



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

MEMORANDUM

To: The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

Date: April 19, 2022

RE: Report Submitted for all donated assets Accepted to improve existing City of Detroit parks for 2022 Quarter 1

TO THE HONORABLE CITY COUNCIL:

Attached herein is a report of all donated assets that were accepted to improve existing City of Detroit parks for the calendar year 2022 Quarter 1. This includes the period between January 1, 2022, through March 31, 2022. These are non-cash donations.

The Office of Development and Grants, in partnership with the General Services Department, received authorization from Detroit City Council to accept donated Assets to improve existing City of Detroit parks on a rolling basis. There are no match requirements for these non-cash donations. The resolution was approved on September 22, 2020.

This resolution only applies to non-cash assets that were valued under \$25,000.00. During this quarter, nine such assets were donated. The attached report provides details about these assets. Also included in this report are the supporting documents for these asset improvements.

If you have any questions about this report, please contact our office at any time and we will work to promptly answer all questions.

Sincerely,

DocuSigned by:

Terri Daniels

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

Steven Watson

333671204FFE45A...

General Services
Department

DocuSigned by:

Steven Watson

42C91AA10FE84AD...

Office of Budget

General Services Department
Donation Asset Improvements Report
2022 Quarter 1

Park Name/Location	Funding Agency	Award Date	Award Amount	Project Summary
Eliza Howell Park	Margaret Weber	01/07/2022	\$4,000.00	To install a bench Plaque at Eliza Howell Park for Mr. Leonard J. Weber (a long-time ambassador of the park) for his 80th Birthday.
Butzel Family Recreation Center	The Greening of Detroit	02/21/2022	\$20,000.00	To install 25 shade and ornamental trees (1.5" caliper balled and burlap) at Butzel Family Recreation Center.
Prairie area of Rouge Park	Huron-Clinton Metroparks Foundation	02/25/2022	\$6,000.00	To conduct ecological restoration work to control invasive species/promote the propagation of native species at the Prairie of Rouge Park.
Chandler Park	The Greening of Detroit	03/17/2022	\$7,200.00	To install up to 9 shade and ornamental trees (1.5" caliper balled and burlap) at at Chandler Park.
Callahan Park	Detroit Audubon	03/21/2022	\$1,300.00	To install an educational and interpretive sign depicted 14 common Detroit birds, at Callahan Park.
McKinley-Merrick Park	Detroit Audubon	03/21/2022	\$1,300.00	To install an educational and interpretive sign depicted 14 at McKinley-Merrick Park.
Bryant-Vermont Park	Detroit Audubon	03/21/2022	\$1,300.00	To install an educational and interpretive sign depicted 12 common Detroit birds, at Bryant-Vermont Park.
Lifsitz Park	Detroit Audubon	03/21/2022	\$1,300.00	To install an educational and interpretive sign depicted 14 at Lifsitz Park.
Palmer Park	Detroit Audubon	03/21/2022	\$1,300.00	To install an educational and interpretive sign depicted 14 common Detroit birds, near the DEN Center at Palmer Park.



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code ELIZAHOWELL	DPRD Prop # 56	Request tracking # DAF1221-0002
----------------------	----------------	---------------------------------

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: none	Contact Name: Margaret Weber
Address: 15015 Piedmont	Phone: 313-938-1133
Email: mmgweber@gmail.com	Website:
Preferred contact method: Email	Organization type: NA

DONATION INFORMATION

Park/Rec Facility Name: Eliza Howell Park	Address: 23751 Fenkell, Detroit, MI 48223
Specific location at the property (if needed for clarity): S end of road loop, at start of Nature Trail	
Estimated value (including all costs incurred): \$ 4000.00	
How is this project funded? by myself, Margaret Weber, personally	
<p>Improvement Type:</p> <p>Please note all Improvements require supporting documentation, see below list with links to the materials.</p> <p><input checked="" type="checkbox"/> Physical Improvement (Select all that apply.)</p> <p><input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link</p> <p><input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link</p> <p><input type="checkbox"/> Artwork</p> <p><input checked="" type="checkbox"/> Other</p> <p><input type="checkbox"/> Maintenance Improvement</p> <p>Will this project host an event of more than 25 or more people in the proposed park?</p> <p><input type="checkbox"/> Yes (requires Events Permit) Events Permit Link</p> <p><input checked="" type="checkbox"/> No</p>	

PROJECT SUMMARY

Please include a brief narrative of the donation.

A park bench to celebrate 80th birthday of Leonard J. Weber, aka "Mr. Eliza Howell," who has studied nature at Eliza Howell for 10+ yrs and has led nature and birding walks in conjunction with Sidewalk Detroit, Detroit Audubon and others. The bench plaque will read: "Celebrating 80th birthday of Leonard J. Weber, aka "Mr. Eliza Howell. March 2022. Family grateful for his generous love of nature."

Asset Donation Gift Letter Template Link

Artwork Gift Letter Template Link

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:

**RESPONSIBILITIES**

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

Choice of bench by myself in communication with Farhat Chaudhry. Midstates Recreation created the attached invoice for me to pay upon City approval of this donation. Midstates Recreation will deliver the bench to Michigan Recreational Construction.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

Michigan Recreational Construction will install, as per the attached invoice and as described, MRC will clean the site upon completion. Payment by myself upon approval by the City of this application.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

The hope is to have the installation completed by the end of March 2022, as the 80th birthday is March 29th. Weather cooperating, of course.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

Applicant will regularly check on status of bench and attend to any needed repairs, as per the letter of application.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

As per the letter of application, maintenance is expected to be prevention of encroachment of any vegetation on the platform or bench, to which donor will attend.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Yes. The webber family has been successfully partnered with Eliza Howell Park for many years.

Park Partnership / Community Group Affiliation? ☒ YES ☐ NO

Describe: Sidewalk Detroit

Does this project require a maintenance agreement or MOU? ☒ YES ☐ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Brad is in support of this bench donation.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
D82A9A7841F8478...

Date: 12/9/2021



Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 4000

Asset Life Cycle: 20 Years

Conditions of Approval:

- * Applicant and contractor to coordinate City Representative prior to exaction for bench pad layout review and approval.
- * Contractor to install bench and concrete pad per City construction standards.
- * Contractor and Applicant responsible for site restoration/clean up after the install.

Landscape Architect Name: Farhat Chaudhry

Signature:

DocuSigned by:
Farhat
C95B85234F964AD...

Date: 12/13/2021

PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)


Donation Decision: Approved

Conditions of Approval:

Full approval from PDU

PDU Name: David Sumners

Signature:

DocuSigned by:

379CF3CBB6DF4E8...

Date: 12/17/2021


Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DF88D441...

Date: 12/22/2021

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

GSD - LDU: Applicant and contractor to coordinate with city representative (Farhat Chaudhry chaudhryf@detroitmi.gov) prior to exaction for bench pad layout review and approval. Contractor to install bench and concrete pad per City construction standards. Contractor and applicant responsible for site restoration/clean up after the install.

☐ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

DocuSigned by:

 215FFC695C48402...

Signature:

Print Name: Margaret Weber

On behalf of Organization: self

Date: 1/7/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Completed by the City of Detroit.


Donation Decision: Approved

Conditions of Approval:

Very much in support

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFE45A...

Date: 1/8/2022

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

Dec 07, 2021

Brad Dick, Group Executive
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Brad:

On behalf of myself, I am writing to seek City approval for my donating the purchase and installation of a celebrative bench in Eliza Howell Park on Fenkell, at the south end of the road loop, by the entrance to the Nature Trail, facing SW as indicated in the attached photo. The costs, approximately \$4000.00 are being borne by myself. The occasion for this donation is the March 2022 80th birthday of my husband Leonard J. Weber, aka 'Mr. Eliza Howell,' who has studied nature at the Park and led many nature and bird walks in conjunction with Detroit Audubon, Sidewalk Detroit and several other groups. His work is shared publicly via his blog <https://elizahowellnaturewalk.com> and <https://elizahowellnaturewalk.wordpress.com/>

My hope is for this installation to be completed by April 1, 2022, weather allowing. I have worked with Sidewalk Detroit and Farhat Chaudhry, District 1, to ensure these improvements meet City requirements and align with community efforts to improve Eliza Howell Park.

The bench, to be built by MidStates Recreation, (invoice valid until Dec. 29, 2021 attached) will be a black cast iron frame 6' Austin Memorial Bench with Plaque engraving to read:

"Celebrating 80th birthday of Leonard J. Weber, aka "Mr. Eliza Howell."
March 2022.
Family grateful for his generous love of nature."

Installation will be by the Michigan Recreational Construction, Inc., invoice valid until Feb 6, 2022 attached.

Payment for the bench and installation will be paid by myself personally, as soon as I receive City approval of this donation.

