



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

May 25, 2022

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2022 Animal Welfare Fund – Spay and Neuter Grant**

The Michigan Department of Agriculture and Rural Development has awarded the City of Detroit Health Department with the FY 2022 Animal Welfare Fund – Spay and Neuter Grant for a total of \$10,000.00. There is no match requirement. The total project cost is \$10,000.00. The grant period is February 1, 2022 through September 1, 2022

The objective of the grant is to reduce the number of uncared for animals to ensure public health and safety. The funding allotted to the department will be utilized to cover spay/neuter surgeries, microchips, and various vaccines. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 21134.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:  
*Terri Daniels*  
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Terri Daniels  
Director of Grants, Office of Development and Grants  
CC:  
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:  
*Steven Watson*  
42C91AA10FE82AD...

DocuSigned by:  
*Pamela Parrish*  
70C0D4CF3DFD453...

Office of Budget  
Agreement Approved as to Form  
By the Law Department



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Health Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Agriculture and Rural Development, in the amount of \$10,000.00, to reduce the number of uncared for animals to ensure public health and safety; and

**WHEREAS**, the Law Department has approved the attached agreement as to form; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 21134, in the amount of \$10,000.00, for the FY 2022 Animal Welfare Fund – Spay and Neuter Grant.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
AND RURAL DEVELOPMENT

GARY MCDOWELL  
DIRECTOR

May 18, 2022

Mark Kumpf  
Detroit Animal Care and Control  
2 Woodward Ave  
Detroit, MI 48226

Sent Via Email: [kumpfm@detroitmi.gov](mailto:kumpfm@detroitmi.gov)

Dear Mr. Kumpf,

Thank you for applying for a 2022 Animal Welfare Fund Grant. The grant program is administered by the Michigan Department of Agriculture and Rural Development (MDARD). We received over 28 applications requesting more than \$274,000.

Your grant application has been reviewed, and we are pleased to inform you that you have been selected to receive a grant in the amount of \$10,000 for your spay and neuter proposal.

Despite this year's processing delay, we will be reimbursing your eligible expenses for the February 1 to September 1, 2022 grant period. Funds will be distributed to grantees in the form of reimbursements after receipts and other forms of proper documentation have been submitted.

This year we are moving to a web-based process that will provide for all parties to electronically sign the 2022 grant agreement. Instructions on how to do that will be sent to you separately.

If you have any questions, please contact Kate Turner at 517-284-5684 or via email at [animalshelters@michigan.gov](mailto:animalshelters@michigan.gov).

Respectfully,

A handwritten signature in black ink that reads "Nora E. Wineland".

Nora E. Wineland, DVM, MS, DACVPM  
State Veterinarian and Division Director  
Animal Industry Division

NEW/kt

**GG 22\*2400**

**Grant Agreement**  
**Regarding the**  
**Animal Welfare Fund**

**Between the**  
**Michigan Department of Agriculture and Rural Development**  
**and**  
**Detroit Animal Care and Control**

## Michigan Department of Agriculture and Rural Development Animal Welfare Fund

By authority granted under Act No. 87 of the Public Acts of 2021, the Michigan Department of Agriculture and Rural Development, (hereinafter the "Grantor") hereby agrees to provide the «Grantee» (hereinafter, the "Grantee") with grant assistance subject to the terms and conditions, and limitations as set forth herein.

The maximum amount of grant assistance hereby offered is \$10,000.00  
The grant shall be effective from February 1, 2022 – September 1, 2022.

If the project is not completed in the initial period, a grant extension may be considered by the Grantor. Approval of an extension is not guaranteed and is dependent on the Grantee's compliance with the enclosed Terms and Conditions.

If the Grantee requires an extension, the Grantee must contact the Grant Administrator with an extension request in writing as soon as it is evident an extension is needed and no later than September 1, 2022. By September 15, 2022, any Grantee with an approved extension shall submit an estimated billing for expenditures incurred and not reimbursed for in the fiscal year ending September 30, 2022.

Funds will be made available for this program in accordance with the attached Terms and Conditions.

This grant is valid contingent upon the availability of funds. If the Grantor's funds are reduced by the Legislature as part of a budget reduction or reduced for any other reason, this grant may be reduced or canceled.

