



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

March 26, 2026

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept a donation of up to 522 trees from the Greening of Detroit for various parks across the City of Detroit

The Greening of Detroit has awarded up to 522 trees, valued at \$443,700.00, to the City of Detroit General Services Department, for various parks across the City of Detroit. There is no match requirement for this donation. This is a non-cash donation.

The objective of the donation to the department is to make landscape improvements to City-owned parks. The Greening of Detroit will purchase and install up to 522 shade and ornamental trees (1.5" caliper balled and burlap) at the following parks:

- Hardstein Playground (34 trees), 20178 Cheyenne St, Detroit, MI 48235
- Alfonso Wells Memorial Playground (47 trees), 20159 Griggs Ave, Detroit, MI 48221
- Barthwell Stewart Park (62 trees), 12701 14th Street, Detroit, MI 48238
- Woodrow Wilson-Fullerton Park (15 trees), 12500 Woodrow Wilson St, Detroit, MI 48206
- Piwok Park (25 trees), 12226 Visger St, Detroit, MI 48217
- Edward G. Heckel Park (52 trees), 17273 Woodbine St, Detroit, MI 48219
- Hackett Playground (35 Trees), 17232 Stahelin Ave, Detroit, MI 48219
- Kelley Playground (30 trees), 15825 Oakfield Ave, Detroit, MI 48227
- Perrien Park (25 trees), 4840 Chene St, Detroit, MI 48207
- Farwell Park (150 trees), 4444 8 Mile Rd, Detroit, MI 48234
- Phelps Park (29 trees), 11303 Steel St, Detroit, MI 48227
- Clark Park (18 trees), 4301 W. Vernor, Detroit, MI 48209

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

DocuSigned by:

Terri Daniels

4D2BEEE23C8D489...

Terri Daniels
Director, Office of Development and Grants

DocuSigned by:

Donald R. Johnson

34F9071313554A4...

Office of Budget

CC: Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a donation of up to 522 trees for various parks in the City of Detroit, including: Hardstein Playground, Alfonso Wells Memorial Playground, Barthwell Stewart Park, Woodrow Wilson-Fullerton Park, Piwok Park, Edward G. Heckel Park, Hackett Playground, Kelley Playground, Perrien Park, Farwell Park, Phelps Park, and Clark Park, from the Greening of Detroit, valued at \$443,700.00; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a donation of up to 522 trees for various parks in the City of Detroit.



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
 Division**

Donation Authorization Form Applicant Section

AIM Code	DPRD Prop #	Request tracking #
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FORM PURPOSE

This form is for individuals or organizations who wish to donate labor, artwork, or funding to physically improve or enhance a City park or recreation center. The information provided on this form will be used to evaluate the proposed donation to determine if the donation can be accepted by the City. All fields not in *italics* are required.

REQUESTOR INFORMATION

Organization Name: <i>Fai Foen</i>	Contact Name: <i>The Greening of Detroit</i>
Address: <i>13000 W. McNichols</i>	Phone: <i>248-231-5262</i>
Email: <i>fai@greeningofdetroit.com</i>	Website: <i>www.greeningofdetroit.com</i>
Preferred contact method: <i>e-mail</i>	Organization type: <i>Environmental non-profit</i>

DONATION INFORMATION

Park/Rec Facility Name: <i>Multiple, see gift letter</i>	Address: <i>Multiple, see gift letter</i>
<i>Specific location at the property (if needed for clarity): Multiple, see site plans</i>	
Estimated value (including all costs incurred): \$ <i>443,700</i>	
How is this project funded? <i>We receive government, foundation and corporate support.</i>	
Improvement Type: Please note all Improvements require supporting documentation, see below list with links to the materials. <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Physical Improvement (Select all that apply.) <ul style="list-style-type: none"> <input type="checkbox"/> Structure (requires BSEED permit) <input type="checkbox"/> Signage (may require BSEED permit) <input type="checkbox"/> Artwork (requires Artwork Gift Letter) <input checked="" type="checkbox"/> All others (requires Gift Letter) <input type="checkbox"/> Maintenance Improvement 	
Will this project host an event of more than 25 or more people in the proposed park? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Yes (requires Events Permit) <input type="checkbox"/> No 	

PROJECT SUMMARY

Please include a brief narrative of the donation.