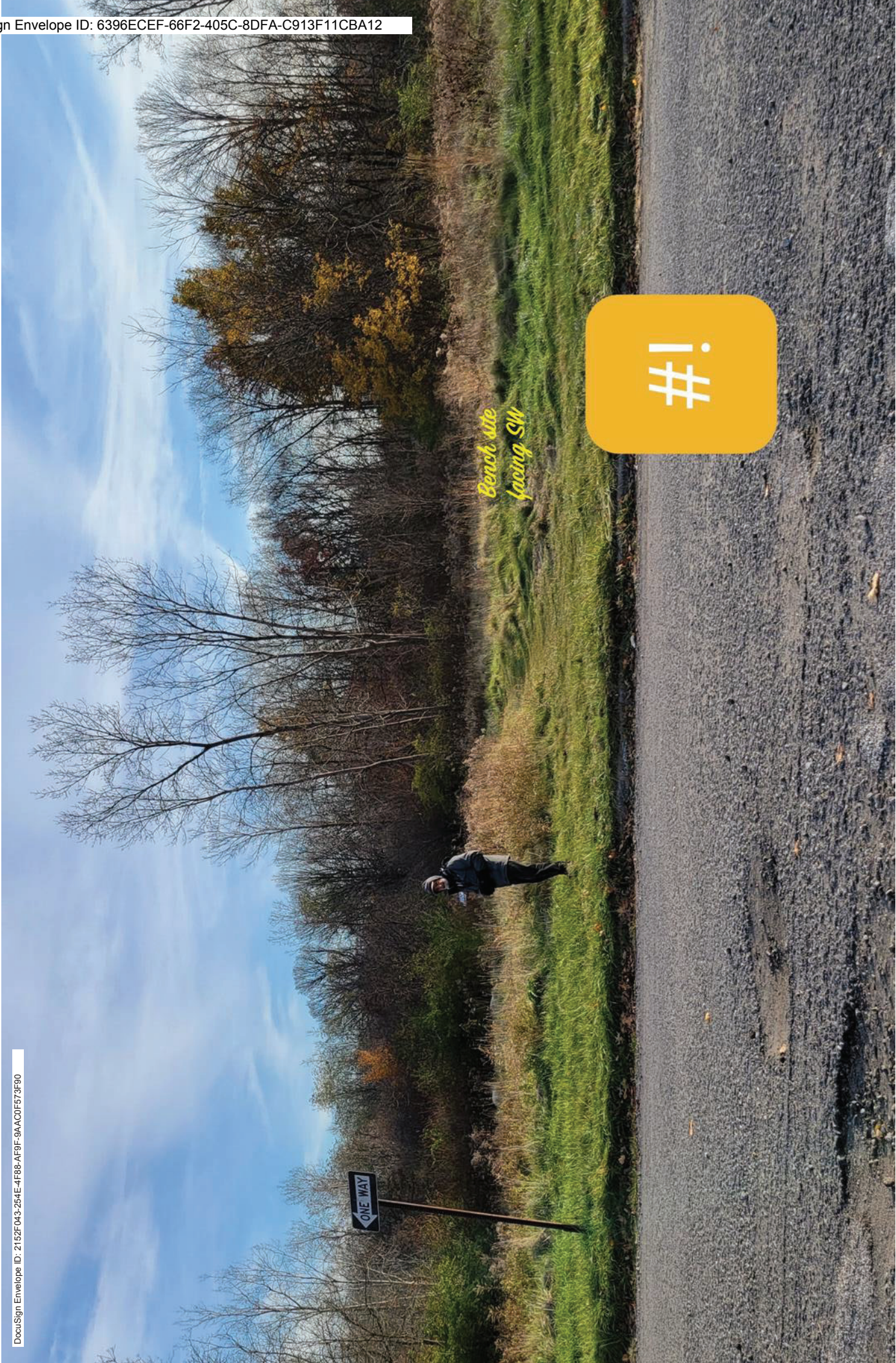
To maintain this site for the next five years, I will regularly check the bench to assure that vegetation does not encroach the platform or the bench, as well as look for any damages.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Margaret Weber". The signature is fluid and cursive, with the first name "Margaret" and last name "Weber" clearly distinguishable.

Margaret Weber
15015 Piedmont
Detroit, MI 48223
313-938-1133
mmgweber@gmail.com



*Bench site
facing SW*

#!



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Sold To	Margaret Weber 15015 Piemont Detroit, MI, 48223 United States	Ship To	
----------------	--	----------------	--

Date	Quote #	Terms	Rep	Project	Ship Contact
2021-11-29	QTN-09041 Valid Until 12-29-2021		Brion Kilpela	2021 11 Austin Memorial Bench - Mi Margaret Weber	

Item Code	Description	Qty	Rate	Amount
BAU06-E-64-000	6' Austin Bench with Arm - Slatted Steel - Cast Iron Frame - Portable/Surface Mount - Advantage Coating Plaque area mounting area and 4" X 6" Plaque includes Engraving. Color:Black	1.0 Unit	\$ 1,895.00	\$ 1,895.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 415.60	\$ 415.60

Subtotal	\$ 2,310.60
Michigan Sales Tax	\$ 138.64
Total	\$ 2,449.24

Prepaid. Lead Time 12 weeks

Signature _____
(Approval)

Printed Name _____

Title _____

Date _____



PROPOSAL

No: 221555A R2

Date of Estimate: 12/6/2021
Quote Valid Until: 2/6/2022
Payment Terms: Net 30
Estimator: Bradley Sheffer
Email: brad@buildingfun.com

Bill To: Margaret Weber
 15015 Piemont
 Detroit, MI 48223

Project Name: Eliza Howell Park
Organization:
Address: 23701 Fenkell, Detroit MI 48223
Contact: Margaret Weber
Phone: 313-938-1133
Email: mmgweber@gmail.com

Qty	Item	Item Description	Price Each	Total
Install Bench on Concrete Pad				
1	Bench & Pad Installation	Work to be performed includes: ~ Excavate and provide (1) concrete bench pad that is to be 4' x 10' x 4" over 4" aggregate base. Haul spoils off-site. ~ Surface mount (1) 6' MyTcoat bench to the concrete pad. ~ Restore areas disturbed due to construction. Note: ~ MyTcoat bench to be purchased by Margaret Weber and delivered to the MRC Detroit Office/Shop located at 18631 Conant St., Detroit 48234. ~ Margaret to provide delivery date details for the bench.	\$1,400.00	\$1,400.00
Total:				\$1,400.00

Proposal does not include supply of product, site preparation, drainage, restoration, removing existing structures, safety surface, permits or prevailing wage unless specified in quote.

Accepted by Customer: _____

Date: _____

Michigan Recreational Construction, Inc.
 18631 Conant, Detroit MI 48234 OR 1091 Victory Dr, Howell 48834
 Detroit Office: 313.551.0565 Howell Office: 517.545.7122

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

Nov 29, 2021

Brad Dick, Group Executive
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Brad:

On behalf of myself, I am writing to offer our full assistance in purchasing and installing a celebrative park bench at the south end, by the entrance to the Nature Trail, in Eliza Howell Park on Fenkell. The costs, approximately \$3000.00 are being borne by myself.

These improvements will take place on within the first quarter of 2022. I have worked with Sidewalk Detroit and Farhat Chaudhry, District 1, to ensure these improvements are desired.

The bench, to be built by MidStates Recreation, will be a black cast iron frame 6' Austin Memorial Bench with Plaque engraving to read:

"Celebrating 80th birthday of Leonard J. Weber, aka "Mr. Eliza Howell."
March 2022.
Family grateful for his generous love of nature."

Installation will be by the City's Park Development Unit.

I will regularly check the bench to assure that vegetation does not encroach the platform or the bench, as well as look for any damages, to maintain this site for the next five years.

Thank you for your time and consideration.

Sincerely,



Margaret Weber
15015 Piedmont
Detroit, MI 48223
313-938-1133
mmgweber@gmail.com

DocuSign Envelope ID: 1C94C6F4-CC90-438A-9F4F-A1D5D1C3029D





1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Sold To	Margaret Weber 15015 Piemont Detroit, MI, 48223 United States	Ship To	
----------------	--	----------------	--

Date	Quote #	Terms	Rep	Project	Ship Contact
2021-11-29	QTN-09041 Valid Until 12-29-2021		Brion Kilpela	2021 11 Austin Memorial Bench - Mi Margaret Weber	

Item Code	Description	Qty	Rate	Amount
BAU06-E-64-000	6' Austin Bench with Arm - Slatted Steel - Cast Iron Frame - Portable/Surface Mount - Advantage Coating Plaque area mounting area and 4" X 6" Plaque includes Engraving. Color:Black	1.0 Unit	\$ 1,895.00	\$ 1,895.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 415.60	\$ 415.60

Subtotal	\$ 2,310.60
Michigan Sales Tax	\$ 138.64
Total	\$ 2,449.24

Prepaid. Lead Time 12 weeks

Signature _____
(Approval)

Printed Name _____

Title _____

Date _____



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code BUTZELPLAYGROUND	DPRD Prop # 464	Request tracking # DAF0222-0003
---------------------------	-----------------	---------------------------------

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: The Greening of Detroit	Contact Name: Fai Foën
Address: 13000 W. McNichols, Detroit, MI 48235	Phone: 3137570788
Email: fai@greeningofdetroit.com	Website: www.greeningofdetroit.com
Preferred contact method: Email	Organization type: Environmental non-profit

DONATION INFORMATION

Park/Rec Facility Name: Butzel Family	Address: 7737 Kercheval St, Detroit, MI 48214
<i>Specific location at the property (if needed for clarity):</i>	
Estimated value (including all costs incurred): \$ 20,000	
How is this project funded? We receive government, foundation and corporate support.	
<p>Improvement Type:</p> <p>Please note all Improvements require supporting documentation, see below list with links to the materials.</p> <p><input checked="" type="checkbox"/> Physical Improvement (Select all that apply.)</p> <p style="margin-left: 20px;"> <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input checked="" type="checkbox"/> Other </p> <p><input type="checkbox"/> Maintenance Improvement</p> <p>Will this project host an event of more than 25 or more people in the proposed park?</p> <p><input checked="" type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input type="checkbox"/> No</p>	

PROJECT SUMMARY

Please include a brief narrative of the donation.

