

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2026-054
Name of Petitioner	Detroit Riverfront Conservancy
Description of Petition	Petition request to hold "Riverfront Run 2026" from June 06, 2026, at 8:00 AM to 11:00 AM the same day at Detroit Riverfront and surrounding areas. Set-up will begin on June 06, 2026, at 6:00 AM and be completed by 8:00 AM the same day. Tear down will begin on June 06, 2026, at 11:00 AM and be completed by 12:00 PM the same day.
Type of Petition	Special Events
Submission Date	03/26/26
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Renee Rodriguez Detroit Riverfront Conservancy 600 Renaissance Center #1710 Detroit, MI 48224 P: (313) 556-8207 Renee.rodriquez@detroitriverfront.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:  **Date:** 3-9-2026

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: 2026 Riverfront Run

Event Date: 06-06-2026

Event Organizer: Detroit Riverfront Conservancy

Applicant Signature:  **Date:** 3-9-2026

RIVERFRONT RUN COURSES

JUNE 6, 2026

8:40AM – 10K Start

9:00AM – 5K Start

10K Turn by Turn:

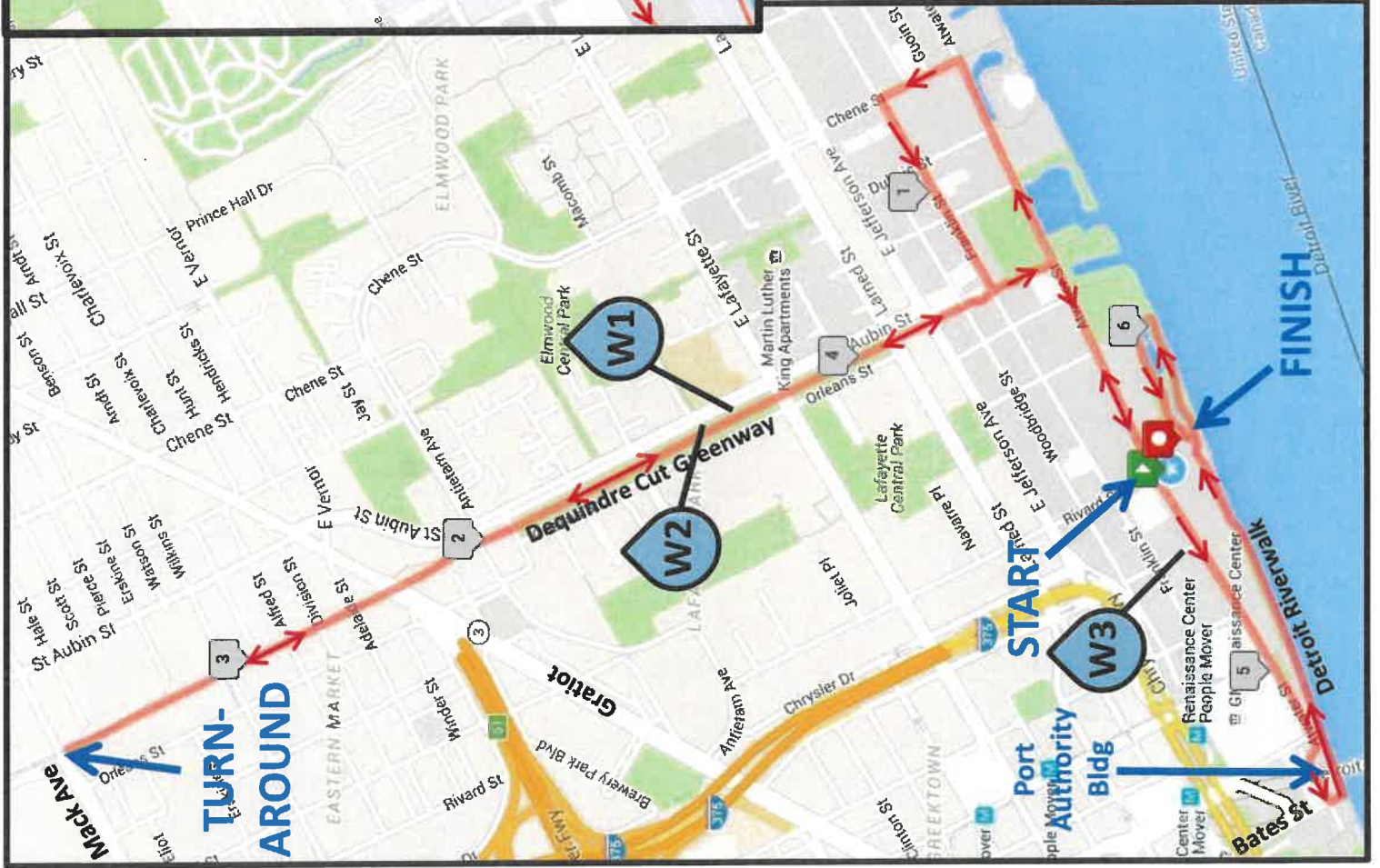
- Start on Rivard, south of Atwater, going north
- Right at Atwater
- Left at Chene
- Left at Franklin
- Right onto Dequindre Cut Greenway (keep right)
- Turnaround at Mack Ave.
- Right at Atwater
- Left at Bates (around Port Authority Bldg)
- Left onto Riverwalk
- Riverwalk to Cullen Plaza
- Keep right between oval sculpture & carousel
- Left at the "T"
- Left at next intersection.
- Straight to Finish at Cullen Plaza.

