to continue project coordination with Landscape Architect.**

**Landscape Architect - Arianna Zannetti (zannettia@detroitmi.gov)**

Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

Project Condition Terms Denied by Applicant

Project Approved Conditions Accepted by Applicant

**Signature:**  156AAC7792849F

**Print Name:** Daniel Peterson

**On behalf of Organization:** Project Backboard

**Date:** 9/22/2022

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**DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**

Completed by the City of Detroit.

**Donation Decision:** Approved

Conditions of Approval:

**Director Name:** Crystal Perkins

**Signature:**

DocuSigned by:

*Crystal Perkins*

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**Date:** 9/26/2022



GIFT LETTER OF REQUEST  
(Attachment to the Asset Improvement Request)

September 16, 2022

Brad Dick, Group Executive  
Detroit Parks and Recreation Division  
115 Erskine St.  
Detroit, MI 48201

Dear Brad:

On behalf of the 501(c)(3) non-profit, Project Backboard, a, I am writing to offer our full assistance in removing existing asphalt, installing new asphalt, resurfacing, and color coating the basketball courts at Conant-Minnesota Park. The costs, approximately \$80,000 are being borne by the group mentioned above.

The park will be renovated and resurfaced with the same materials already used within the park system and will require no additional, or site specific maintenance. That said, however, we will maintain close contact with local partners to ensure that if special or unusual maintenance is needed we can provide the necessary assistance in a timely manner.

Thank you for your time and consideration.

Sincerely,

Daniel Peterson  
Director, Project Backboard  
[www.projectbackboard.org](http://www.projectbackboard.org)  
512.492.2062