The Greening of Detroit has a funding proposal submitted to offer its full assistance in purchasing and installing up to 25 shade and ornamental trees (1.5" caliper balled and burlap) at Butzel Family Recreation Center, located 7737 Kercheval St, Detroit, MI 48214. The costs, approximately \$20,000 are being borne by our group. Our goal is for these improvements to take place on Thursday, May 5, 2022.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☒ CITY ☐ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit worked closely with the Landscape Design Unit to confirm the location and appropriateness of trees for this site.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit has 32 years of experience of specifying, procuring and planting trees through its community planting model.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Once funding is committed by our partners, procurement and volunteer logistics will commence 2-3 months prior to the event. Site preparation begins two days prior to the event, and completes the day of the planting date listed. Maintenance begins during the first growing season,

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit is responsible for cleanup related to tree planting event.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Yes, Greening of Detroit has a long-standing relationship with the City completing many successful projects.

Park Partnership / Community Group Affiliation? ☐ YES ☒ NO

Describe: N/A

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Greening of Detroit will be doing several tree planting projects this year and has completed several successful tree planting projects since the institution of the new DAF process began.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
D82A9A7841F8478...

Date: 2/15/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 20000

Asset Life Cycle: 50+ years

Conditions of Approval:

N/A

Landscape Architect Name: Arianna Zannetti

Signature:

DocuSigned by:
Arianna Zannetti
AF71FF22575848E...

Date: 2/15/2022

PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

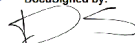
Donation Decision: Approved

Conditions of Approval:

Please use tree guards.

PDU Name: David Sumners

Signature:

DocuSigned by:

379CF3CBB6DF4E8...

Date: 2/19/2022

Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)


Donation Decision: Approved

Conditions of Approval:

Please locate trees where riding mowers can completely maneuver around the tree without interfering with existing items. Confirm tree locations with Landscape Architect prior to planting.

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DF88D441...

Date: 2/19/2022

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

PDU - Tree guards required for planting.

Grounds - Please locate trees where riding mowers can completely maneuver around the tree without interfering with existing items. Confirm tree locations with Landscape Architect prior to planting.

Landscape Architect - Arianna Zanetti (zanettia@detroitmi.gov)

GSD DIRECTOR - Sledding routes must be avoided, especially, near the Garvey Academy school, at the northeastern edge of the playground. Confirm sledding routes with Landscape Architect prior to tree planting.

☐ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

Signature:

DocuSigned by:

Fai Foen

E32069E9D7BA4B0...

Print Name: Fai Foen

On behalf of Organization: The Greening of Detroit

Date: 2/21/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Completed by the City of Detroit.


Donation Decision: Approved with Conditions

Conditions of Approval:

Avoid planting trees on the northeastern edge where sledding takes place.

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFE45A...

Date: 2/22/2022

**spackma
mossop
michaels**
440 Burroughs Street
Suite 800
Detroit, MI 48202
T: 313.720.1055
LANDSCAPE ARCHITECTS

BUTZEL FAMILY PARK
7737 KERCHEVAL AVENUE
DETROIT, MI 48214

STATUS:
100% Construction Documents
DATE:
21 FEBRUARY 2020
REVISION
NO. DESCRIPTION DATE



SMW Project No:
19011
Sheet No:
LAYOUT KEY PLAN
Sheet No:

L100

LEGEND

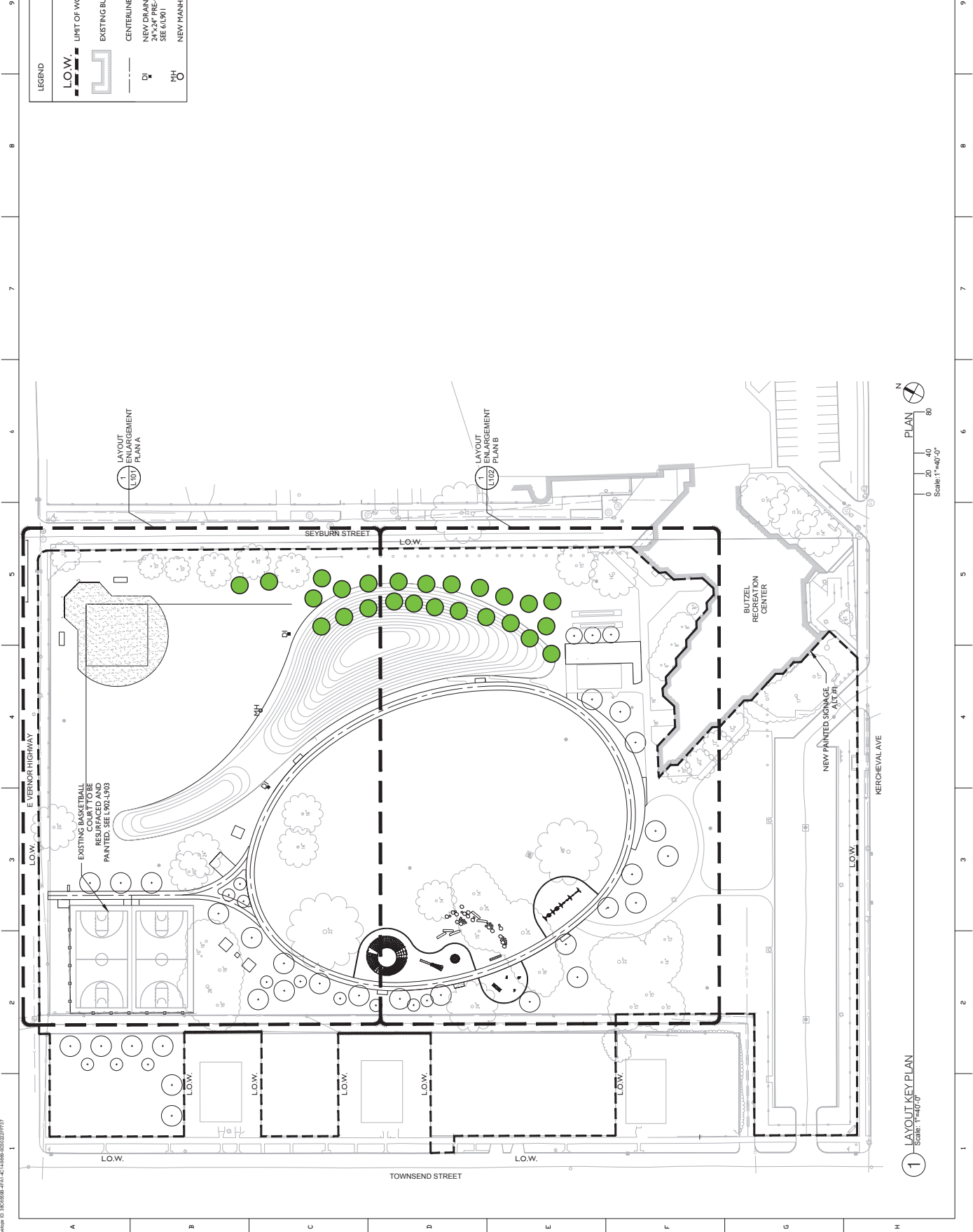
LOW. LIMIT OF WORK

EXISTING BUILDINGS

CENTERLINE

NEW DRAINAGE STRUCTURE
24"x24" PRE-CAST DROP INLET,
SEE 61/501

NEW MANHOLE, SEE 61/501



1 LAYOUT KEY PLAN
Scale: 1"=40'-0"

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

February 14, 2022

Sandra Yu Stahl
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Sandra:

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing up to 25 shade and ornamental trees (1.5" caliper balled and burlap) at **Butzel Family Recreation Center**, located 7737 Kercheval St, Detroit, MI 48214. The costs, approximately \$20,000 are being borne by our group.

These improvements would take place on Thursday, May 5, 2022. We have worked with community and city representatives to ensure these improvements are desired.

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

Thank you for your time and consideration!

Sincerely,

A handwritten signature in blue ink that reads "Fai Foen". The signature is written in a cursive, flowing style.

Fai Foen
Director of Green Infrastructure
The Greening of Detroit
fai@greeningofdetroit.com



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code RIVERROUGE PARK	DPRD Prop # 149	Request tracking # DAF0222-0004
--------------------------	-----------------	---------------------------------

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: Huron-Clinton Metroparks	Contact Name: Tyler Mitchell
Address: 13000 Highridge Dr, Brighton MI 48114	Phone: 810-494-6019
Email: tyler.mitchell@metroparks.com	Website: metroparks.com
Preferred contact method: Email	Organization type: Local Governmental Unit

DONATION INFORMATION

Park/Rec Facility Name: Rouge Park	Address: 21860 Joy Rd, Detroit MI 48228
<i>Specific location at the property (if needed for clarity): Rouge Park Prairie (Map Attached)</i>	
Estimated value (including all costs incurred): \$ 6000	
How is this project funded? Funded by HCMA budgeted monies for partnership activities	
<p>Improvement Type:</p> <p>Please note all Improvements require supporting documentation, see below list with links to the materials.</p> <p> <input type="checkbox"/> Physical Improvement (Select all that apply.) <ul style="list-style-type: none"> <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input checked="" type="checkbox"/> Other </p> <p><input checked="" type="checkbox"/> Maintenance Improvement</p> <p>Will this project host an event of more than 25 or more people in the proposed park?</p> <p> <input type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input checked="" type="checkbox"/> No </p>	

PROJECT SUMMARY

Please include a brief narrative of the donation.

This project will provide a prescribed burn for the prairie at Rouge Park. This burn is part of the planned ecological restoration work, making up the management plan for the prairie. This burn will be conducted by qualified professionals, with coordination and approval from appropriate fire chief in this jurisdiction. This burn will promote the propagation of native prairie species, and help to eliminate invasive species in the prairie.

