MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ✔ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1024       Event Name: Greektown Street Fair

Event Date: September 28, 2019

Street Closure: Monroe

Organization Name: Greektown Preservation Society

Street Address: 1216 Beaubien Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:

Date of City Clerk's Departmental Reference Communication:

Due date for City Departments reports:

Due date for the Coordinators Report to City Clerk:

Event Elements (check all that apply):

☐ Walkathon       ☐ Carnival/Circus       ✔ Concert/Performance
☐ Bike Race       ☐ Religious Ceremony
☐ Filming         ☐ Parade
☐ Fireworks       ☐ Convention/Conference
☐ Other: ___________________________________

☐ 24-Hour Liquor License

Petition Communications (include date/time)

The Greektown Preservation Society will host their "Greektoberfest" on Monroe Street between Randolph and St. Antoine from 12:00pm - 12:00am.

** ALL permits and license requirements must be fulfilled for an approval status **

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<tr>
<th>Date</th>
<th>Department</th>
<th>N/A</th>
<th>APPROVED</th>
<th>DENIED</th>
<th>Additional Comments</th>
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<tr>
<td></td>
<td>DPD</td>
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<td>DPD Assisted Event; Contracted with Safe Provision Security Services to Provide Private Security</td>
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<td>DFD/EMS</td>
<td>☐</td>
<td>✔️</td>
<td>☐</td>
<td>Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services</td>
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<td>DPW</td>
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<td>ROW Permit Required</td>
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<td>Health Dept.</td>
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<td>Temporary Health License Required</td>
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<td>Additional Comments</td>
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<td>✔️</td>
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<td>Barricades &amp; Traffic Control Plans Required</td>
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<td>Recreation</td>
<td>✔️</td>
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<td>No Jurisdiction</td>
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<td>Bldg &amp; Safety</td>
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<td>✔️</td>
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<td>Permits Required for Tents, Stages, Generators &amp; Electrical</td>
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<td></td>
<td>Bus. License</td>
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<td>✔️</td>
<td></td>
<td>Vendors License &amp; Liquor License Required</td>
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<td></td>
<td>Mayor's Office</td>
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<td>✔️</td>
<td></td>
<td>All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.</td>
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<tr>
<td></td>
<td>Municipal Parking</td>
<td></td>
<td>✔️</td>
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<td>Purchase of Parking Meters &amp; No Parking Signs Required</td>
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<td>DDOT</td>
<td></td>
<td>✔️</td>
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<td>Low Impact on Buses</td>
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</table>

**MAYOR’S OFFICE**

Signature: [Signature]

Date: 8-28-19
DEPARTMENTAL REFERENCE COMMUNICATION

Monday, August 5, 2019

To: The Department or Commission Listed Below
From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PLANNING AND DEVELOPMENT DEPARTMENT  DPW - CITY ENGINEERING DIVISION
MAYOR'S OFFICE  POLICE DEPARTMENT
FIRE DEPARTMENT  TRANSPORTATION DEPARTMENT
MUNICIPAL PARKING DEPARTMENT  BUSINESS LICENSE CENTER

1024 Greektown Preservation Society, request to hold "Greektown Street Fair" on Monroe Street on September 28-29, 2019 from 12:00 PM to 12:00 AM each day with temporary closures of Monroe, Brush, Beaubien and St. Antoine.
City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1 - GENERAL EVENT INFORMATION

Event Name: Greektown Street Fair

Event Location: Greektown- On Monroe Between Randolph and St. Antoine

Is this going to be an annual event? ☐ Yes ☐ No

Section 2 - ORGANIZATION/APPLICANT INFORMATION

Organization Name: Greektown Preservation Society

Organization Mailing Address: 1216 Beaubien

Business Phone: 313-300-3093

Business Website: http://greektowndetroit.org/

Applicant Name: Vivian Lee

Business Phone: 313-223-2999

Cell Phone: 734-612-2068

Email: vlee@greektowncasino.com

Event On-Site Contact Person:

Name: Vivian Lee

Business Phone: 313-223-2999

Cell Phone: 734-612-2068

Email: vlee@greektowncasino.com

Event Elements (check all that apply)

[ ] Walkathon
[ ] Carnival/Circus
[✓] Concert/Performance
[ ] Run/Marathon
[ ] Bike Race
[ ] Religious Ceremony
[ ] Political Event
[✓] Festival
[ ] Filming
[ ] Parade
[ ] Sports/Recreation
[ ] Rally/Demonstration
[ ] Convention/Conference
[ ] Fireworks
[ ] Other: 

Projected Number of Attendees: 2500

Please provide a brief description of your event:

Greektown Street Fair- Food, Drinks, and entertainment. Vendors to sell goods.
What are the projected set-up, event and tear down dates and times (must be completed)?

| Begin Set-up Date: 09/28/19 | Time: 08:00am | Complete Set-up Date: 09/28/19 | Time: 12:00pm |
| Event Start Date: 09/28/19 | Time: 12:00pm | Event End Date: 09/29/19 | Time: 12:00am |
| Begin Tearing Down Date: 09/29/19 | Complete Tear Down Date: 09/29/19 |