The Greening of Detroit offers its full assistance in purchasing and installing 522 shade and ornamental trees (minimum size of 1.5" caliper balled and burlap) at the following City of Detroit parks: Hardstein Playground, Alfonso Wells Memorial Playground, Barthwell Stewart Park, Woodrow Wilson-Fullerton Park, Piwok Park, Edward G. Heckel Park, Hackett Playground, Kelley Playground, Perrien Park, Farwell Park, Phelps Park, and Clark Park.



PROJECT DOCUMENTS/SITE PLAN(S)

Please attach your gift letter (required; see links on previous page), site plan, pictures, scope, and/or specifications here:

Please see attached.

RESPONSIBILITIES

Please specify what the proposed responsibilities would be of the applicant, the City or others that are associated with this project. Your application will be reviewed by City staff from each area, starting with a Landscape Architect to review or help you with design and ensure it meets City safety standards.

Who is responsible for the Planning and Design? CITY APPLICANT OTHER N/A

Explanation:

The Greening of Detroit worked closely with the Landscape Design Unit to confirm the location and appropriateness of trees for this site.

Who is responsible for Construction (labor/material/permits/insurance)? CITY APPLICANT OTHER N/A

Explanation:

The Greening of Detroit has 36 years experience of specifying, procuring and planting trees through its community planting model.

What is the timeline of construction/completion for this donation project? (Project must commence within 90 days of application approval, unless extension requested.)

Explanation:

Procurement and logistics are underway. Site preparation begins two days prior to the event, and completes the day of the planting date scheduled. Maintenance begins during the first growing season.

Who is responsible for Cleanup, and Restoration if required? CITY APPLICANT OTHER N/A

Explanation:

The Greening of Detroit is responsible for cleanup related to tree planting activities.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?

CITY APPLICANT OTHER N/A

Explanation:

The Greening of Detroit provides a 3 year maintenance plan that includes irrigation for two growing seasons, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit. The Parks Development Unit has previously agreed to provide full removal as needed.

***THANK YOU FOR COMPLETING THIS FORM. AFTER CITY REVIEW THE FORM WILL ROUTE BACK TO THE APPLICANT FOR A FINAL SIGNATURE AND APPROVAL. PLEASE CLICK THE FINISH BUTTON TO SUBMIT.**



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Donation Authorization Form City Section

This section of the form is for internal City use only.

It is used to review and analyze proposals pending a recommendation to proceed.

Administrative Input

Any previous experience with this applicant? YES NO

Park Partnership / Community Group Affiliation? YES NO

Describe: Trees/ Greening See gift letter

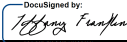
Does this project require a maintenance agreement or MOU? YES NO

Conditional input: Facilities Recreation

Has the appropriate gift letter, site plan and supplemental materials been provided? YES NO N/A

Landscape Design Area / City Council District: 1 2 3 4 5N 5S 6 7 City-wide

Other comments:
12 locations / 6 districts

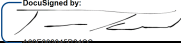
Administrator Name: Tiffany Franklin **Signature:**  **Date:** 2/16/2026 | 2:48:57 PM

Landscape Architect Input

Donation Decision: Approved with Conditions

Asset Value: \$443,700 Asset Life Cycle: NA

Conditions of Approval:
All tree locations must be staked for the GSD LDU Representative for approval prior to any digging. LDU Representative must be notified a minimum of five (5) business days prior to the field staking. LDU Representative must be allowed three (3) business days to approve the staking of the tree locations. Miss Dig must be notified and make a site visit to affected sites prior to staking. The LDU Representative must approve all tree genus, species, and if applicable cultivar.

Landscape Architect Name: Tim Karl **Signature:**  **Date:** 2/18/2026 | 4:14:23 PM

Grounds Input

Donation Decision: Approved

Conditions of Approval:

Approved

Grounds Name: Jerrel Harris

Signature:  Signed by: Jerrel Harris
8035F6630676155C

Date: 3/2/2026 | 6:29:03 AM EST


PDU Input

Donation Decision: Approved

Conditions of Approval:

Full approval

PDU Name: Dave Sumner

Signature:  Signed by: DS
851EE278E8CAAD7

Date: 3/2/2026 | 6:13:30 AM EST

Facilities Input

Donation Decision:

Conditions of Approval:

Facilities Name:

Signature:

Date:

Recreation Input

Donation Decision:

Conditions of Approval:

Recreation Name:

Signature:

Date:

APPLICANT CERTIFICATION

By submitting this request, the undersigned certify(ies) as follows:

1. I/we have the authority to execute this Authorization Form on behalf of myself and the organization named herein;
2. I/we will abide by all rules and policies of the City of Detroit and the General Services Department’s Parks and Recreation Division.
3. I/we commit to completing the proposed donation/project within a year of Authorization Form approval. If the project is not complete within a year from approval I/we will reach out to the General Services Department for an approval extension. If an extension is not requested within 30 days of the one year lapse of Authorization Form approval, a new Donation Authorization Form must be submitted, and the process for approval will start over.
4. All of the information submitted in this Authorization Form is true and accurate to the best of my/our knowledge;
5. The purpose of this Authorization Form is to provide the Parks and Recreation Division with enough information about the donation(s) described herein needed for prior approval of the donation(s);
6. I/We will defend, indemnify, save and hold harmless the City of Detroit, its officers, employees, and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by, or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the property, project, or improvements described in this Authorization Form.
7. We acknowledge that all donations are subject to the prior approval by resolution of the Detroit City Council.
8. I/We acknowledge the approved or denied terms of the review donation project as listed below:

Project Conditions required for approval:
 Be sure to combine all re-creations of grounds site plans

Project Requires City Council approval prior to implementation (submission will be done by GSD/the City).

Project Condition Terms Denied by Applicant Project Approved Conditions Accepted by Applicant

Signature:  _____ Print Name: Fai Foen

On behalf of Organization: The Greening of Detroit Date: 3/2/2026 | 5:04:10 PM PST

DIRECTOR AUTHORIZATION

Completed by the City of Detroit.

Donation Decision: Approved

Director Name: Crystal Perkins

Signature: 

Date: 3/2/2026 | 8:35:26 PM EST

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

February 16, 2026

Crystal Perkins, Director
General Services Department
115 Erskine St.
Detroit, MI 48201

Dear Crystal:

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing approximately 522 shade and ornamental trees (1.5" caliper balled and burlap) at the following parks:

1. Hardstein Playground (34 trees), 20178 Cheyenne St, Detroit, MI 48235
2. Alfonso Wells Memorial Playground (47 trees), 20159 Griggs Ave, Detroit, MI 48221
3. Barthwell Stewart Park (62 trees), 12701 14th Street, Detroit, MI 48238
4. Woodrow Wilson-Fullerton Park (15 trees),
12500 Woodrow Wilson St, Detroit, MI 48206
5. Piwok Park (25 trees), 12226 Visger St, Detroit, MI 48217
6. Edward G. Heckel Park (52 trees), 17273 Woodbine St, Detroit, MI 48219
7. Hackett Playground (35 Trees), 17232 Stahelin Ave, Detroit, MI 48219
8. Kelley Playground (30 trees), 15825 Oakfield Ave, Detroit, MI 48227
9. Perrien Park (25 trees), 4840 Chene St, Detroit, MI 48207
10. Farwell Park (150 trees), 4444 8 Mile Rd, Detroit, MI 48234
11. Phelps Park (29 trees), 11303 Steel St, Detroit, MI 48227
12. Clark Park (18 trees), 4301 W. Vernor, Detroit, MI 48209

The costs, approximately \$ 443,700, are being borne by our group. These improvements will take place during the Spring and Fall 2026 planting seasons. We have worked with community and city representatives to ensure these improvements are desired.

The Greening of Detroit provides a 3-year maintenance plan that includes irrigation, and the first structural pruning of these trees. No warranty is provided, but any trees that have died within the first two years can be removed (flush cut) at the request of the Landscape Design Unit.

Thank you for your time and consideration.

Sincerely,



Fai Foen
Director of Green Infrastructure
The Greening of Detroit
fai@greeningofdetroit.com

Hardstein Playground

Total tree: 34 trees



Hackett Playground

Total tree: 35 trees





Barthwell-Stewart Park - Proposed Tree Plan Spring 2026

Project: Barthwell-Stewart Park
Site Location: 12701 14th Street, Detroit, MI 48238
Project Lead: Rachel Ray, Asst. UC Forester, The Greening of Detroit
Property Contact: Rayshaun Landrum, LDU, General Services, City of Detroit
Planting Date: Spring 2026, TBD
Tree Count: 80 (62 Park + 18 Park ROW, per LDU review.)

Notes

- Site Visit conducted:
- Property Owner approval: In-process
- Miss Dig utilities called out: 2 weeks prior to planting date
- Planting locations, marked: Week of planting date
- Scheduled for watering: Summer 2026 + 2027
- Soil type: Urban soils

Please advise on current and future park use to adjust planting locations.