Asset Donation Gift Letter Template Link

Artwork Gift Letter Template Link

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:

**RESPONSIBILITIES**

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☐ CITY ☐ APPLICANT ☒ OTHER ☐ N/A

Explanation:

Applicant(HCMA) will select a qualified contractor through a Request for Proposal (RFP) process, as guided by our purchasing policy. This contractor will bid on the work and if awarded will develop a burn prescription. This document will include parameters for the burn to be conducted, safety protocols, description of personnel and equipment, and identification of fire department authority.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☐ APPLICANT ☒ OTHER ☐ N/A

Explanation:

Qualified contractor will be responsible for seeking prescribed fire permit from local FD Jurisdiction, to be reviewed by HCMA.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Prescribed fire will be conducted on a go/no-go contingency based on daily weather. A 12-24 hour notice window is generally provided, and the landowner (City of Detroit) will have final sign off. General timeframe for prescribed fire is from Late-March to Late-April.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☐ APPLICANT ☒ OTHER ☐ N/A

Explanation:

Contractor is responsible for 100% mop up of site, as supervised by applicant (HCMA)

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☐ APPLICANT ☐ OTHER ☒ N/A

Explanation:

There are no scheduled maintenance requirements. The unit will be assessed for burn success 1 year post-burn, and evaluated for future burns.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Yes the city of Detroit has a working relationship with Huron-Clinton Metroparks,

Park Partnership / Community Group Affiliation? ☒ YES ☐ NO

Describe: Friends of Rouge Park

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

LA & PSPU have already been in conversation regarding the prairie burning.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
D82A9A7841F8478...

Date: 2/15/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 6000

Asset Life Cycle: 3

Conditions of Approval:

n/a

Landscape Architect Name: Rayshaun Landrum

Signature:

DocuSigned by:
Rayshaun Landrum
04AA44168EB44F7...

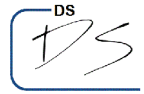
Date: 2/16/2022

PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:** Approved with Conditions

Conditions of Approval:

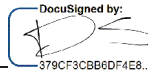
Please make sure that Tim Karl and Juliana Fulton have been consulted and approve. Please make sure all burn permits are submitted to GSD.

UPDATE - Tim Karl and Juliana Fulton are fully aware of the intended prairie burning. Both have been consulted, as well as part of the planning process for this prescribed burn. Please keep Tim and Juliana updated throughout the process of the prairie burning until the burn is complete.



2/22/2022

PDU Name: David Sumners**Signature:**

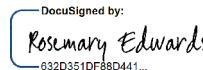
DocuSigned by:

 379CF3CBB6DF4E8...

Date: 2/19/2022**Grounds Input** (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:** Approved with Conditions

Conditions of Approval:

Please notify Park Superintendent, Chris Romeo at (313)350-4140, of the date/time prior to the actual burn.

Grounds Name: Rosemary Edwards**Signature:**

DocuSigned by:

 632D351DF88D441...

Date: 2/21/2022**Facilities Input** (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Facilities Name:**Signature:****Date:**

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

PDU - Burn permits must be submitted to GSD prior to the date of the prairie burning. Please keep Tim Karl and Juliana Fulton updated throughout the process of the prairie burning until the burn is complete.

Update information for Tim & Juliana can be sent to Tiffany McKinnon (tiffany.mckinnon@detroitmi.gov).

Grounds - Please notify Park Superintendent, Chris Romeo at (313)350-4140, of the date/time prior to the actual burn.

☐ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

DocuSigned by:

 063FC140CFBD468...

Signature:

Print Name: Tyler Mitchell

On behalf of Organization: Huron-Clinton Metroparks

Date: 2/25/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Completed by the City of Detroit.


Donation Decision: Approved with Conditions

Conditions of Approval:

DPD must be notified prior to the burn, with specific date, time and location.

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFE45A...

Date: 2/28/2022



Rouge Park Burn Units

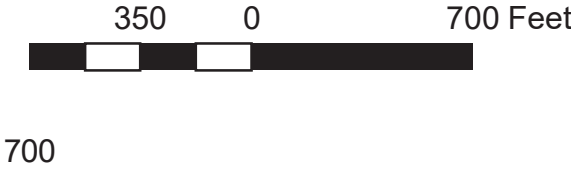


Legend

Burn Units

Season

	Autumn
	Spring





**THEY'RE YOUR METROPARKS.
TAKE A WALK ON OUR WILD SIDE.**

Administrative Office | 13000 High Ridge Drive, Brighton MI 48114-9058 | 810-227-2757 | metroparks.com

February 14, 2022

Brad Dick, Group Executive
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Brad:

On behalf of the Huron-Clinton Metropolitan Authority, I am writing to offer our full assistance in purchasing and performing a prescribed fire for the purpose of ecological restoration at the southern prairie in Rouge Park. The costs, approximately \$6,000.00 are being borne by the group mentioned above.

These improvements will take place on or before April 30, 2022. We have worked with community representatives to ensure these improvements are desired. This work has been performed in the past at Rouge Park and is greatly supported by the Friends of Rouge Park.

This site will be assessed for the success of the prescribed fire post burn, and future burns and invasive species maintenance efforts will be conducted by HCMA to maintain the ecological integrity and biodiversity of this site.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Tyler Mitchell".

Chief of Natural Resources and Regulatory Compliance
Tyler Mitchell

BOARD OF COMMISSIONERS:

Jaye Quadrozzi
Oakland County

Bernard Parker
Wayne County

John Paul Rea
Macomb County

Robert W. Marans
Washtenaw County

William Bolin
Livingston County

Stephen Pontoni
Governor Appointee

Tiffany Taylor
Governor Appointee



Rouge Park Prescribed Fire – Rouge Prairie South

Scope:

This prescribed fire will occur in a 14.3-acre mesic prairie at Rouge Park. The fire will be conducted in the mid to late spring of 2022, for the purpose of ecological restoration.

Specifications:

This project will be competitively bid through the HCMA purchasing process, on MITN. A qualified bidder will be selected for this project. This contractor will write a burn prescription, obtain permits from local fire jurisdiction, provide staff, and perform all aspects of work on the day of the burn. The burn will be overseen by qualified and experienced HCMA staff.

The prescribed fire will be conducted when weather conditions are ideal for a grassland burn. Relative humidity, wind speed and direction, precipitation patterns, temperature and other factors that dictate fire behavior will be accounted for. Safety checks, burn fuel breaks, access to water, emergency plans will all be assessed prior to a burn prescription being approved by local fire chief.

Prescribed fire will be “mopped up” to 100%. This means no stump, log, ember, or material will remain ignited or smoking after the crew departs. Any “chimney” trees, hollowed out trees with fire inside, will be chainsawed to the ground, and split and extinguished. Qualified HCMA personnel will review burn mop up and dismiss contractor when specifications are satisfied.



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code CHANDLERPARK

DPRD Prop # 37

Request tracking # DAF0322-0001

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: The Greening of Detroit	Contact Name: Fai Foen
Address: 13000 W. McNichols, Detroit, MI 48235	Phone: 3137570788
Email: fai@greeningofdetroit.com	Website: www.greeningofdetroit.com
Preferred contact method: Email	Organization type: Environmental non-profit

DONATION INFORMATION

Park/Rec Facility Name: Chandler Park	Address: 12801 Chandler Park Drive Detroit, MI 48213
<i>Specific location at the property (if needed for clarity):</i>	
Estimated value (including all costs incurred): \$ 7200	
How is this project funded? We receive government, foundation and corporate support	
Improvement Type: Please note all Improvements require supporting documentation, see below list with links to the materials. <input checked="" type="checkbox"/> Physical Improvement (Select all that apply.) <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input checked="" type="checkbox"/> Other <input type="checkbox"/> Maintenance Improvement	
Will this project host an event of more than 25 or more people in the proposed park? <input type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input checked="" type="checkbox"/> No	

PROJECT SUMMARY

Please include a brief narrative of the donation.

The Greening of Detroit offers its full assistance in purchasing and installing up to 9 shade and ornamental trees (1.5" caliper balled and burlap) at at Chandler Park, located 12801 Chandler Park Drive Detroit, MI 48213. These trees are considered replacements to a previous contract with the Chandler Park Conservancy, and the costs, approximately \$7,200, will be borne by our group.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☒ CITY ☐ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit is working closely with the Landscape Design Unit to confirm the location and appropriateness of trees for this site.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit has 32 years of experience of specifying, procuring and planting trees through its community planting model.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Procurement and logistics are under way. Site preparation begins two days prior to the event, and completes the day of the planting date listed. Maintenance begins during the first growing season.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit is responsible for cleanup related to tree planting event.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

The Greening of Detroit provides a 3-year maintenance that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that die within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit has agreed to provide full removal as needed, as well as tree guards (grey) for installation at planting.

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Greening of Detroit has completed several successful tree plantings with the City.

Park Partnership / Community Group Affiliation? ☒ YES ☐ NO

Describe: Chandler Park Conservancy

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Greening of Detroit will be doing several tree planting projects this year and has completed several successful tree planting projects since the institution of the new DAF process began.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
DB2A9A7841F847B...

Date: 3/7/2022



Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 7200

Asset Life Cycle: 50+ years

Conditions of Approval:

N/A

Landscape Architect Name: Arianna Zannetti

Signature:

DocuSigned by:
Arianna Zannetti
AF71FF22575848E...

Date: 3/7/2022

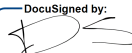
PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

PDU Name: David Sumners

Signature:

DocuSigned by:

379CE3CB86DE4E8

Date: 3/7/2022

Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DE88D441

Date: 3/12/2022

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

DAF approved as submitted.