5K Turn by Turn:

- Start on Rivard, south of Atwater, going north
- Right at Atwater
- Left at Chene
- Left at Franklin
- Left onto Dequindre Cut Greenway (keep left to Atwater)
- Right at Atwater
- Left at Bates (around Port Authority Bldg)
- Left onto Riverwalk
- Riverwalk to Cullen Plaza
- Keep right between oval sculpture & carousel
- Left at the "T"
- Left at next intersection.
- Straight to Finish at Cullen Plaza.



RIVERFRONT RUN 10K COURSE
June 6, 2026
8:40AM - Start





RIVERFRONT RUN 5K COURSE
June 6, 2026
9:00AM - Start

Proof of Service

Hart EMS Medical Services PLLC (HMEMS)**5201 Rosa Parks Blvd****Detroit MI 48208**

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 11021**Quote #:** 1**Event:** Riverfront Run**Start:** Saturday, June 6, 2026**End:** Saturday, June 6, 2026**Customer**

The Parade Company

9500 Mt. Elliott, Studio A

Detroit MI 48211

ATTN: Amber Avig

Description

New Quote

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

Cullen Plaza 1340 Atwater St. Detroit Michigan 48207

Service	Position	Date	Start	End	Dur.	Qty
Life Support Ambulance		6/6/26	7:30 AM	11:30 AM	4.00	1
Golf Cart Ambulance		6/6/26	7:30 AM	11:30 AM	4.00	1

Proof of Service

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 11021

Quote #: 1

Event: Riverfront Run

Start: Saturday, June 6, 2026

End: Saturday, June 6, 2026

Customer

The Parade Company

9500 Mt. Elliott, Studio A

Detroit MI 48211

ATTN: Amber Avig

Description

New Quote

This document is not valid without signatures from both parties.

Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

Date

Authorized Signature

The Parade Company

Date

BOBS SANITATION SERVICE, INC

27940 WICK RD.
SCOTTY'S POTTIES
ROMULUS, MI, 48174

Ph: (734) 421-1400

Email: emailus@scottyspotties.net

INVOICE

Billing Address	Customer #
PARADE COMPANY, THE 9500 MOUNT ELLIOTT DETROIT, MICHIGAN, 48211	PARADECOMP

Service Address	Site #
PARADE COMPANY, THE 1340 ATWATER ST RIVERFRONT 5-K RUN DETROIT, MICHIGAN, 48207	12121

