



## DEPARTMENTAL SUBMISSION

DEPARTMENT: OCFO-Office of Contracting & Procurement  
FILE NUMBER: OCFO-Office of Contracting &  
Procurement-1151

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**RE:**

Submitting Reso. Autho. Contract No. 6004272

**SUMMARY:**

6004272 100% Grant Funding – To Provide Client Intake and Application Preparation for HRD's Home Repair Programs. – Contractor: Jefferson East, Inc. – Location: 300 River Place Drive Suite 5250, Detroit, MI 48207 – Contract Period: Upon City Council Approval through February 28, 2025 – Total Contract Amount: \$39,000.00.  
**HOUSING AND REVITALIZATION**

**RECOMMENDATION:**

6004272 100% Grant Funding – To Provide Client Intake and Application Preparation for HRD's Home Repair Programs. – Contractor: Jefferson East, Inc. – Location: 300 River Place Drive Suite 5250, Detroit, MI 48207 – Contract Period: Upon City Council Approval through February 28, 2025 – Total Contract Amount: \$39,000.00.  
**HOUSING AND REVITALIZATION**

**BY** Choose an item.

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement Office

**RESOLVED:** that Contract No. 6004272 referred to in the foregoing communication dated April 14, 2022 be hereby and is approved.

**DEPARTMENTAL CONTACT:**

Name: Alexandria Vaughn-Powe  
Position: Procurement Assistant