



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

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DETROIT, MICHIGAN 48226  
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May 3, 2022  
The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Reprogram grant funds awarded from the United Way of Southeastern Michigan to fund a new program "Community COVID Testing Site Grant" and transfer funds to a new appropriation**

The United Way for Southeastern Michigan originally awarded the Detroit Department of Transportation-Office of Mobility (DDOT-OMI) two grants to be used for transportation services to COVID Testing sites. There was no match requirement. The two grants totaled \$500,000 and include:

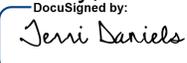
Appropriation	Grant	Amount	Council Approval Date
20800	Transportation to Test Sites	\$ 300,000.00	July 14, 2020
20806	Transportation for Essential Workers	\$ 200,000.00	June 16, 2020

Due to the availability of other grant funding sources to provide transportation to testing and vaccine sites and a decline in demand in 2021, the DDOT-OMI Department did not expend all of the funds. In an effort to retain the grant dollars for COVID relief efforts, the Health Department, DDOT-OMI, and the Office of Development and Grants (ODG) worked to seek approval from United Way to reprogram the balance of the funds, in the amount of \$380,715.97. The United Way approved the remaining funds to be reprogrammed to support two separate initiatives: (1) the Community COVID Testing Site Grant, awarded to the Health Department, in the amount of \$280,715.97, and (2) the Detroit Insecure Housing Incentive Initiative, awarded to Southwest Counseling Solutions, in the amount of \$100,000.

In order to reprogram the funds, we are requesting approval to move \$280,715.97 from the balance of the funding from the two existing appropriations (20800 and 20806) into new appropriation 21115, and to move \$100,000.00 to Southwest Counseling Solutions, as follows:

Existing Appropriation	Grant Balance	New Appropriation	Amount Received
20800	\$ 226,196.07	21115	\$ 226,196.07
20806	\$ 54,519.90	21115	\$ 54,519.90
20806	\$ 100,000.00	Southwest Counseling Solutions	\$ 100,000.00

I respectfully ask your approval to reprogram and appropriate the balance of funding in accordance with the attached resolution.

Sincerely,  
DocuSigned by:  
  
4D2BEE23C8D489...  
Terri Daniels  
Director of Grants, Office of Development and Grants  
CC:  
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:  
  
42C91AA10FE84AD...  
Office of Budget  
DocuSigned by:  
  
3925B765943D409...  
Agreement Approved as to Form  
By the Law Department



## Office of Development and Grants

CITY OF DETROIT

### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Health Department is requesting authorization to reprogram the balance of two existing grants from the United Way for Southeastern Michigan, in the amount of \$280,715.97, to provide staffing at a COVID Testing Site; and

**WHEREAS**, United Way has approved a new initiative by reallocating existing United Way Grant Funds awarded to the Detroit Department of Transportation-Office of Mobility (DDOT-OMI); United Way originally awarded the (1) Transportation to Test Sites Grant, in the amount of \$300,000.00 in appropriation 20800, approved by City council on July 14, 2020, and the (2) Transportation to Essential Workers Grant, in the amount of \$200,000.00 in appropriation 20806, approved by City Council on June 16, 2020; and

**WHEREAS**, due to the availability of other grant funding sources to provide these services and a decline in demand in 2021, the DDOT-OMI did not need to expend all of the funds; and the Health Department, DDOT-OMI, and the Office of Development and Grants (ODG) worked with United Way to re-allocate these funds to create the Community COVID Testing Site Grant; and

**WHEREAS**, the ODG and DDOT-OMI worked with United Way to re-allocate \$100,000.00 to Southwest Counseling Solutions for the City of Detroit Insecure Housing Incentive Initiative; and

**WHEREAS**, the transfer of funds is outlined in the following table; and

Existing Appropriation	Grant Balance	New Appropriation/Recipient	Amount Received
20800	\$ 226,196.07	21115	\$ 226,196.07
20806	\$ 54,519.90	21115	\$ 54,519.90
20806	\$ 100,000.00	Southwest Counseling Solutions	\$ 100,000.00
<b>Total</b>	<b>\$ 380,715.97</b>		<b>\$ 380,715.97</b>

**WHEREAS**, the Law Department has approved the attached agreement as to form; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director of Grants of the Office of Development and Grants is hereby authorized to sign the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 21115, in the amount of \$280,715.97, and transfer \$226,196.07 from appropriation 20800 and \$54,519.90 from appropriation 20806, into newly established appropriation 21115, for the Community COVID Testing Site Grant, and to transfer \$100,000.00, from appropriation 20806, to Southwest Counseling Solutions, for the City of Detroit Insecure Housing Incentive Initiative.