Phone: 3134327831

Contact: CAROLANN NA

Phone: 313-432-7831

Contact: CAROLANN NA

Cust #	Date	Terms	Invoice P.O.#	Invoice #
PARADECOMP	06/05/2026	DOR	-	335110

#	Description	WO #	Rate	Qty	Amt	Sur.	Tax	Tax%	Total
1.	SN# WS 004 Charge Date: 02/10/2026 WASH STATION THIS IS A SINK STATION WITH TWO FOOT PUMP STYLE WATER SPOUTS, PAPER TOWEL, AND SOAP DISPENSERS RENTM Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	145.0000	1.0000	145.00	0.00	0.00	0.000	145.00
2.	SN# WS 005 Charge Date: 02/10/2026 WASH STATION THIS IS A SINK STATION WITH TWO FOOT PUMP STYLE WATER SPOUTS, PAPER TOWEL, AND SOAP DISPENSERS RENTM Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	145.0000	1.0000	145.00	0.00	0.00	0.000	145.00
3.	SN# WS 006 Charge Date: 02/10/2026 WASH STATION THIS IS A SINK STATION WITH TWO FOOT PUMP STYLE WATER SPOUTS, PAPER TOWEL, AND SOAP DISPENSERS RENTM Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	145.0000	1.0000	145.00	0.00	0.00	0.000	145.00
4.	SN# WS 007 Charge Date: 02/10/2026 WASH STATION THIS IS A SINK STATION WITH TWO FOOT PUMP STYLE WATER SPOUTS, PAPER TOWEL, AND SOAP DISPENSERS RENTM Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	145.0000	1.0000	145.00	0.00	0.00	0.000	145.00
5.	SN# SPE447 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
6.	SN# SPE448 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00

#	Description	WO #	Rate	Qty	Amt	Sur.	Tax	Tax%	Total
7.	SN# SPE450 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
8.	SN# SPE451 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
9.	SN# SPE452 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
10.	SN# SPE453 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
11.	SN# SPE454 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
12.	SN# SPE455 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
13.	SN# SPE456 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
14.	SN# SPE457 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
15.	SN# SPE458 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00

#	Description	WO #	Rate	Qty	Amt	Sur.	Tax	Tax%	Total
16.	SN# SPE459 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
17.	SN# SPE460 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
18.	SN# SPE461 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
19.	SN# SPE462 Charge Date: 02/10/2026 SPECIAL EVENT UNIT Event Unit Rental Start Date: 06/05/2026 End Date: 06/06/2026 Surcharges: 0.00%	416741	75.0000	1.0000	75.00	0.00	0.00	0.000	75.00
Total:					1,705.00	0.00	0.00		1,705.00

Invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year. We accept VISA _ M/C _DISCOVER_AMEX

Payment History

No payment history.

Statement as of 02/10/2026	Current: 1,705.00	30 Day: 0.00	60 Day: 0.00	90 Day: 0.00	Total Due: 1,705.00
-----------------------------------	--------------------------	---------------------	---------------------	---------------------	----------------------------

Please detach here and return the bottom portion with your payment.

Div: A Cust #: PARADECOMP Site #: 12121 Invoice #: 335110

Do we have your correct email? MJANKOWSKI@THEPARADE.ORG
If not, please write your correct email here:

From PARADE COMPANY, THE
9500 MOUNT ELLIOTT
DETROIT, MICHIGAN, 48211

VISA MC DISC AMEX (fee)		<input type="checkbox"/> Check Enclosed
If paying by Credit Card, please fill out below		Balance 1705.00
Card Number		Previous Balance WIP
Exp. Date	CVC Code	Total Due 1,705.00
Choose One: <input type="checkbox"/> 1 Time Charge <input type="checkbox"/> Charge Monthly		
Signature		Amount Paid

If credit card address different from billing address above, please write in below.

To BOBS SANITATION SERVICE, INC
27940 WICK RD.
SCOTTY'S POTTIES
ROMULUS, MI, 48174

All invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year

2026 RIVERFRONT RUN

ADDITIONAL MATERIALS

SANITATION:

The Detroit Riverfront Conservancy uses private trash, recycling and cleaning through Clean Detroit. Any additional debris from this event will be managed and properly disposed of by Clean Detroit.

