August 7, 2019

Honorable City Council;

Re: Authorization to accept a donation of park improvements for St. Hedwig Park from the Men’s Senior Baseball League and Friends of St. Hedwig.

General Services Department is requests authorization from your Honorable Body to accept a donation of park improvements from Friends of St. Hedwig on behalf of the Men’s Senior Baseball League with an estimated value of $3,000.00.

Park improvements will consist of constructing simple shelters over the dugouts in field #2 at St. Hedwig Park. The cost of materials and the construction will be assumed by the Men’s Senior League. The organization will maintain the structures along with field maintenance.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

Janet Anderson
Director
Resolution

Council Member

Whereas, the General Services Department is requesting authorization to accept a donation of park improvements from Friends of St. Hedwig Park and the Men’s Senior Baseball League

Whereas, the park improvements will consists of the construction of simple shelters over the dugout at field #2 in St. Hedwig Park

Resolved, the General Services Department is authorized to accept a donation of park improvements from the Friends of St. Hedwig Park and Men’s Senior Baseball League; to be installed at St. Hedwig Park.
APPLICANT SECTION

Requesting Organization Name: Friends of St. Hedwig Park
Contact Name: Joan Wadsworth
Phone: 248 946 9311
Email: joanwadsworthn@gmail.com
Address: 3245 Junction, Detroit 48210

Today's Date: 24 July 2019
DPRD Property Name: St. Hedwig Park
Property Address: Junction & Konkel
Location within the Property: Field # 2

Improvement Type:
☐ Park
☐ Facility (ie Rec Center)
☒ Physical Improvement
☐ Not-Art → fill out Donation Letter
☐ Art → fill out Art Donation Letter
☐ Maintenance → fill out SLA Letter

Improvement Project Description:
(Please specify if any listed funding are for an event/program, or not for a permanent, physical improvement.)

Members of the Men's Sr. League hope to construct dugout shelters for field # 2. The shelters will be built with wood, have a simple roof & concrete footings. The cost of materials is $1,347.00 and the estimated cost of volunteer labor is $1,500.00.

Estimated Value of Improvement: total value $2,847.00

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: Joan Wadsworth
Date: 24 July 2019
Print Name: Joan Wadsworth

Organization on behalf of: Friends of St. Hedwig Park

Note: Our original request was submitted on 3 July 2019. This request is signed.
GSD STAFF SECTION

Asset Information:
DPRD Property Number: 2,900 Jurisdiction
Asset Value: $3,000
Asset Life Cycle: 20 YEARS
Decommission Cost: $1,000

Maintenance Information:
GSD Maintenance Requirements: WILL NOT
IMPACT LAWN MAINTENANCE
PDU RESERVES THE RIGHT TO
REMOVE IF THE SHELTER FALLS INTO
DISREPAIR
GSD Project Coordinator: JOHN DEMPSTER Date: 8/1/2019

Authorization:
☐ Project Denied
☒ Project Approved as Submitted
☐ Project Approved with Changes:

*Approved by GSD Director: JANET ANDERSON Date: 8-5-2019

*Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director

Drawings were submitted electronically on 3 July to Juliana.
Ms. Jan Anderson  
Director  
General Services Administration  
18100 Meyers Road  
Detroit MI 48235

Dear Ms. Anderson,

On behalf of the Friends of St. Hedwig Park and the Men’s Senior Baseball League, I am writing to offer our full assistance in the construction of simple shelters over the dugouts in field 2 at St. Hedwig Park. The costs of materials and the construction will be assumed by the Men’s Senior League. The cost of the materials is $1,347.00 and the cost of labor is estimated at $1,500.00. The construction will be done by team members who work in the construction industry. I will send a sketch of the shelters separately.

This project will begin as soon as possible. The Men’s Senior League will maintain the structures, along with the field maintenance they perform.

Enrique Cabrera, 734-363-3467, will be in charge of the project. You can call me or Enrique with any questions. You can reach me at 248-946-9311 or joanwadsworth@gmail.com.

We appreciate your support.

Sincerely,

Joan Wadsworth

[Signature]

24 July 2019

Initial letter submitted 3 July 2019 was unsigned.
DUGOUT SHELTERS FOR ST. HEDWIG

SECTION VIEW

- 3/4" PLYWOOD WITH ASPHALT SHINGLE ROOF
- 3/4" ROOFING NAILS
- 2" x 6" PRESSURE TREATED WOODEN ROOF JOIST
- 2" x 6" (X2) PRESSURE TREATED WOODEN BEAM
- 4" x 4" PRESSURE TREATED WOODEN POST
- DUGOUT OVER EXISTING BENCHES
- PRESSURE TREATED WOODEN POST IN CONCRETE FOOTING
  48" MINIMUM "BELL FOOTING"

PLAN VIEW

- 25'
- 7.5'
- ROOF JOIST SPACED 16" O.C.