Petition #: 1016  Event Name: Mexican Independence Day Celebration
Event Date: September 14, 2019
Street Closure: None
Organization Name: Consulate of Mexico in Detroit
Street Address: 1403 East 12 Mile Road Madison Heights, MI 48071

Receipt date of the COMPLETED Special Events Application: 
Date of City Clerk's Departmental Reference Communication: 
Due date for City Departments reports: 
Due date for the Coordinators Report to City Clerk: 

Event Elements (check all that apply):
- [ ] Walkathon
- [ ] Carnival/Circus
- [ ] Concert/Performance
- [ ] Run/Marathon
- [ ] Bike Race
- [ ] Religious Ceremony
- [ ] Political Ceremony
- [ ] Festival
- [ ] Filming
- [ ] Parade
- [ ] Sports/Recreation
- [ ] Rally/Demonstration
- [ ] Fireworks
- [ ] Convention/Conference
- [ ] Other: 
- [ ] 24-Hour Liquor License

Petition Communications (include date/time)
Celebration of the Independence of Mexico located at Most Holy Redeemer Church & the adjacent parking lot from 5:00pm - 10:00pm.

** ALL permits and license requirements must be fulfilled for an approval status **

<table>
<thead>
<tr>
<th>Date</th>
<th>Department</th>
<th>N/A</th>
<th>APPROVED</th>
<th>DENIED</th>
<th>Additional Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DPD</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>4th Precinct will Provide Special Attention; Contracted with Securitas to Provide Security Services</td>
</tr>
<tr>
<td></td>
<td>DFD/EMS</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>No Permits Required</td>
</tr>
<tr>
<td></td>
<td>DPW</td>
<td>[✓]</td>
<td></td>
<td></td>
<td>No Jurisdiction</td>
</tr>
<tr>
<td></td>
<td>Health Dept.</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>Temporary Food License Required</td>
</tr>
<tr>
<td>Date</td>
<td>Department</td>
<td>N/A</td>
<td>APPROVED</td>
<td>DENIED</td>
<td>Additional Comments</td>
</tr>
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</tr>
<tr>
<td></td>
<td>TED</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>No Barricades Required</td>
</tr>
<tr>
<td></td>
<td>Recreation</td>
<td>[✓]</td>
<td></td>
<td></td>
<td>No Jurisdiction</td>
</tr>
<tr>
<td></td>
<td>Bldg &amp; Safety</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>No Permits Required</td>
</tr>
<tr>
<td></td>
<td>Bus. License</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>Vendors Licenses Required</td>
</tr>
<tr>
<td></td>
<td>Mayor's Office</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.</td>
</tr>
<tr>
<td></td>
<td>Municipal Parking</td>
<td>[✓]</td>
<td></td>
<td></td>
<td>No Jurisdiction</td>
</tr>
<tr>
<td></td>
<td>DDOT</td>
<td></td>
<td>[✓]</td>
<td></td>
<td>No Impact on Buses</td>
</tr>
</tbody>
</table>

**MAYOR'S OFFICE**

Signature: [Signature]

Date: 8-28-19
DEPARTMENTAL REFERENCE COMMUNICATION

Monday, August 5, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT RECREATION DEPARTMENT

1016 Consulate of Mexico in Detroit, request to hold "Mexica Independence Day Celebration" at Most Holy Redeemer Church on September 14, 2019 from 5:30 PM to 9:00 PM with set up and tear down to be completed on the event date, 9-14-19.
City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Mexican Independence Day Celebration
Event Location: Most Holy Redeemer Church (1721 Junction Ave, Detroit, MI 48209)
Is this going to be an annual event? Yes  □ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Consulate of Mexico in Detroit
Organization Mailing Address: 1403 East 12 Mile Road, Madison Heights, MI 48071
Business Phone: (248) 336-0320  Business Website: https://consulmex.sre.gob.mx/detroit/index.php

Applicant Name: Fernando Gonzalez Salise
Business Phone: (248) 336-0320  Cell Phone: 248 632 7476  Email: comunidadesdet@sre.gob.mx

Event On-Site Contact Person:
Name: Jesus Gutierrez
Business Phone: (248) 336-0320  Cell Phone: 248 632 7476  Email: comunidadesdet@sre.gob.mx

Event Elements (check all that apply)

<table>
<thead>
<tr>
<th></th>
<th>Walkathon</th>
<th></th>
<th>Carnival/Circus</th>
<th></th>
<th>Concert/Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Run/Marathon</td>
<td></td>
<td>Bike Race</td>
<td></td>
<td>Religious Ceremony</td>
</tr>
<tr>
<td></td>
<td>Political Event</td>
<td></td>
<td>Festival</td>
<td></td>
<td>Filming</td>
</tr>
<tr>
<td></td>
<td>Parade</td>
<td></td>
<td>Sports/Recreation</td>
<td></td>
<td>Rally/Demonstration</td>
</tr>
<tr>
<td></td>
<td>Convention/Conference</td>
<td></td>
<td>Fireworks</td>
<td></td>
<td>Other: __________________________</td>
</tr>
</tbody>
</table>

Projected Number of Attendees: 1500

Please provide a brief description of your event:

Celebration of the independence of Mexico.
Event organized for the Mexican population in Southwest Detroit. There will be spaces for sellers and non-profit organizations, on the main stage, there will be bands of Mexican regional music, singers and folkloric ballet.
The main act will be the official “Grito de Independencia” ceremony conducted by the Consul of Mexico in Detroit accompanied by local and state government authorities.
What are the projected set-up, event and tear down dates and times (must be completed)?