Tree Species - TBD

- Per final LDU review
-





Woodrow Wilson-Fullerton Park - Proposed Tree Plan Spring 2026

Project: Woodrow Wilson-Fullerton Park
Site Location: 12500 Woodrow Wilson St, Detroit, MI 48206
Project Lead: Jenna Johnson, UC Forester, The Greening of Detroit
Property Contact: Rayshaun Landrum, LDU/GSD, City of Detroit
Planting Date: TBD
Tree Potential: 15 trees, all Park per LDU review.

Notes

- Site Visit conducted: TBD
- Property Owner approval: TBD
- Miss Dig utilities call out: Two weeks prior to planting date
- Planting locations, marked: Week of planting date
- Scheduled for watering: Summer 2026 + 2027
- Soil type, per USDA web: Urban, 0-9" sandy loam, 9-27" loam, 27"< clay loam

Tree Species:

- Shade trees; 60-80' height with varying fall color (10)
- Ornamental trees; 15-25' height with flowers (10)

RELOCATE ON THE OTHER SIDE OF THE SIDEWALK, ON PARK PROPERTY





Piwok Park - Proposed Tree Plan Spring 2026

Project: Piwok Park
Site Location: 12226 Visger St, Detroit, MI 48217
Project Lead: Rachel Ray, Asst. UC Forester, The Greening of Detroit
Property Contact: Rayshaun Landrum, LDU, GSD, City of Detroit
Planting Date: Spring 2026, TBD
Tree Count: 50 (25 Park + 25 ROW), per LDU review.

Notes

- Site Visit conducted:
- Property Owner approval: In-process
- Miss Dig utilities called out: 2 weeks prior to planting date
- Planting locations, marked: Week of planting date
- Scheduled for watering: Summer 2026 + 2027
- Soil type: Urban soils

Tree Species - TBD

- Shade Tree (33)
- Ornamental Tree (22)



←→ 50 feet
 ←→ 100 feet

EX. TREE TYP.
 AS OF SUMMER 25

PURITAN AVE



GENERAL SERVICES DEPARTMENT
LANDSCAPE DESIGN UNIT
115 ERSKINE ST, DETROIT MI 48201
PH: (313) 628-0900 FAX: (313) 628-0927

- LEGEND:**
- SITE BOUNDARY
 - DECIDUOUS TREE
 - BOULDER
 - CONCRETE FOR FENCE MAINTENANCE STRIP
 - CONCRETE
 - CATCH BASIN
 - WATER LINE
 - STORM SEWER
 - (6') TALL FENCE
 - (4') TALL FENCE

NOTES:

PROJECT NAME:

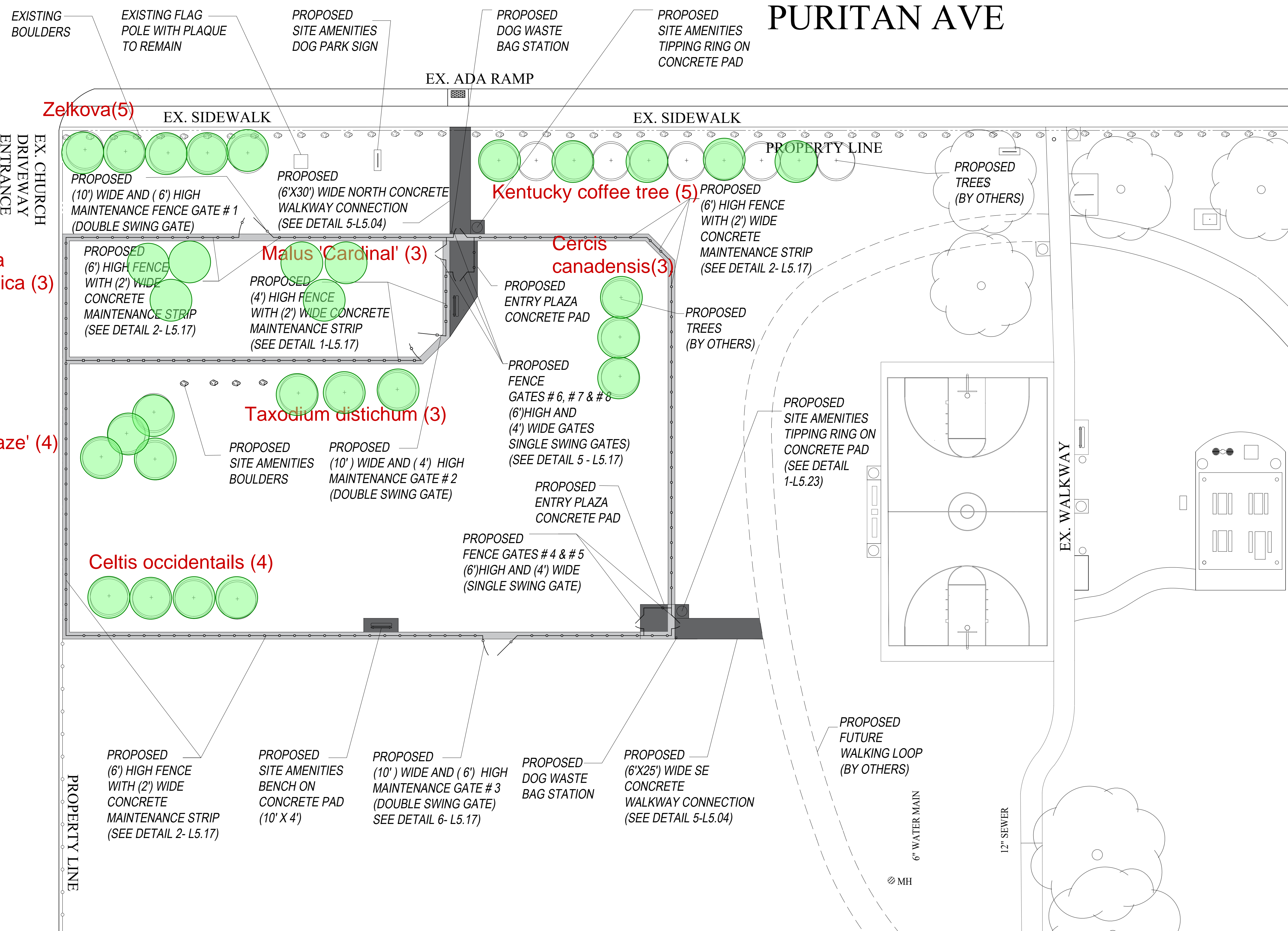
KELLEY PARK IMPROVEMENTS

DRAWN: FC	APPROVED: TK
CHECKED: TK	SCALE: 1:15
ISSUED FOR	DATE
	2 / 26 / 2024

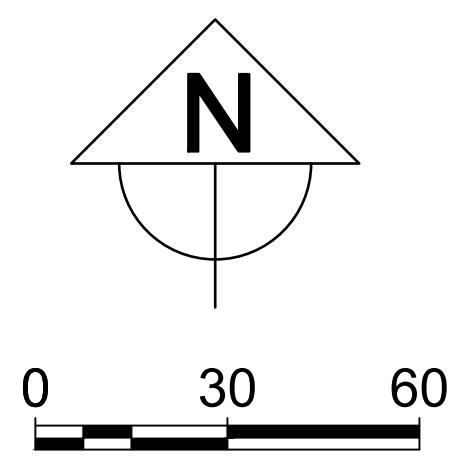
SHEET TITLE:

MASTER PLAN

FOR FILE	SHEET
PROJ #:	L1.03
PROP #:	
DIST #:	



- Zelkova(5)
- Kentucky coffee tree (5)
- Nyssa sylvatica (3)
- Malus 'Cardinal' (3)
- Cercis canadensis(3)
- Red Maple 'Autumn blaze' (4)
- Taxodium distichum (3)
- Celtis occidentalis (4)



UNITED METHODIST CHURCH

EX. CHURCH DRIVEWAY ENTRANCE

Nyssa sylvatica (3)

Red Maple 'Autumn blaze' (4)

Zelkova(5)

Kentucky coffee tree (5)

Malus 'Cardinal' (3)

Cercis canadensis(3)

Taxodium distichum (3)

Celtis occidentalis (4)

PROPERTY LINE

EX. WALKWAY

6" WATER MAIN

12" SEWER

MH

EX. ADA RAMP

EXISTING BOULDERS
EXISTING FLAG POLE WITH PLAQUE TO REMAIN

PROPOSED SITE AMENITIES DOG PARK SIGN

PROPOSED DOG WASTE BAG STATION

PROPOSED SITE AMENITIES TIPPING RING ON CONCRETE PAD

PROPOSED (10') WIDE AND (6') HIGH MAINTENANCE FENCE GATE # 1 (DOUBLE SWING GATE)

PROPOSED (6'X30') WIDE NORTH CONCRETE WALKWAY CONNECTION (SEE DETAIL 5-L5.04)