This grant does not commit the State of Michigan or the Department of Agriculture and Rural Development to approve requests for additional funds not contained in this grant.

Grantee accepts the grant and agrees that the funds made available through the grant will be used only as set forth herein.

Dated: 2022-05-23 11:13:21 UTC

E-SIGNED by Mark Kumpf  
on 2022-05-23 11:13:21 EDT

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Mark Kumpf

Dated: 2022-05-25 12:49:33 UTC

E-SIGNED by Nora Wineland  
on 2022-05-25 12:49:33 EDT

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Nora E. Wineland, DVM, MS, DACVPM  
State Veterinarian and Division Director  
Animal Industry Division

## Michigan Department of Agriculture and Rural Development Grant Agreement

**TITLE:**

Animal Welfare Fund

**GRANTEE INFORMATION:**

Registration #: 30523  
Mark Kumpf  
Detroit Animal Care and Control  
2 Woodward Ave  
Detroit, MI 48226  
Phone: 313-418-8583  
E-mail: kumpfm@detroitmi.gov

**SIGMA VENDOR INFORMATION:**

Vendor #: CV0126677  
Christina McLellan  
City of Detroit  
2 Woodward Ave  
Suite 1200  
Detroit, MI 48226  
Phone: 313-224-1717  
E-mail: mclellanc@detroitmi.gov

**GRANT ADMINISTRATOR:**

Kate Turner  
Michigan Department of Agriculture  
and Rural Development  
Animal Industry Division  
P.O. Box 30017  
Lansing, Michigan 48909  
Phone: 517-248-5684  
E-Mail: animalshelters@michigan.gov

**TOTAL AUTHORIZED BUDGET:**

\$10,000.00

**GRANT NUMBER:**

22\*2400

**ACCOUNTING TEMPLATE:**

791AID4ANWLFGRNT

## **I. GENERAL TERMS AND CONDITIONS**

### **A. Record Retention**

Grantee shall retain all financial reports, supporting documents and statistical records for a period of three years after the close of the grant. Grantee shall also require all subcontractors retained for the performance of this grant to retain all financial reports, supporting documents and statistical records for a period of three years after the close of the grant. The retention period starts from the date of receipt of the Final Report by the Grant Administrator. Examples of documents to be retained might include but are not limited to: original and/or electronic invoices, billings, packing slips, reports, checking account statements, accounts payable records, contracts and sub-contracts.

### **B. Procurement**

The Grantee agrees that all procurement transactions involving the use of funds from this grant shall be conducted in a manner that provides maximum open and free competition.

### **C. Grant Changes**

The Grantee must obtain prior written approval for program changes from the Grant Administrator. Grant changes include:

- a. Changes in substance in the program activities.
- b. Additions or deletions in the project work plan or location.
- c. Any single or cumulative change in the budget of 20% or more of the grant amount.

### **D. Regulation Compliance**

The Grantee and Grantee's contractors and subcontractors are responsible for compliance with all federal and state laws and municipal ordinances and regulations that in any manner affect the work or performance of this grant and shall at all times carefully observe and comply with all rules, ordinances and regulations.

### **E. Non-Discrimination Clause**

In the performance of this grant, the Grantee agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position. The Grantee further agrees that every subcontract entered into for the performance of this Grant Agreement will contain a provision requiring non-discrimination in employment, as herein

specified, that is binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101, et seq. Any breach of this covenant may be regarded as default under Section J and grounds for cancelling the Grant Agreement.

**F. Unfair Labor Practices**

Pursuant to Act No. 278 of the Public Acts of 1980, as amended, MCL 423.321 et seq., the State of Michigan (the State) shall not award a contract or subcontract to an employer whose name appears in the current register of employers failing to correct an unfair labor practice compiled pursuant to MCL 423.322.

Grantee shall not enter into a contract for the performance of this grant with a subcontractor, manufacturer, or supplier whose name appears in this register. Pursuant to MCL 423.324, the Grantor may void this Agreement if, subsequent to entering this Agreement, the name of the Grantor or the name of any of Grantor's subcontractors, manufacturers or suppliers appears in the register.

**G. Liability Insurance**

The Grantee shall provide and maintain insurance in an amount sufficient to protect from claims that may arise out of or result from the Grantee's operations under this grant, or for anyone whose acts they are legally liable.

