

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENT PETITION REFERENCE COMMUNICATION**

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2026-053
Name of Petitioner	United Supreme Council AASR PHA NJ USA Inc.
Description of Petition	Petition request to hold "USC Community Engagement Day 2026" from May 23, 2026 at 11:00 AM to 2:00 PM the same day at 3500 McDougall. Set-up will begin on May 23, 2026 at 8:00 AM and be completed by 10:00 AM the same day. Tear down will begin on May 23, 2026 at 2:00 PM and be completed by 4:00 PM the same day.
Type of Petition	<b>Special Events</b>
Submission Date	03/26/26
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Joseph J. Wilson United Supreme Council AASR PHA NJ USA Inc. 1514 Fitzwater Street Philadelphia, PA 19146 P: (734) 224-8371 <a href="mailto:jwilsongroup@gmail.com">jwilsongroup@gmail.com</a>

## City of Detroit Special Events Application Authorizations

### **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:**



**Date:**

3/5/26

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

### **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** USC Community Engageme

**Event Date:** 5/23/26

**Event Organizer:** United Supreme Council

**Applicant Signature:**

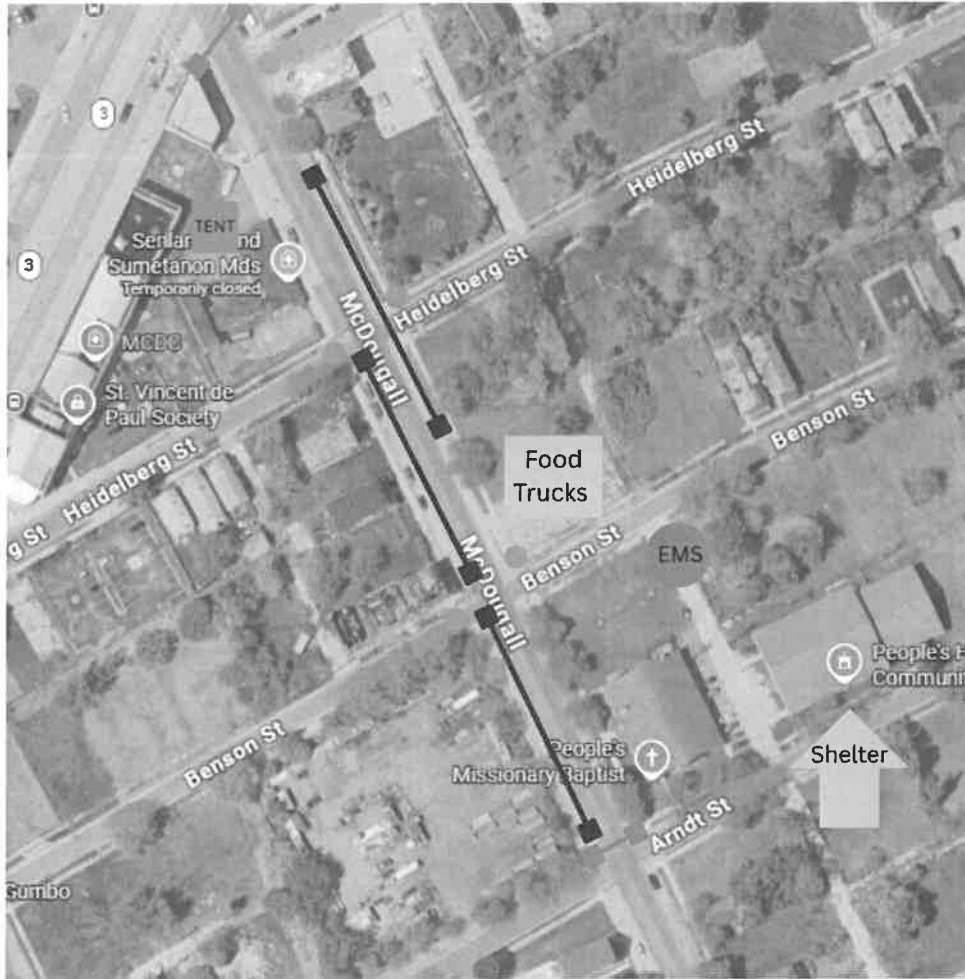


**Date:**


3/5/26

# Appendix

## Site Plan



### Legend

-  Barricades (Main)
-  (Side Street) Barricades
-  Exhibitors
-  Tent
-  Shelter
-  EMS



Waste disposed of at Metro Temple dumpster

## 21. STREET CLOSURE & TRAFFIC CONTROL PLAN

### Closure Area

McDougall Street from Gratiot Avenue to 3000 McDougall Street

### Closure Time

• 8:00 AM – 2:00 PM

# Communication and Community Impact Plan

## USC Community Engagement Day 2026

**Location:** 3000–3500 McDougall Street, Detroit, Michigan

**Date:** Saturday, May 23, 2026

**Event Time:** 7:00 AM – 2:00 PM

**Street Closure:** 8:00 AM – 2:00 PM

**Host Organization:** United Supreme Council, Ancient & Accepted Scottish Rite, Prince Hall Affiliation, Northern Jurisdiction, USA, Inc.