COMMUNITY COMMUNICATION:

The Detroit Riverfront Conservancy has a very strong relationship with the various stakeholders and neighbors along the Detroit Riverwalk and Dequindre Cut. Stewardship is of utmost importance to us. Using our website, social media, as well as direct outreach to block clubs and residential complexes, street closures will be announced starting the week of May 26th in preparation of the June 6th race. In addition, our race route has been discussed with the DNR Outdoor Adventure Center – since their building lies directly within the race route, arrangements will be made to ensure their employees are able to get into the space prior to the start of the race.

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Riverfront Run 2026

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Detroit Riverfront Conservancy

Event Location: Detroit Riverfront and Surrounding areas

Event Date(s) and Time(s): 06/06/26 8:00 AM to 06/06/26 11:00 AM

Type of Event: Run/Marathon

Applicant Contact:
Renee Rodriguez
renee.rodriquez@detroitriverfront.org
+1 (313) 556-8207

Submission Date:	03/09/26 1
Date of Clerk's Office Referral:	3/25/26
Date of City Departments Sign Off:	3/25/26
Date Referred to Council:	3/26/26

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Reviewed-Ready for Council	MPD Reviewed-Ready for Council	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: March 26, 2026

General Event Information

Has this event been hosted before? _____

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? _____

Is this an annual event? Yes _____

Event Website: detroitriverfront.com _____

Which spaces will be used? Street, Sidewalk _____

Will this event include the use or sale of marijuana? No _____

Event Description

Brief Event Purpose & Description:

5K & 10K event that will take place along the riverwalk; Atwater Street. Chene Street and Franklin Street, as well as the Dequindre Cut. Same Race Route as in 2025

Estimated Peak Attendance: 2000 _____

Estimated Total Attendance: 2000 _____

Is this a public event? _____

Will there be ticket sales or admission charged? Yes _____

Does this event use Hart Plaza? _____

Will there be merchandise sold? No _____

Will you be taking donations? No _____

Is this a charity event? No _____

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: Detroit Riverfront Conservancy

Mailing Address: 600 Renaissance Center # 1720

Detroit Michigan 48224

Primary Contact:	Secondary Contact:
Renee Rodriquez	Amber Avig
renee.rodriquez@detroitriverfront.org	aavig@theparade.org
	+1 (313) 450-3799

Organization Type: Nonprofit

Organization Website: detroitriverfront.org

Event Setup & Breakdown

Begin Setup: 06/06/26 6:00 AM

Complete Setup: 06/06/26 8:00 AM

Setup Location(s): Cullen Plaza, Atwater Street and surrounding streets

Event Start: 06/06/26 8:00 AM

Event End: 06/06/26 11:00 AM

Begin Tear Down: 06/06/26 11:00 AM

Complete Tear Down: 06/06/26 12:00 PM

Number of Trash Containers: 20 Number of Recycling Containers: 20

Cleaning Service Vendor: Clean Detroit

Other Waste Elements: None at the Time.

Street Closures & Parking

How many streets will be closed: 3

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Atwater Street 06/06/26

Bates to Chene 8:00 AM 11:00 AM

2. Chene Street 06/06/26

Atwater to Franklin Street 8:00 AM 11:00 AM

3. Franklin Street 06/06/26

Chene to Dequindre Cut 8:00 AM 11:00 AM

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
Participants will park at the River Eats Garage

Food & Beverage

Will food be served? Yes

Will food be prepared on site? No

Number of food trucks: 0 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: N/A

What other structures will your event include? None

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Neither

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Riverfront Security

Number of private personnel per shift: 5

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to the Detroit Riverfront Conservancy to host "Riverfront Run 2026" (#2029-054) on June 06, 2026 from 8:00 AM - 11:00 AM at Detroit Riverfront.

PROVIDED, that there will be DPD Assisted Event; and be it further

PROVIDED, that there will be DFD Pending Inspections w/ Private Emergency Medical Service; and be it further

PROVIDED, there will be DPW Road Closure Type III Barricades following City Council approval; and be it further

PROVIDED, all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.