☐ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

Signature:

 DocuSigned by:
Fai Foen
 E32069E9D7BA4B0...
Print Name: Fai FoenOn behalf of Organization: The Greening of DetroitDate: 3/17/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

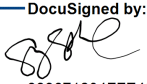
Completed by the City of Detroit.

Donation Decision: Approved

Conditions of Approval:

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFF45A...

Date: 3/17/2022

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

February 25, 2022

Sandra Yu Stahl
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Sandra:

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing up to 9 shade and ornamental trees (1.5" caliper balled and burlap) at **Chandler Park**, located 12801 Chandler Park Drive Detroit, MI 48213. These trees are considered replacements to a previous contract with the Chandler Park Conservancy, and the costs, approximately \$7,200, will be borne by our group.

These improvements would take place on Saturday, March 26, 2022, as part of our Citizen Forester Volunteer Training series. These specialized volunteers support our community planting projects throughout the year. We have also worked with community and city representatives to ensure these improvements are desired.

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit, per David Sumner, has also agreed to provide full removal as needed.

Thank you for your time and consideration!

Sincerely,

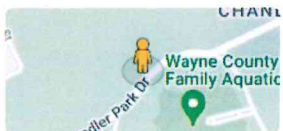
A handwritten signature in dark ink, appearing to read "Fai Foen". The signature is fluid and cursive, with the first name "Fai" and last name "FOEN" clearly distinguishable.

Fai Foen
Director of Green Infrastructure
The Greening of Detroit
fai@greeningofdetroit.com



Alex Allen

Photo - Jun 2021



(3) River Birch
(3) Hackberry
(3) Blackgum

Blackgum



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code CALLAHAN	DPRD Prop # 28	Request tracking # DAF0322-0003
-------------------	----------------	---------------------------------

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: Ava Landgraf	Contact Name: Ava Landgraf
Address: 4605 Cass Ave Detroit MI 48201	Phone: 313-800-1578
Email: alandgraf@detroitaudubon.org	Website: detroitaudubon.org
Preferred contact method: Email	Organization type: non-profit

DONATION INFORMATION

Park/Rec Facility Name: Callahan Park	Address: 3356 E Ferry St
Specific location at the property (if needed for clarity): along pathway	
Estimated value (including all costs incurred): \$ 1300	
How is this project funded? Detroit Audubon received grant funding from National Geographic	
<p>Improvement Type:</p> <p>Please note all Improvements require supporting documentation, see below list with links to the materials.</p> <p><input checked="" type="checkbox"/> Physical Improvement (Select all that apply.)</p> <p style="margin-left: 40px;"> <input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link <input checked="" type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link <input type="checkbox"/> Artwork <input type="checkbox"/> Other </p> <p><input type="checkbox"/> Maintenance Improvement</p> <p>Will this project host an event of more than 25 or more people in the proposed park?</p> <p><input type="checkbox"/> Yes (requires Events Permit) Events Permit Link <input checked="" type="checkbox"/> No</p>	

PROJECT SUMMARY

Please include a brief narrative of the donation.

Detroit Audubon would like to install an educational/ interpretive bird ID sign at Callahan Park. The sign will show 14 common birds likely to be seen at Callahan. The sign will also help park visitors recognize the park serves as wildlife habitat as well as greenspace.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☐ CITY ☐ APPLICANT ☒ OTHER ☐ N/A

Explanation:

Detroit Audubon and the city worked together to design the sign and select the sign location.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

Detroit Audubon paid to have the sign created and the city will install the sign at the park.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Detroit Audubon has already made the sign.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☐ APPLICANT ☐ OTHER ☒ N/A

Explanation:

No clean up is required

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☐ APPLICANT ☐ OTHER ☒ N/A

Explanation:

No maintenance is required

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Detroit Audubon has completed several successful projects with the City of Detroit.

Park Partnership / Community Group Affiliation? ☐ YES ☒ NO

Describe: N/A

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Detroit Audubon intends to install an informational sign to help identify the park as a wildlife habitat and greenspace. Sign will need to meet LDU/PSPU approval.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
D82A9A7841F8478...

Date: 3/7/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 1300

Asset Life Cycle: 10 years

Conditions of Approval:

N/A

Landscape Architect Name: Arianna Zannetti

Signature:

DocuSigned by:
Arianna Zannetti
AF71FF22575848E...

Date: 3/7/2022

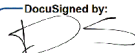
PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

PDU Name: David Sumners

Signature:

DocuSigned by:

379CF3CBB6DF4E8...

Date: 3/8/2022

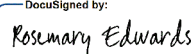
Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DF88D441...

Date: 3/12/2022

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

DAF approved as submitted.

☐ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

 Signature: 

Print Name: Ava Landgraf

On behalf of Organization: Detroit Audubon

Date: 3/21/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

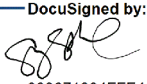
Completed by the City of Detroit.

Donation Decision: Approved

Conditions of Approval:

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFE45A...

Date: 3/21/2022

2/25//2022

Brad Dick, Group Executive
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Brad:

On behalf of Detroit Audubon, I am writing to offer our full assistance in purchasing and installing an interpretive bird ID sign at Callahan Park. The costs, approximately \$1,300 are being borne by the group mentioned above.

These improvements will take place Spring 2022. We have worked with community representatives to ensure these improvements are desired.

No maintenance is required for the sign.

Thank you for your time and consideration.

Sincerely,

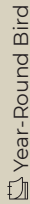
Ava Landgraf
Research Coordinator
Detroit Audubon

Callahan Park

Birds



American Goldfinch

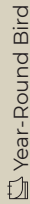


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.



American Robin

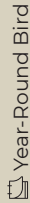


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee

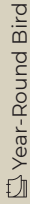


Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay

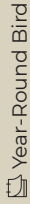


Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

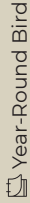


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.

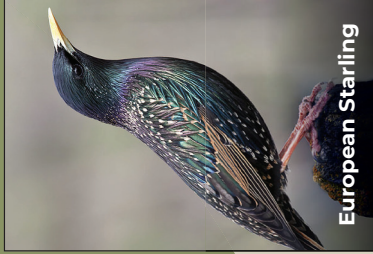


Eastern Bluebird

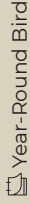


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.



Northern Flicker

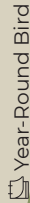


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

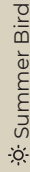


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

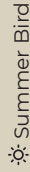


Year-Round Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

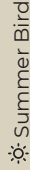


Year-Round Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting

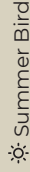


Year-Round Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Year-Round Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

McKinley-Merrick Park

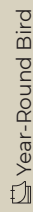
Birds



DETROIT
AUDUBON



American Goldfinch

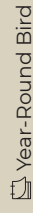


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

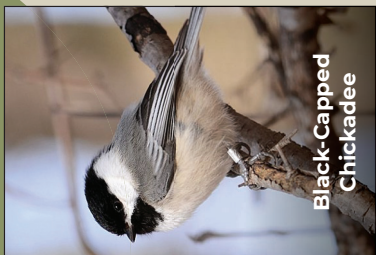


American Robin

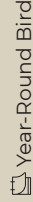


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee

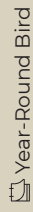


Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay

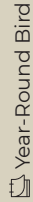


Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

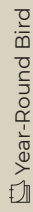


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.



Eastern Bluebird

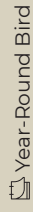


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal

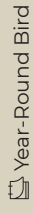


Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

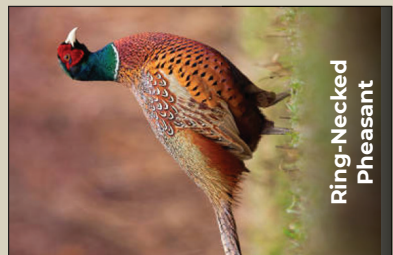


Northern Flicker

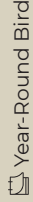


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

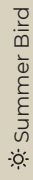


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

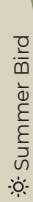


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird



Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting



Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

Bryant-Vermont Park

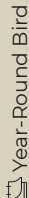
Birds



DETROIT
AUDUBON



American Goldfinch

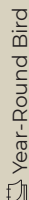


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

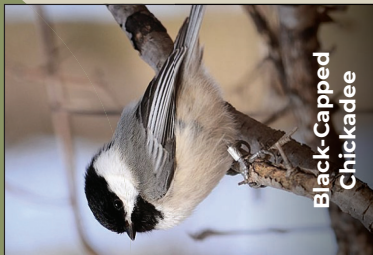


American Robin

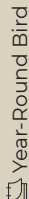


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee



Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

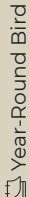


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.



Eastern Bluebird

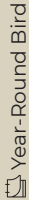


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling

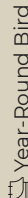


Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal

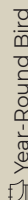


Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

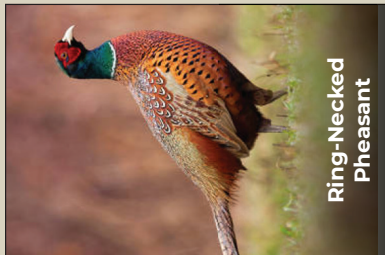


Northern Flicker

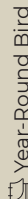


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

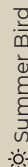


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

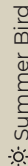


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

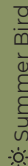


Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting



Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

Lifsitz Park

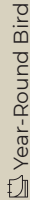
Birds



DETROIT
AUDUBON



American Goldfinch

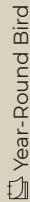


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.



American Robin

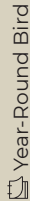


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee

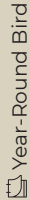


Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

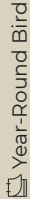


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.