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### 1. Event Overview

The USC Community Engagement Day is a community-centered public event designed to foster positive engagement between residents, civic organizations, and visiting members attending the United Supreme Council Annual Session in Detroit. The event will feature a **health walk along the Detroit Riverwalk**, a **community resource fair**, **youth and family activities**, and an **honorary street dedication recognizing Booker T. Alexander**, a historic Detroit business and community leader.

The event is expected to attract **500 attendees**, including Detroit residents, families, community organizations, and visitors from across the United States.

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### 2. Anticipated Community Impact

#### Pedestrian Traffic

The event will temporarily increase pedestrian traffic in the immediate area surrounding **3000–3500 McDougall Street**. This activity will be concentrated within the designated event zone and will be managed by event volunteers and staff to ensure safe movement.

#### Vehicle Traffic

McDougall Street between **Gratiot Avenue and 3000 McDougall Street** will be temporarily closed from **8:00 AM – 2:00 PM**.

Barricades will be placed at all intersecting side streets along the route.

Local residents will maintain **pedestrian access** to homes and businesses.

#### Noise Levels

Sound will consist primarily of:

- Moderate amplified music
- Announcements
- Live community programming

Noise levels will be maintained at reasonable daytime levels and will conclude by **2:00 PM**.

### **Safety and Security**

Safety will be supported through:

- Event staff and volunteers
- Private security personnel
- Clearly marked pedestrian walkways
- Coordination with City of Detroit public safety agencies if required

Emergency vehicle access routes will be maintained throughout the event.

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### **3. Community Benefits**

The event is designed to provide direct benefits to the surrounding community including:

- Free health screenings through community health partners
- Youth and family engagement activities
- Community resource distribution
- Workforce development information from skilled trades organizations
- Digital inclusion resources and technology education
- Participation from the Michigan Secretary of State mobile services unit
- Participation from the Detroit Public Library and Wayne State University mobile health unit

These services are provided **free of charge to residents and attendees**.

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### **4. Community Notification Strategy**

To ensure transparency and minimize disruption, the following notification measures will be implemented:

#### **Resident & Business Notification Flyers**

Printed notification flyers will be distributed to residents and businesses located along:

- McDougall Street
- Adjacent side streets
- Nearby residential blocks

Flyers will include:

- Event date and time
- Street closure details
- Event purpose
- Organizer contact information

#### **Advance Notice Timeline**

Community notifications will occur **2–3 weeks prior to the event.**

#### **On-Site Signage**

Temporary signage will be posted prior to the event notifying residents of:

- Street closures
- Event schedule
- Traffic changes

#### **Community Partner Outreach**

Information will also be shared with:

- Local neighborhood associations
- Community partners
- Participating organizations

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### **5. Event Contact Information**

Residents and businesses with questions or concerns may contact:

**Joseph J. Wilson**

Director of Community Relations

United Supreme Council, AASR PHA Northern Jurisdiction

Phone: **313-304-0172**

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## **6. Commitment to Responsible Community Engagement**

The United Supreme Council is committed to hosting a **safe, respectful, and community-focused event** that celebrates Detroit's history, supports local residents, and promotes positive civic engagement.

Event organizers will work closely with the **City of Detroit Special Events Office and public safety partners** to ensure the event operates smoothly with minimal disruption to the surrounding community.

# SPECIAL EVENTS PETITION

**Petition No:** \_\_\_\_\_

**Event Name:** USC Community Engagement Day 2026

**Event Status:** In Review- Clerk's Office (Step 2 of 6)

**Petitioner Name / Organization:** United Supreme Council AASR PHA NJ USA Inc.

**Event Location:** 3500 McDougall

**Event Date(s) and Time(s):** 05/23/26 11:00 AM to 05/23/26 2:00 PM

**Type of Event:** Convention/Conference

<b>Applicant Contact:</b>
Joseph J Wilson
jwilsongroup@gmail.com
+1 (313) 304-0172

<b>Submission Date:</b>	03/05/26 9
<b>Date of Clerk's Office Referral:</b>	3/25/26
<b>Date of City Departments Sign Off:</b>	3/25/26
<b>Date Referred to Council:</b>	3/26/26