**H. Indemnification**

The Grantee shall provide and maintain insurance in an amount sufficient to protect from claims that may arise out of or result from the Grantee's operations under this grant, or for anyone whose acts they are legally liable.

**I. Conflict of Interest**

No member of the legislative, judicial, or executive branch of state or federal governments or any local unit of government official shall personally benefit from this Grant Agreement. No member of the Grantee's Board of Directors, its employees, partner agencies or their families shall have any personal benefit from this Grant Agreement.

**J. Cancellation**

This Grant Agreement may be canceled by 30 day written notice by either party. If canceled, Grantee must provide a Final Report and invoice within 30 days of cancellation.

Cancellation or reduction of the grant by the Grantor may be for default by the Grantee, lack of further need for the service at the location named in the contract, or conviction of criminal offense(s) as set forth below. Default is defined as the failure of the Grantee to fulfill the obligations of the Grant Agreement. In case of default by the Grantee, the Grantor may cancel the Grant Agreement immediately and all unused grant funds must be returned by the Grantee immediately. All disallowed costs and overpayments shall also be returned by the Grantee within 30 days of cancellation.

In the event the Grantor no longer needs the service specified in the grant due to department changes, changes in laws, rules or regulations, relocation of offices, or no longer has appropriations to fund the grant, the Grantor may cancel or reduce the grant by giving the Grantee written notice of such cancellation or reduction 30 days prior to the date of cancellation or reduction. All costs incurred by the Grantee between the grant cancellation or reduction notice and the cancellation or reduction date, with the exception of previously budgeted personnel costs and non-cancelable obligations, must be approved by the Grant Administrator prior to their incurrence. No costs shall be allowed after the grant has been cancelled.

The Grantor may immediately cancel the grant without further liability to the State, its departments, agencies and employees if the Grantee, an officer of the Grantee, or an owner of the Grantee is convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract; or convicted of a criminal offense including but not limited to any of the following: embezzlement; theft; forgery; bribery; falsification or destruction of records; receiving stolen property; attempting to influence a public employee to breach the ethical conduct standards for State employees; violation of a state or federal antitrust statute; or any other criminal offense which in the sole discretion of the Grantor, reflects on the Grantee's business integrity.

**K. Electronic Funds Transfer**

In accordance with Act No. 207 of the Public Acts of 2004, payments under this Grant Agreement must be processed by electronic funds transfer (EFT). Grantees are required to register to receive payments by EFT at the SIGMA website <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService> .

**L. Freedom of Information**

This is a grant from public funds and records associated with it are subject to disclosure under Michigan's Freedom of Information Act.

## II. SPECIAL TERMS AND CONDITIONS

### A. Statement of Purpose

The goal of this program is to support projects that increase the number of shelter dogs and cats that are sterilized and adopted in Michigan. Projects could also enhance knowledge and skills of animal control officers and animal shelter personnel involved with enforcement of animal related laws in Michigan as well as projects that serve to educate the public in proper animal care per anticruelty laws and the value of spay neuter. Projects could also support and enhance programs that provide for the care and protection of animals, especially those housed for animal neglect or cruelty.

### B. Statement of Work

To increase the number of shelter dogs and cats that are sterilized and adopted including the purchase of sterilization equipment and supplies.

### C. Budget

This is a cost reimbursement or deliverable-based grant funded by state or restricted revenue. Reimbursement funding for this project is approved by the Grantor up to and including the following allowance:

Animal	Quantity	Cost	Total
Canine Spay/Neuter	80	\$80.00	\$ 6,400.00
Feline Spay/Neuter	180	\$10- 25.00	\$3,600.00
Total			\$10,000.00

### D. Payment Schedule

Payments will not be made until the Reimbursement Request have been received and approved by the Grant Administrator as required in Section II-F below. Grantee's Reimbursement Request must include a reconciliation of actual expenses incurred during the reporting period for reimbursement.

### E. Audit

The project will be subject to audit by the State who may review the adequacy of the financial management/reporting system during or at any time subsequent to the award.

**F. Reporting**

Final Reimbursement Request: Due no later than September 15, 2022.

Grantee must complete the provided Reimbursement Request as provided by the Grantor for payment. If the provided Reimbursement Request is not used, payment may be delayed or denied.