PROPOSED (6') HIGH FENCE WITH (2') WIDE CONCRETE MAINTENANCE STRIP (SEE DETAIL 2- L5.17)

PROPOSED (6') HIGH FENCE WITH (2') WIDE CONCRETE MAINTENANCE STRIP (SEE DETAIL 2- L5.17)

PROPOSED (4') HIGH FENCE WITH (2') WIDE CONCRETE MAINTENANCE STRIP (SEE DETAIL 1-L5.17)

PROPOSED ENTRY PLAZA CONCRETE PAD

PROPOSED TREES (BY OTHERS)

PROPOSED FENCE GATES # 6, # 7 & # 8 (6')HIGH AND (4') WIDE GATES SINGLE SWING GATES) (SEE DETAIL 5- L5.17)

PROPOSED SITE AMENITIES BOULDERS

PROPOSED (10') WIDE AND (4') HIGH MAINTENANCE GATE # 2 (DOUBLE SWING GATE)

PROPOSED ENTRY PLAZA CONCRETE PAD

PROPOSED SITE AMENITIES TIPPING RING ON CONCRETE PAD (SEE DETAIL 1-L5.23)

PROPOSED FENCE GATES # 4 & # 5 (6')HIGH AND (4') WIDE (SINGLE SWING GATE)

PROPOSED (6') HIGH FENCE WITH (2') WIDE CONCRETE MAINTENANCE STRIP (SEE DETAIL 2- L5.17)

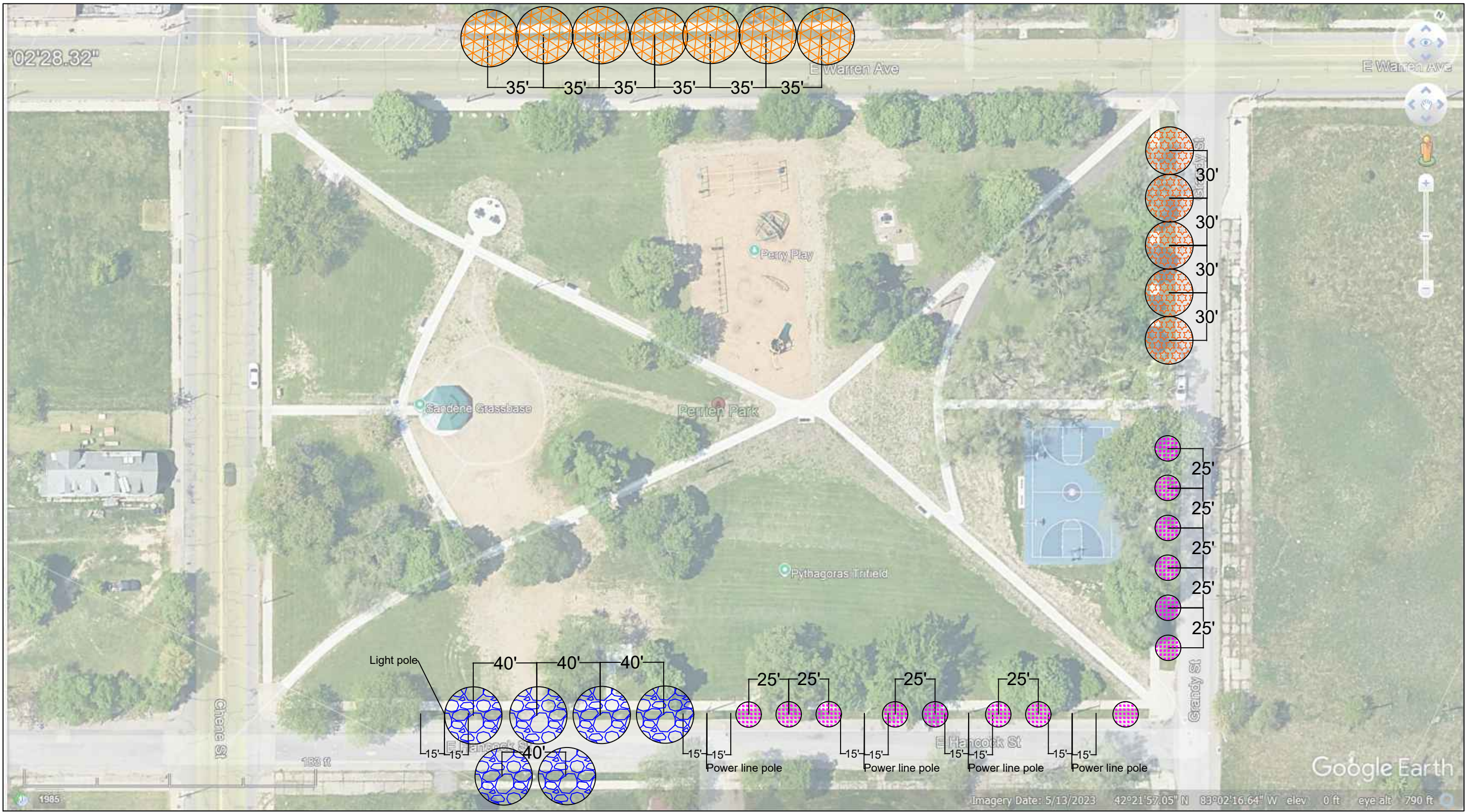
PROPOSED SITE AMENITIES BENCH ON CONCRETE PAD (10' X 4')