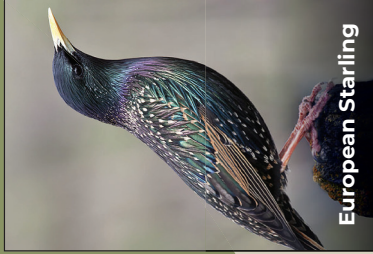


Eastern Bluebird

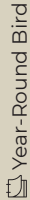


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Males are bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.



Northern Flicker

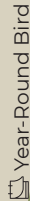


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

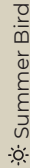


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and gold head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

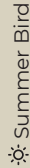


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

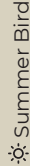


Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting

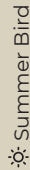


Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

Palmer Park



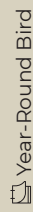
DETROIT
AUDUBON



Birds



American Goldfinch

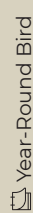


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

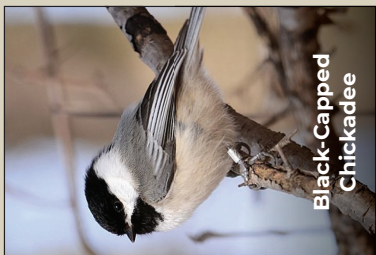


American Robin

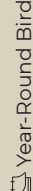


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee



Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker



Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.

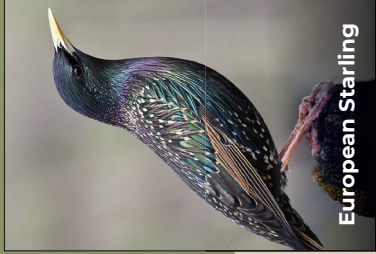


Eastern Bluebird



Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Males are bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

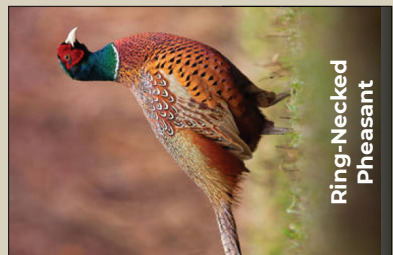


Northern Flicker

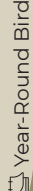


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

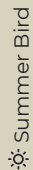


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

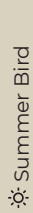


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

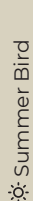


Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting

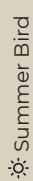


Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

DocuSign Envelope ID: 0EE2D2B9-5593-40D0-B802-CD5D68DF79D2
Interpretive Sign to be placed at Red X along path and next to bench

- Current Park
- Expansion Option 1
- Expansion Option 2

Callahan Park Expansion





GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form Applicant Section

AIM Code MCKINLEYMERRICK

DPRD Prop # 481

Request tracking # DAF0322-0004

FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: <i>Detroit Audubon</i>	Contact Name: <i>Ava Landgraf</i>
Address: <i>4605 Cass Ave Detroit MI 48201</i>	Phone: <i>313 800 1578</i>
Email: <i>alandgraf@detroitaudubon.org</i>	Website:
Preferred contact method: <i>Email</i>	Organization type: <i>non-profit</i>

DONATION INFORMATION

Park/Rec Facility Name: <i>MCKinley-Merrick Park</i>	Address: <i>5200 Mckinley St Detroit MI 48208</i>
<i>Specific location at the property (if needed for clarity): NE corner of park by bench</i>	
Estimated value (including all costs incurred): \$ <i>1300</i>	
How is this project funded? <i>funded by grant from National Geographic</i>	
<p>Improvement Type:</p> <p>Please note all Improvements require supporting documentation, see below list with links to the materials.</p> <p><input checked="" type="checkbox"/> Physical Improvement (Select all that apply.)</p> <p style="margin-left: 40px;"><input type="checkbox"/> Structure/Facility (may require BSEED permits) BSEED Permits Link</p> <p style="margin-left: 40px;"><input checked="" type="checkbox"/> Signage (may require BSEED permit) BSEED Permits Link</p> <p style="margin-left: 40px;"><input type="checkbox"/> Artwork</p> <p style="margin-left: 40px;"><input type="checkbox"/> Other</p> <p><input type="checkbox"/> Maintenance Improvement</p> <p>Will this project host an event of more than 25 or more people in the proposed park?</p> <p><input type="checkbox"/> Yes (requires Events Permit) Events Permit Link</p> <p><input checked="" type="checkbox"/> No</p>	

PROJECT SUMMARY

Please include a brief narrative of the donation.

Detroit Audubon would like to install a educational/interpretive sign showing 14 of the most common Detroit Birds at Mckinley-Merrick Park. The sign will help indicate to neighbors and visitors that the greenspace is also a wildlife habitat.

[Asset Donation Gift Letter Template Link](#)

[Artwork Gift Letter Template Link](#)

PROJECT DOCUMENTS/SITE PLAN(S)

Please attach the following required documents here: gift letter, site plan, pictures, scope, and specifications, plus maintenance agreement if applicable:



RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? ☐ CITY ☐ APPLICANT ☒ OTHER ☐ N/A

Explanation:

Detroit Audubon, City of Detroit and local community members, worked together to set up the park layout and select the location of the sign.

Who is responsible for Construction (labor/material/permits/insurance)? ☐ CITY ☒ APPLICANT ☐ OTHER ☐ N/A

Explanation:

Detroit Audubon paid to have the sign created.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

The sign is already made and ready to be installed.

Who is responsible for Cleanup, and Restoration if required? ☐ CITY ☐ APPLICANT ☐ OTHER ☒ N/A

Explanation:

No clean up or restoration required

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

☐ CITY ☐ APPLICANT ☐ OTHER ☒ N/A

Explanation:

No maintenance required

***AFTER CITY REVIEW, THE FORM WILL ROUTE BACK FOR APPLICANT APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Any previous experience with this applicant?

Describe: Detroit Audubon has completed several successful projects with the City of Detroit.

Park Partnership / Community Group Affiliation? ☒ YES ☐ NO

Describe: N/A

Does this project require a maintenance agreement or MOU? ☐ YES ☒ NO

Conditional input: ☐ Facilities ☐ Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? ☒ YES ☐ NO ☐ N/A

Other comments:

Detroit Audubon intends to install an informational sign to help identify the park as a wildlife habitat and greenspace. Sign will need to meet LDU/PSPU approval.

Administrator Name: Tiffany L. McKinnon

Signature:

DocuSigned by:
Tiffany L. McKinnon
D82A9A7841F8478...

Date: 3/7/2022

Landscape Architect Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Asset Value: 1300

Asset Life Cycle: 10 years

Conditions of Approval:

No further conditions.

Landscape Architect Name: John DeRuiter

Signature:

DocuSigned by:
John DeRuiter
8D6AE8EFB2334A1...

Date: 3/7/2022

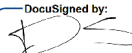
PDU Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

PDU Name: David Sumners

Signature:

DocuSigned by:

379CF3CBB6DF4E8...

Date: 3/7/2022

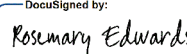
Grounds Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision: Approved

Conditions of Approval:

Grounds Name: Rosemary Edwards

Signature:

DocuSigned by:

632D351DF88D441...

Date: 3/14/2022

Facilities Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)**Donation Decision:**

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department's Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:

DAF approved as submitted.

☐ Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

☐ Project Condition Terms Denied by Applicant

☒ Project Approved Conditions Accepted by Applicant

 Signature: 

Print Name: Ava Landgraf

On behalf of Organization: Detroit Audubon

Date: 3/21/2022

DIRECTOR AUTHORIZATION (ALL ATTACHED DOCUMENTATION WILL APPEAR AT THE BOTTOM. PLEASE SCROLL DOWN TO REVIEW.)

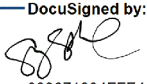
Completed by the City of Detroit.

Donation Decision: Approved

Conditions of Approval:

Director Name: Sandra Stahl

Signature:

DocuSigned by:

333671204FFE45A...

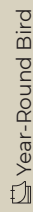
Date: 3/24/2022

Callahan Park

Birds



American Goldfinch

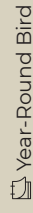


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

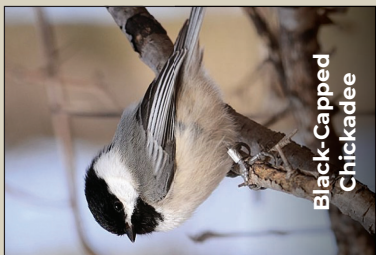


American Robin

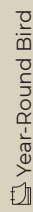


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee

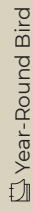


Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

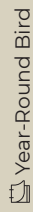


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.

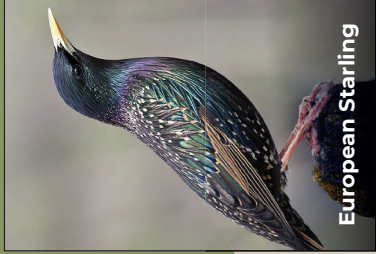


Eastern Bluebird

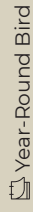


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

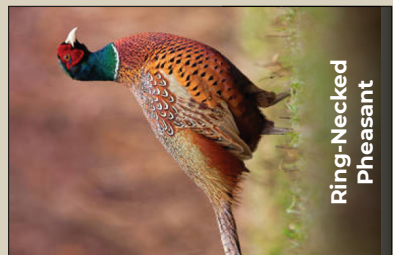


Northern Flicker

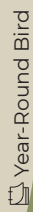


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

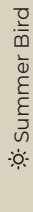


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and gold head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

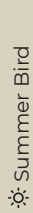


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

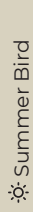


Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting



Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

McKinley-Merrick Park



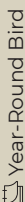
DETROIT
AUDUBON



Birds



American Goldfinch



Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

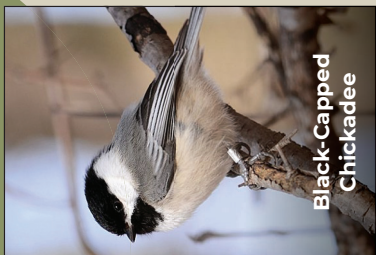


American Robin



Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee



Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker



Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.