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Reviewed- Ready for Council	MPD Reviewed- Ready for Council	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

**BSEED**  
BSEED  
Reviewed-  
Ready for  
Council

**Mayor's Office Special Events Signature:** *Gakeima Fife*

**Date:** March 26, 2026

## General Event Information

Has this event been hosted before? \_\_\_\_\_

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? \_\_\_\_\_

Is this an annual event? No \_\_\_\_\_

Event Website: <https://community.usc145.com/#gallery>

Which spaces will be used? Street, Sidewalk, Private Facility

Will this event include the use or sale of marijuana? No \_\_\_\_\_

## Event Description

Brief Event Purpose & Description:

The purpose of the USC Community Engagement Day is to provide meaningful community outreach and public engagement while the United Supreme Council hosts its 145th Annual Session in Detroit. The event is designed to bring together residents, families, community organizations, and visiting members in a positive and service-oriented environment. Activities will include a community resource fair, health and wellness engagement, youth and family programming, and an honorary street dedication recognizing Booker T. Alexander, a historic Detroit business and civic leader. The event aims to strengthen community relationships, provide access to valuable public resources, promote health and wellness, and celebrate Detroit's legacy of leadership and service.

Estimated Peak Attendance: 400 \_\_\_\_\_

Estimated Total Attendance: 500 \_\_\_\_\_

Is this a public event? \_\_\_\_\_

Will there be ticket sales or admission charged? No \_\_\_\_\_

Does this event use Hart Plaza? \_\_\_\_\_

Will there be merchandise sold? No \_\_\_\_\_

Will you be taking donations? No \_\_\_\_\_

Is this a charity event? Yes \_\_\_\_\_

Does this event involve campers, tents and/or RVs? \_\_\_\_\_

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? \_\_\_\_\_

## Contact Information

Organization / Petitioner Name: United Supreme Council AASR PHA NJ USA Inc.

Mailing Address: 1514 Fitzwater Street

Philadelphia Pennsylvania 19146

Primary Contact:	Secondary Contact:
Joseph J Wilson	Adrian Green
jwilsongroup@gmail.com	adriangreen@outlook.com
+1 (734) 224-8371	+1 (313) 399-8014

Organization Type: Nonprofit

Organization Website: https://uscnjpha.org/

## Event Setup & Breakdown

Begin Setup: 05/23/26 8:00 AM

Complete Setup: 05/23/26 10:00 AM

Setup Location(s): 3000-3500 McDougall

Event Start: 05/23/26 11:00 AM

Event End: 05/23/26 2:00 PM

Begin Tear Down: 05/23/26 2:00 PM

Complete Tear Down: 05/23/26 4:00 PM

Number of Trash Containers: 8 Number of Recycling Containers: 4

Cleaning Service Vendor: N/A

Other Waste Elements: \_\_\_\_\_

## Street Closures & Parking

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. 3500 McDougall 05/23/26

Gratiot and Arndt 7:00 AM 3:00 PM

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Most attendees will be shuttled by coach buses from Marriot Ren Cen. All other vehicles can park in our fenced in parking lot behind 3500 McDougall

## Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 4 Number of non-truck food vendors: 0

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? No

## Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? \_\_\_\_\_

Do any of the stages have a canopy? \_\_\_\_\_

Number of tents 10' x 10' and smaller: 2

Number of tents larger than 10' x 10': 0

Tent Contractor: \_\_\_\_\_

What other structures will your event include? none

Will your event use any grills? Yes

What kind of grills? charcoal

## Utilities & Portable Restrooms

Event Utilities that will be used: Utility Power

How will generators be fueled? \_\_\_\_\_

Generator contractor: \_\_\_\_\_

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? No

## Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: \_\_\_\_\_

Number of private personnel per shift: \_\_\_\_\_

Which of these apply to the private security personnel? \_\_\_\_\_

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical Services

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved,** The Mayor's Office is hereby authorized and directed to issue permits to United Supreme Council AASR PHA NJ USA Inc. to host "USC Community Engagement Day 2026" (2026-053) on May 23, 2026 at 3500 McDougall Detroit, MI 48207 from 11:00 AM to 2:00 PM.

**PROVIDED,** that there will be DPD Assisted Event W/ Private Security Company; and be it further

**PROVIDED,** that there will be DFD Pending Inspections W/ Private EMS Service; and be it further

**PROVIDED,** that there will be BSEED Permits Required for Tents, Generators, temporary structures and be it further

**PROVIDED,** that there will be Health Department Inspections Required; and be it further

**PROVIDED,** that there will be Business License Required; and be it further

**PROVIDED,** that there will be DPW road closure permits; and be it further

**PROVIDED,** that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.