PROPOSED (10') WIDE AND (6') HIGH MAINTENANCE GATE # 3 (DOUBLE SWING GATE) SEE DETAIL 6- L5.17)

PROPOSED DOG WASTE BAG STATION

PROPOSED (6'X25') WIDE SE CONCRETE WALKWAY CONNECTION (SEE DETAIL 5-L5.04)

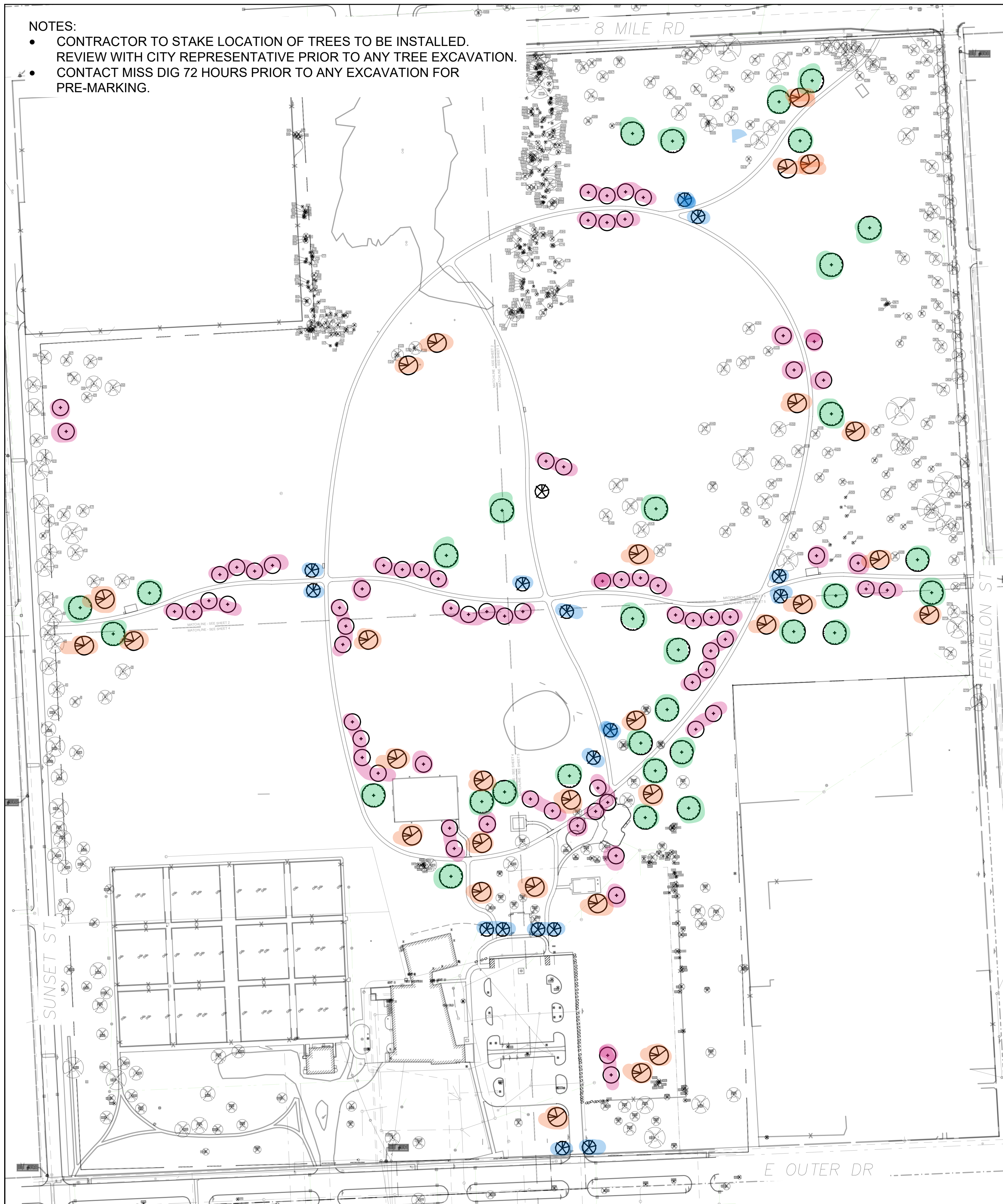
PROPOSED FUTURE WALKING LOOP (BY OTHERS)