United Way for Southeastern Michigan  
COVID Relief Grant Addendum



**Partner Agency:** City of Detroit

**Strategy:** COVID 19 Relief

**Initial Award Amount:** \$500,000

**Addendum Award Amount:** -\$100,000 reduction of funds transfer from City of Detroit COVID-19 Emergency Transportation Award to Southwest Counseling Solutions for City of Detroit Insecure Housing Incentive Initiative

**Total Award Amount:** \$400,000

**Original Grant Issue Date:** January 21, 2021

**Addendum Issue Date:** February 21, 2022

**Initial Grant Period:** December 1, 2020 – December 31, 2021

**Addendum Grant Period:** December 1, 2020 – December 31, 2022

**Grant Purpose:** To support the community by providing transportation to COVID-19 test sites, vaccination centers, additional social service locations and for Essential Employees to get to/from work.

**Addendum Purpose:** Due unforeseen staffing occurrences and the receipt by the City of other funding with stricter timelines, per the most recent report to date, this grant award is underspent. This addendum will allow the following:

1. The City will transfer \$100,000 from this award to the Southwest Counseling Solutions acting fiduciary for the City of Detroit to add additional funds to the Detroit Insecure Housing Incentive Initiative.
2. The extension of this award for 12 months.
3. The repurpose of the remaining unused funds to the Detroit Health Department to support staffing at the Community COVID Testing site.

**Addendum to IV. Use of Funds**

Outcomes/Metrics	Proposed Number
<b>Outcome 1:</b> Support salaries for seven (7) contracted LPNs at the Joseph Walker Williams Recreation Center (may include outreach)	7
<b>Outcome 2:</b> Administration the Abbott ID Now COVID 15-minute rapid test	12,480

**Addendum to V. Reporting**

- June 10, 2022 – Mid Report
- January 13, 2023 – Final Report

**Addendum to 5. Budget**

Budget for the Reprogramming of Covid Transportation Funds	
Item	Amount
Contractual Nurse Staffing at Community Covid Testing Site (\$67.50/hr per Arrow Contract)	\$280,715.97

United Way for Southeastern Michigan has dispersed the entire \$500,000 grant award to the City of Detroit. As of February 17, 2022, the City has spent a total of \$119,284.03 under the Emergency Transportation Grant leaving an unspent total of \$380,715.97. The City of Detroit will transfer \$100,000 from the Emergency Transportation Grant Award to Southwest Counseling Solutions acting fiduciary for The City of

United Way for Southeastern Michigan  
COVID Relief Grant Addendum



Detroit to fund the Insecure Housing Incentive initiative. The remaining funds of \$280,715.97 will be utilized by the Detroit Health Department to support staffing at the Community COVID testing site as indicated in the budget above.

By accepting the grant funds described in this Addendum, your agency is continuing its agreement to the terms, conditions and requirements set forth in the Grant Agreement signed on February 4, 2021 (the "Grant Agreement"). With the exception of the Addendum details above, all grant outcomes, reporting requirements and payment schedules detailed in the Grant Agreement are in full force and effect, and Partner represents to UWSEM that it is in full compliance with all of the terms and conditions of the Grant Agreement as of the date of this Addendum. A copy of your executed Grant Agreement dated February 4, 2021, can be provided to you upon request.

**As evidence of the Parties' mutual understanding of and agreement with the terms established in their Grant Agreement and with the above established contingencies, they have signed this Addendum as of the date first written above.**

This Addendum may be executed simultaneously in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In addition, signatures transmitted by facsimile or other electronic means shall be deemed the same as originals and shall be effective upon receipt.

Any notifications related to this Addendum, or the Grant Agreement should be sent in writing to the following:

Linda Richardson  
Contract Manager  
United Way for Southeastern Michigan  
3011 W. Grand Blvd., Suite 500  
Detroit, MI 48202  
Community.impact@liveunitedsem.org

**As evidence of the Parties' mutual understanding of and agreement with the terms herein, they have signed this Addendum as of the Issue Date set forth above.**

**UNITED WAY FOR SOUTHEASTERN MICHIGAN**

By: \_\_\_\_\_  
Name:  
Title:

Date: \_\_\_\_\_

**CITY OF DETROIT**

By: \_\_\_\_\_  
Name:  
Title:

Date: \_\_\_\_\_