



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

October 20, 2021

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Harvard Business School for the FY 2023 Harvard Business School Leadership Fellows Program

The Mayor's Office is hereby requesting authorization from Detroit City Council to submit a grant application to the Harvard Business School for the FY 2023 Harvard Business School Leadership Fellows Program. The amount being sought is \$60,000.00. The grantor share is \$60,000.00 of the approved amount and there is a required cash match of \$106,800.00. The total project cost is \$166,800.00.

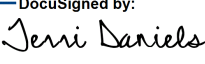
The FY 2023 Harvard Business School Leadership Fellows Program will enable the department to:

- Attract and retain talent to the City of Detroit and leverage the experience, energy and analytical skills of a Harvard Business School Master in Business Administration student

If the application is approved, a cash match will be provided from appropriation 29350.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:

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Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

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Office of Budget



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Mayor's Office has requested authorization from City Council to submit a grant application to the Harvard Business School, for the FY 2023 Harvard Business School Leadership Fellows Program, in the amount of \$60,000.00, to attract and retain talent to the City of Detroit; and

WHEREAS, the Mayor's Office has \$106,800.00 available in its Departmental allocation in appropriation 29350, for the City match requirement for the FY 2023 Harvard Business School Leadership Fellows Program; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE BE IT RESOLVED, the Mayor's Office is hereby authorized to submit a grant application to the Harvard Business School for the FY 2023 Harvard Business School Leadership Fellows Program.



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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

City Department	Mayor's Office
Date	10/17/22
Department Contact Name	Hakim Berry
Department Contact Phone	3132242381
Department Contact Email	berryh@detroitmi.gov
Grant Opportunity Title	Harvard Business School Leadership Fellows Program 23-24
Grant Opportunity Funding Agency	Harvard Business School
Web Link to Opportunity Information	https://www.hbs.edu/socialenterprise/mba-experience/careers/Pages/leadership-fellows.aspx
Award Amount (that Department will apply for)	\$60,000
Application Due Date	10/3/22
Anticipated Proposed Budget Amount	\$166,800
City Match Contribution Amount	\$106,800 to cover 50% salary and full benefits for a \$120K salary.
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	1000-29350-350800-601100
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	HBS funds 50% of the salary, the City provides the other 50% and full benefits est. at 39%.
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To attract and retain talent and leverage the experience and skills of one HBS MBA for one year.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Access (meaningful engagement with senior leaders), Impact (influence projects of key strategic importance) and Leadership (management and leadership development).

Hakim Berry

Director's Name (Please Print)

DocuSigned by:

LaShanda Davis

Director's Signature

10/20/2022

Date