 General Services Department	LEGEND:  Gymnocladus dioicus (6)  Cercis canadensis (14)  Liriodenron tulipifera (5)  Zelkova serrata (7)	PROJECT: Perrien Park 4840 Chene St, Detroit, MI 48207	DATE: 6/30/2025	SCALE: N.T.S.
		SHEET #: 1	DRAWN BY: PENGYU CHEN	CHECKED BY:

NOTES:

- CONTRACTOR TO STAKE LOCATION OF TREES TO BE INSTALLED. REVIEW WITH CITY REPRESENTATIVE PRIOR TO ANY TREE EXCAVATION.
- CONTACT MISS DIG 72 HOURS PRIOR TO ANY EXCAVATION FOR PRE-MARKING.



PLANT LIST

SYMBOL	COMMON NAME	BOTANIC NAME	QTY	SIZE	ROOTBALL
AR	'OCTOBER GLORY' RED MAPLE	ACER RUBRUM	29	2 1/2" CAL MIN.	B&B
GB	'AUTUMN GOLD' MAIDENHAIR	GINKGO BILOBA	17	2 1/2" CAL MIN.	B&B
PO	AMERICAN SYCAMORE	PLATANUS OCCIDENTALIS	32	2 1/2" CAL MIN.	B&B
UA	AMERICAN ELM	ULMUS AMERICANA	72	2 1/2" CAL MIN.	B&B



GENERAL SERVICES DEPARTMENT
LANDSCAPE DESIGN UNIT
 115 ERSKINE ST, DETROIT MI 48201
 PH: (313) 628-0900 FAX: (313) 628-0927

LEGEND:

--- SITE BOUNDARY

NOTES:

150 DECIDUOUS TREES

PROJECT NAME:

FARWELL PARK IMPROVEMENTS

DRAWN: RL APPROVED: JK

CHECKED: JK SCALE: NTS

ISSUED FOR DATE

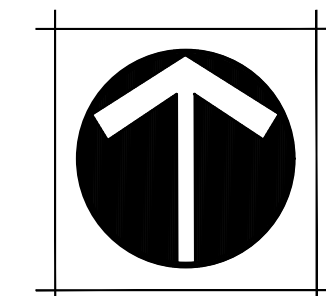
8/8/2025

SHEET TITLE:

TREE PLANTING PLAN (BY OTHERS)

FOR FILE
 PROJ #:
 PROP #:
 DIST #: 3

SHEET
L1.07





1 Kentucky coffee tree

2 Elms

4 London plane

4 Redbuds

12 Zelkova

5 Japanese Lilac

1 Serviceberry



Clark Park - Proposed Tree Plan- Spring 2026



Tree Species

- Gladiator Crabapple (4)
- Kentucky Coffee (3)
- Eastern White Pine (3)
- Red Oak (3)
- Ginkgo (3)
- Swamp White Oak (2)
- Scotten ROW - TBD (2)

Project:

Site Location:

Project Lead:

Community Contact:

Property Contact:

Planting Date:

Tree Count:

Street

Clark Park

1161 Clark Avenue, Detroit, MI 48209

Jenna Johnson, UC Forester, The Greening of Detroit

Beto Gallegos, Clark Park Coalition

John DeRuijter, GSD/LDU, City of Detroit

March 12, 2026

25 Trees (18 park, 7 street)

Scotten and McKinstry Street between Porter Street and West Fisher Service Drive

Notes:

- Site Visit conducted: 5/17/2024
- Property Owner approval: August 2024
- Miss Dig utilities called out: Two weeks before planting
- Planting locations, marked: Two days before planting
- Scheduled for watering: Summer of 2026 and 2027

- 2 Additional tree locations have been identified to replace trees that were removed by the baseball field
- Will include residential requests on McKinstry Street ~5