Eastern Bluebird



Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling

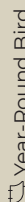


Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

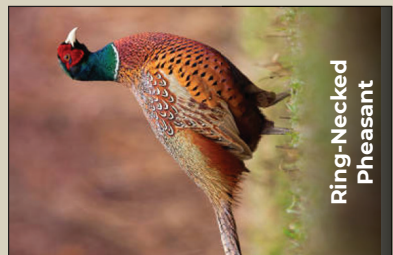


Northern Flicker



Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant



Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift



Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird



Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting



Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

Bryant-Vermont Park

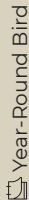
Birds



DETROIT
AUDUBON



American Goldfinch

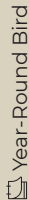


Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

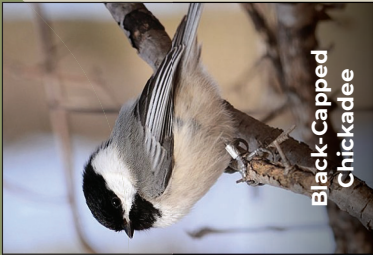


American Robin

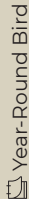


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee

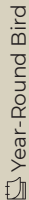


Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay

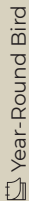


Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

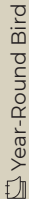


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.



Eastern Bluebird

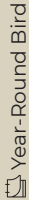


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal

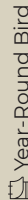


Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.



Northern Flicker

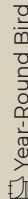


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

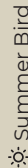


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

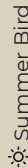


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird



Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting

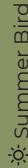


Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

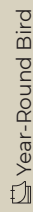
Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

Lifsitz Park

Birds



American Goldfinch



Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

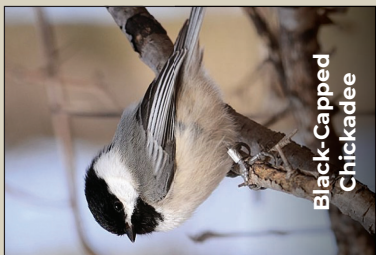


American Robin

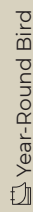


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee

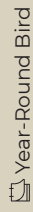


Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker

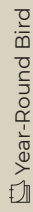


Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.

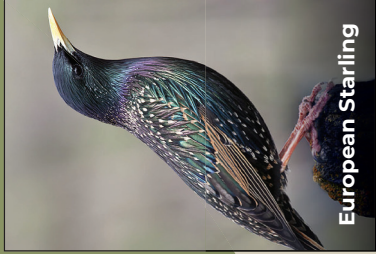


Eastern Bluebird

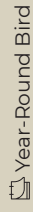


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Males are bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

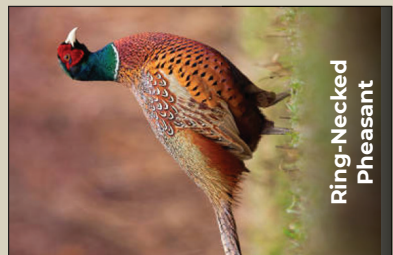


Northern Flicker

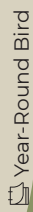


Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

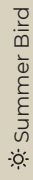


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and gold head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

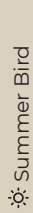


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

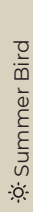


Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting

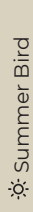


Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.



Red-Winged Black Bird



Summer Bird

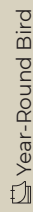
Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.

Palmer Park

Birds



American Goldfinch



Year-Round Bird

Males are bright yellow in the summer and duller in the winter. Females and juveniles are a mottled olive yellow.

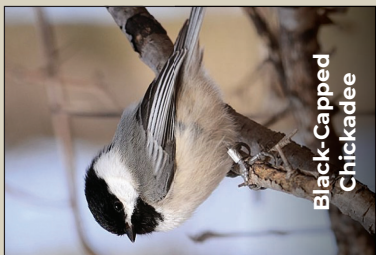


American Robin

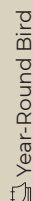


Year-Round Bird

Adults are grey with a rusty red chest. Young birds have a speckled chest. Robins can be found in Michigan in the winter.



Black-Capped Chickadee



Year-Round Bird

Small, round bird that seems curious to the point of being friendly. Black cap makes it easy to recognize.



Blue Jay



Year-Round Bird

An intelligent species known for its noisy calls. Both females and males are beautiful blue with a head crest.



Downy Woodpecker



Year-Round Bird

North America's smallest woodpecker. Males have a red patch on their heads. Will drum loudly on trees to attract mates or mark territory.

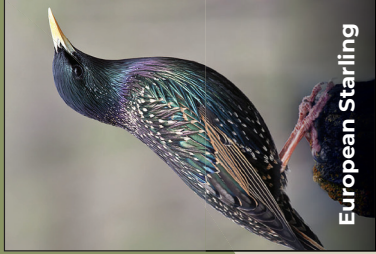


Eastern Bluebird

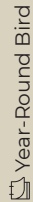


Year-Round Bird

Males have a rusty orange breast and white belly. Females have more subdued colors. Smaller than a Blue Jay, and lacks the crest.



European Starling



Year-Round Bird

A shiny black bird with purple or green iridescence and a short tail. White speckles appear on its feathers in the fall.



Northern Cardinal



Year-Round Bird

Male is bright red, and female is tan with hints of red. Adults always have a bright red beak while juvenile beaks are grey. Known for strong pair bonds.

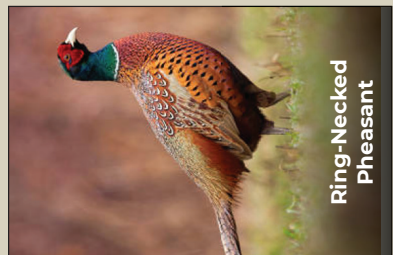


Northern Flicker



Year-Round Bird

Only woodpecker in Michigan with a brown back. The male has a black mustache-like mark coming off its beak.



Ring-Necked Pheasant

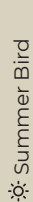


Year-Round Bird

Beautiful chicken-like bird. Males are copper and gold with a blue and red head to attract females, while females are shades of tan. Known for its distinctive crowing call.



Chimney Swift

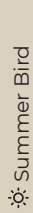


Summer Bird

Small bird that spends most of its life flying. Swifts cannot perch like most birds, instead they cling to vertical surfaces. Often first heard chittering and then seen flying high overhead.



Grey Catbird

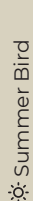


Summer Bird

Robin-sized grey bird that is more often heard than seen. It has a dark grey cap and a rusty brown patch under its tail. Call sounds like a cat's meow.



Indigo Bunting

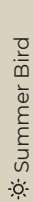


Summer Bird

Male is a striking royal blue with blue breast. Female is dusty brown with faint streaking on its breast.