<table>
<thead>
<tr>
<th>Event Date</th>
<th>Time</th>
<th>Event Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begin Set-up Date</td>
<td>09/14/2019</td>
<td>Time:12:00</td>
<td>Complete Set-up Date</td>
</tr>
<tr>
<td>Event Start Date</td>
<td>09/14/2019</td>
<td>Time:17:30</td>
<td>Event End Date</td>
</tr>
<tr>
<td>Begin Tearing Down Date</td>
<td>09/14/2019</td>
<td>Complete Tear Down Date</td>
<td>09/14/2019</td>
</tr>
</tbody>
</table>

Event Times (If more than one day, give times for each day):
Just one day

Section 3 - LOCATION/SITE INFORMATION

Location of Event: Most Holy Redeemer Church (1721 Junction Ave, Detroit, MI 48209)

Facilities to be used:

- Check  
- Street  
- Sidewalk  
- Park ✓  
- City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4 - ENTERTAINMENT

Describe the entertainment for this year's event:

Three groups of Mexican regional music, with interventions of 30 minutes each. Presentation of forty

Will a sound system be used?  

- Yes  
- No

If yes, what type of sound system? 8000 watts sound for more than 1500 people

Describe specific power needs for entertainment and/or music:

3 generators 6kw Kohler Diesel Engin, 7 microphones with stand and 8 amplifiers

How many generators will be used? 2

How will the generators be fueled?
4 Light Tower with Kohler Diesel Engine
Name of vendor providing generators:

Contact Person: Todd Varga

Address: 6677 Telegraph Rd, Phone: (313) 291-3333

City/State/Zip: Taylor, MI 48180

Section 5- SALES INFORMATION

Will there be advanced ticket sales? □ Yes □ No
If yes, please describe:

Will there be on-site ticket sales? □ Yes □ No
If yes, list price(s):

Will there be vending or sales? □ Yes □ No
If yes, check all that apply:

[ ] Food [ ] Merchandise [ ] Non-Alcoholic Beverages [ ] Alcoholic Beverages

Indicate type of items to be sold:
Food, Mexican crafts, and information from non-profit organizations (free)

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: SECUERITAS

Contact Person: Christopher Searcey, Branch Manager

Address: Parklane Blvd, Suite 1130 West Phone: 313.982.9243

City/State/Zip: Dearborn, MI 48126

Number of Private Security Personnel Hired Per Shift: 6

Are the private security personnel (check all that apply):

[ ] Licensed [ ] Armed [ ] Bonded

How will you advise attendees of parking options?
Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

It will not affect the traffic in the area, the alternate parking of the Holy Redeemer Church will be used and the parking places allowed in the surrounding streets

Have local neighborhood groups/businesses approved your event?  

- Yes  
- No

Indicate what steps you have or will take to notify them of your event:
The church authorities have given their approval for the event, community organizations from southwest Detroit are also involved.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

<table>
<thead>
<tr>
<th>How Many?</th>
<th>Size/Height</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth</td>
<td>10 x10'</td>
</tr>
<tr>
<td>Tents (enclosed on 3 sides)</td>
<td>10 x 20'</td>
</tr>
<tr>
<td>Canopy (open on all sides)</td>
<td>10 x 10'</td>
</tr>
<tr>
<td>Staging/Scaffolding</td>
<td>20x20x10'</td>
</tr>
<tr>
<td>Bleachers</td>
<td>--</td>
</tr>
</tbody>
</table>

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person:

Address:

City/State/Zip:

Name of company providing port-a-johns: Scotty's Potties

Contact Person:

Address: 27940 Wick Rd  
Phone: (734) 421-1400

City/State/Zip: Romulus, MI 48174

Name of private catering company?

Contact Person:

Address:

City/State/Zip:
SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: __________________________
FROM: __________ TO: __________
CLOSURE DATES: __________ BEG TIME: __________ END TIME: __________
REOPEN DATE: __________ TIME: __________

STREET NAME: __________________________
FROM: __________ TO: __________
CLOSURE DATES: __________ BEG TIME: __________ END TIME: __________
REOPEN DATE: __________ TIME: __________

STREET NAME: __________________________
FROM: __________ TO: __________
CLOSURE DATES: __________ BEG TIME: __________ END TIME: __________
REOPEN DATE: __________ TIME: __________

STREET NAME: __________________________
FROM: __________ TO: __________
CLOSURE DATES: __________ BEG TIME: __________ END TIME: __________
REOPEN DATE: __________ TIME: __________

STREET NAME: __________________________
FROM: __________ TO: __________
CLOSURE DATES: __________ BEG TIME: __________ END TIME: __________
REOPEN DATE: __________ TIME: __________

10
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

1) CERTIFICATE OF INSURANCE
2) EMERGENCY MEDICAL AGREEMENT
3) SANITATION AGREEMENT
4) PORT-A-JOHN AGREEMENT
5) COMMUNITY COMMUNICATION
AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Celebration of the independence of Mexico

Date:

Event Organizer: Consulate of Mexico in Detroit

Applicant Signature:

Date:
Petition of Consulate of Mexico in Detroit, request to hold "Mexica Independence Day Celebration" at Most Holy Redeemer Church on September 14, 2019 from 5:30 PM to 9:00 PM with set up and tear down to be completed on the event date, 9-14-19.

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE  DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT  FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT
BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT  RECREATION