Event Times (if more than one day, give times for each day): 09/28/2019 from 12pm-12am

Section 3- LOCATION/SITE INFORMATION

Location of Event: Greektown- On Monroe between Brush and St. Antoine

Facilities to be used: (Check)
- Street ✓
- Sidewalk ✓
- Park
- City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Live Band and DJ

Will a sound system be used?  Yes  □ No

If yes, what type of sound system? Over head and stick speakers

Describe specific power needs for entertainment and/or music:

6 EV, X1152, line array, 4-12" sub woofer, 4 power monitors, microphone w/cables, amp rack, 2 power 15"

How many generators will be used? Yes

How will the generators be fueled? TBD
Name of vendor providing generators: Party Dreams

Address: 30195 John R. Phone: 248-688-4640

City/State/Zip: Madison Hts. MI 48071

Section 5- SALES INFORMATION

Will there be advanced ticket sales? □ Yes ☐ No
If yes, please describe:

Will there be on-site ticket sales? □ Yes ☐ No
If yes, list price(s):

Will there be vending or sales? ☒ Yes □ No
If yes, check all that apply:

[✓] Food [✓] Merchandise [✓] Non-Alcoholic Beverages [✓] Alcoholic Beverages

Indicate type of items to be sold:
Food and Beverage, arts and crafts

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Safe Provision Security Services
Contact Person: TBD
Address: 2723 S. State Street Phone: 734-845-9654

City/State/Zip: Ann Arbor, MI 48104

Number of Private Security Personnel Hired Per Shift:
6

Are the private security personnel (check all that apply):

[ ] Licensed [ ] Armed [ ] Bonded

How will you advise attendees of parking options?
Parking available at Greektown parking garage
Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
Requesting to close Monroe St. Between Brush and St. Antoine

Have local neighborhood groups/businesses approved your event?  Yes  □ No

Indicate what steps you have or will take to notify them of your event:
Greektown merchant Association will be working with Greektown preservation society with event.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

<table>
<thead>
<tr>
<th>How Many?</th>
<th>Size/Height</th>
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<tbody>
<tr>
<td>Booth</td>
<td></td>
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<tr>
<td>Tents (enclosed on 3 sides)</td>
<td>3  60' x 20', 10' x 20', 20' x 40'</td>
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<tr>
<td>Canopy (open on all sides)</td>
<td>40 10' x 10'</td>
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<tr>
<td>Staging/Scaffolding</td>
<td>1  16 Sections- 20' x 24'</td>
</tr>
<tr>
<td>Bleachers</td>
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</tbody>
</table>

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?
Contact Person: TBD
Address: 220 Bagley, Suite 912
City/State/Zip: Detroit, MI 48216

Name of company providing port-a-johns: Scotties Potties
Contact Person: TBD
Address: 27940 Wick Rd  Phone: 734-421-1400
City/State/Zip: Romulus, MI, 48174

Name of private catering company?
Contact Person:
Address:  Phone: 
City/State/Zip:
SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Monroe
FROM: Randolph TO: St. Antoine
CLOSURE DATES: 09/28/19 BEG TIME: 7:00am END TIME: 
REOPEN DATE: 09/29/19 (12:00am) TIME: 

STREET NAME: Brush St
FROM: Macomb TO: Lafayette
CLOSURE DATES: 09/28/19 BEG TIME: 7:00am END TIME: 
REOPEN DATE: 09/29/19 (12:00am) TIME: 

STREET NAME: Beaubien St.
FROM: Macomb TO: Lafayette
CLOSURE DATES: 09/28/19 BEG TIME: 7:00am END TIME: 
REOPEN DATE: 09/29/19 (12:00am) TIME: 

STREET NAME: St. Antoine.
FROM: Macomb TO: Lafayette
CLOSURE DATES: 09/28/19 BEG TIME: 7:00am END TIME: 
REOPEN DATE: 09/29/19 (12:00am) TIME: 

STREET NAME: 
FROM: TO:
CLOSURE DATES: BEG TIME: END TIME: 
REOPEN DATE: TIME: 

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STREET NAME: 
FROM: TO:
CLOSURE DATES: BEG TIME: END TIME: 
REOPEN DATE: TIME:
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

1) CERTIFICATE OF INSURANCE
2) EMERGENCY MEDICAL AGREEMENT
3) SANITATION AGREEMENT
4) PORT-A-JOHN AGREEMENT
5) COMMUNITY COMMUNICATION
AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant: ______________________  Date: _____________________________

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Greektown Street Fair  Event Date: 07/26/19

Event Organizer:
Vivian Lee

Applicant Signature: ______________________  Date: 07/26/2019
1024 Petition of Greektown Preservation Society, request to hold "Greektown Street Fair" on Monroe Street on September 28-29, 2019 from 12:00 PM to 12:00 AM each day with temporary closures of Monroe, Brush, Beaubien and St. Antoine.

REferred to the following department(s)

Planning and Development Department  DPW - City Engineering Division
Mayor's Office  Police Department
Fire Department  Transportation Department
Municipal Parking Department  Business