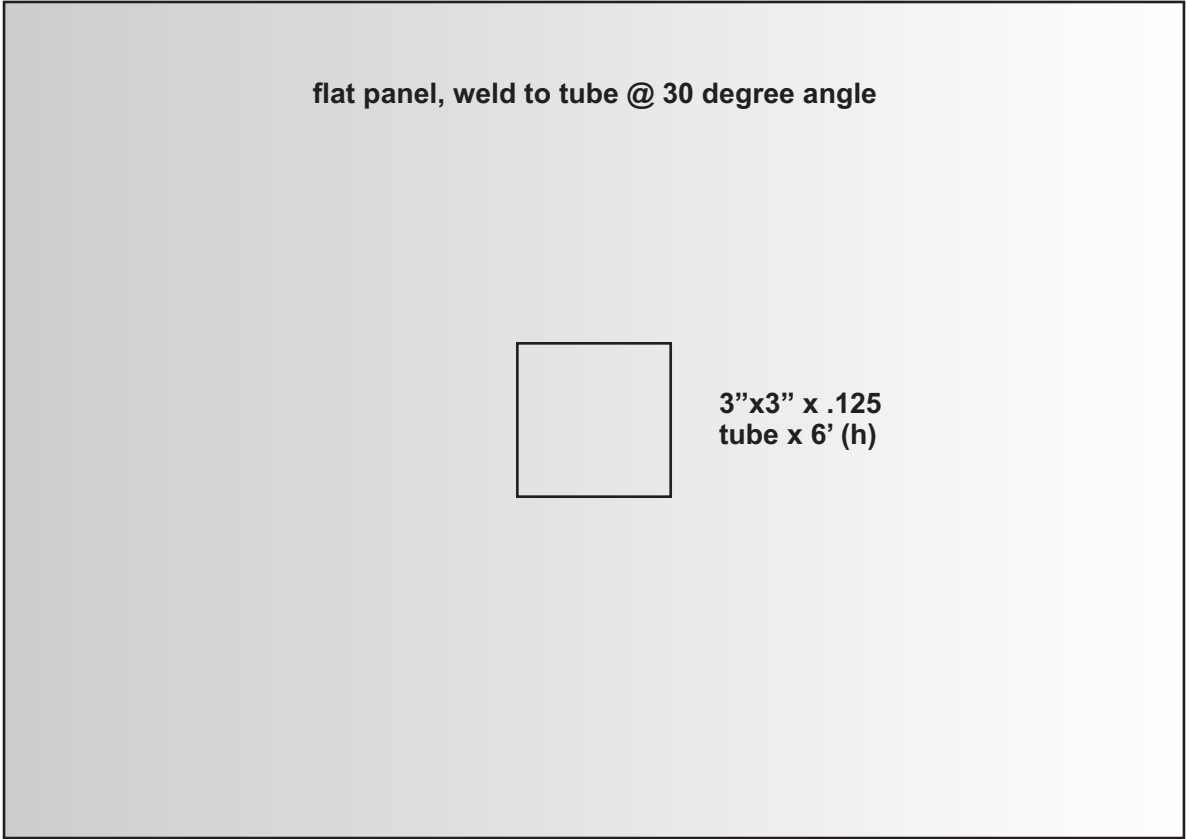
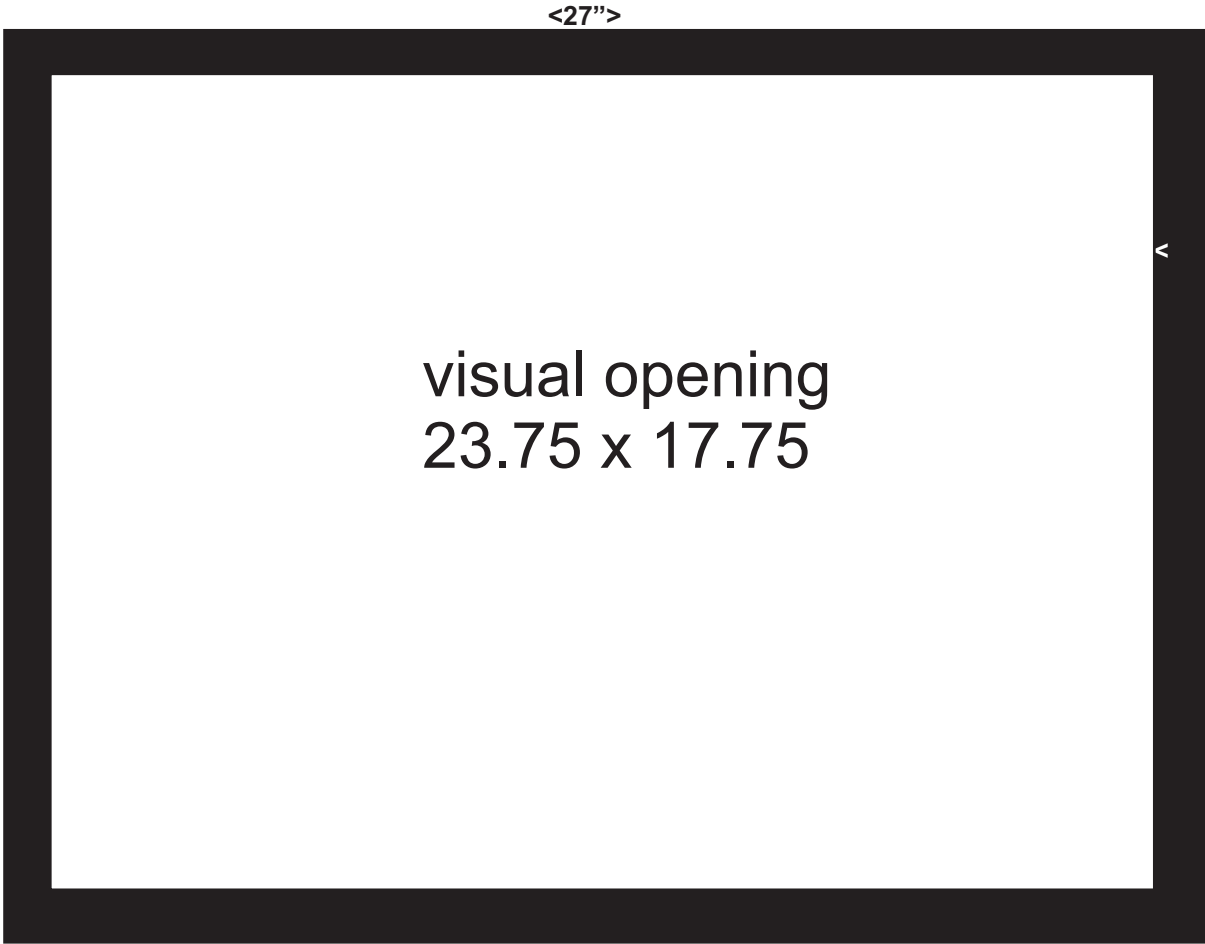


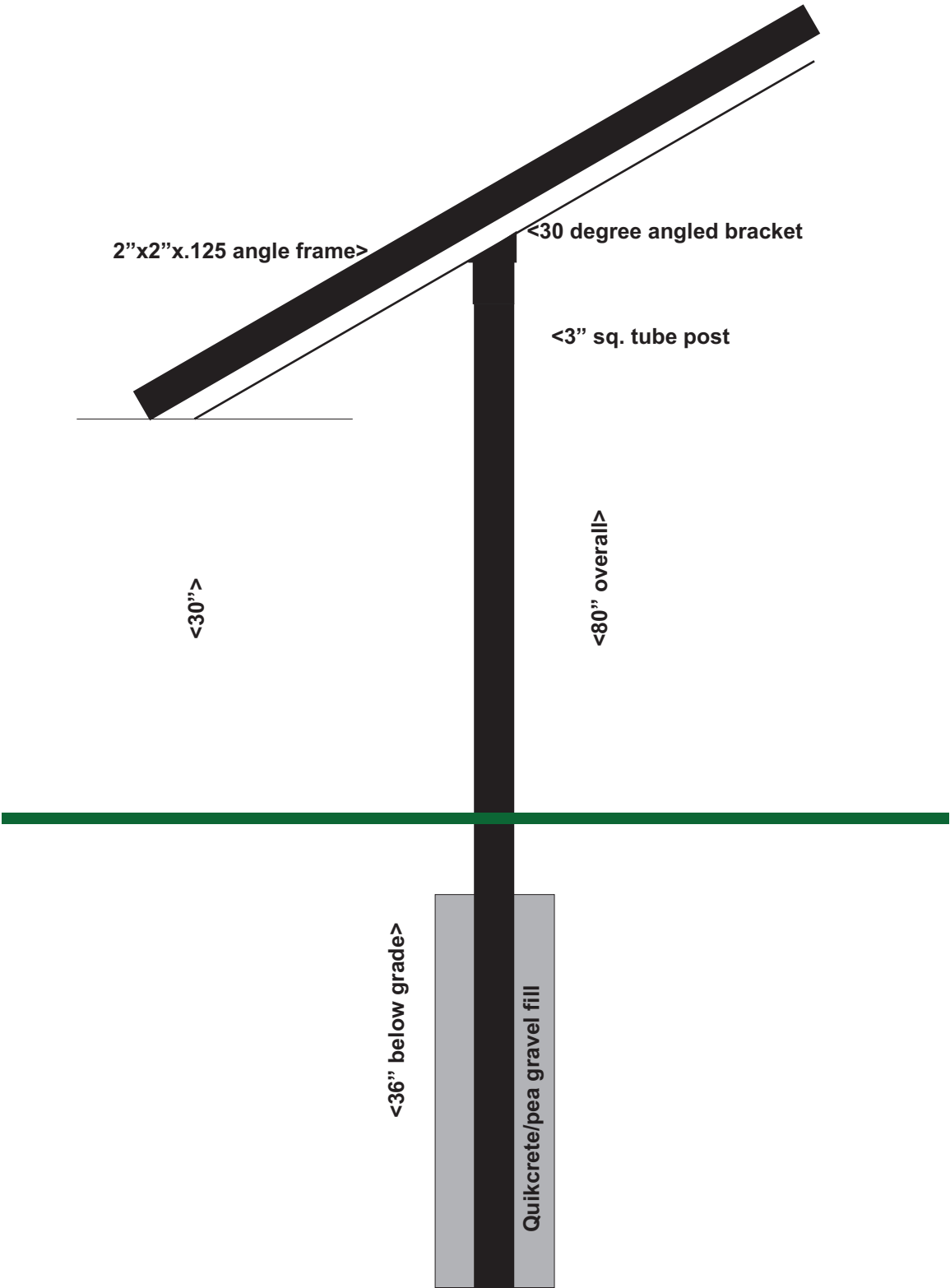
Red-Winged Black Bird



Summer Bird

Males have a red and yellow shoulder patch and are very territorial. Females are streaky brown. Usually migrates south but is occasionally seen in Michigan during winter.







MCKINLEY-MERRICK PARK LAYOUT

Bird ID interpretive sign in the back corner of park

Grass will be replaced with wildflowers (pictured below) and mowed pathways



Entrance sign at the corner of McKinley St and Merrick St

Bench at back corner

Little Free Library with nature books



2/25//2022

Brad Dick, Group Executive
Detroit Parks and Recreation Division
115 Erskine St.
Detroit, MI 48201

Dear Brad:

On behalf of Detroit Audubon, I am writing to offer our full assistance in purchasing and installing an interpretive bird ID sign at McKinley-Merrick Park. The costs, approximately \$1,300 are being borne by the group mentioned above.

These improvements will take place Spring 2022. We have worked with community representatives to ensure these improvements are desired.

No maintenance is required for the sign.

Thank you for your time and consideration.

Sincerely,

Ava Landgraf
Research Coordinator
Detroit Audubon