

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENT PETITION REFERENCE COMMUNICATION**

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

Petition No.	2026-052
Name of Petitioner	Eastern Market Partnership
Description of Petition	Petition request to hold "MDFGA- Eastern Market Partnership Flower Day" from May 17, 2026 at 7:00 AM to 5:00 PM the same day at 2934 Russell St. Set-up will begin on May 17, 2026 at 4:00 AM and be completed by 7:00 AM the same day. Tear down will begin on May 17, 2026 at 5:00 PM and be completed by 6:00 PM the same day.
Type of Petition	<b>Special Events</b>
Submission Date	03/25/26
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Jim Sutherland Eastern Market Partnership 2934 Russell St Detroit, MI 48207 P: (313) 833-9300 <a href="mailto:jsutherland@easternmarket.org">jsutherland@easternmarket.org</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

# City of Detroit Special Events Application Authorizations

## **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:** Jim Sutherland

**Date:** 3/17/2026

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** MDFGA - Eastern Market Pa

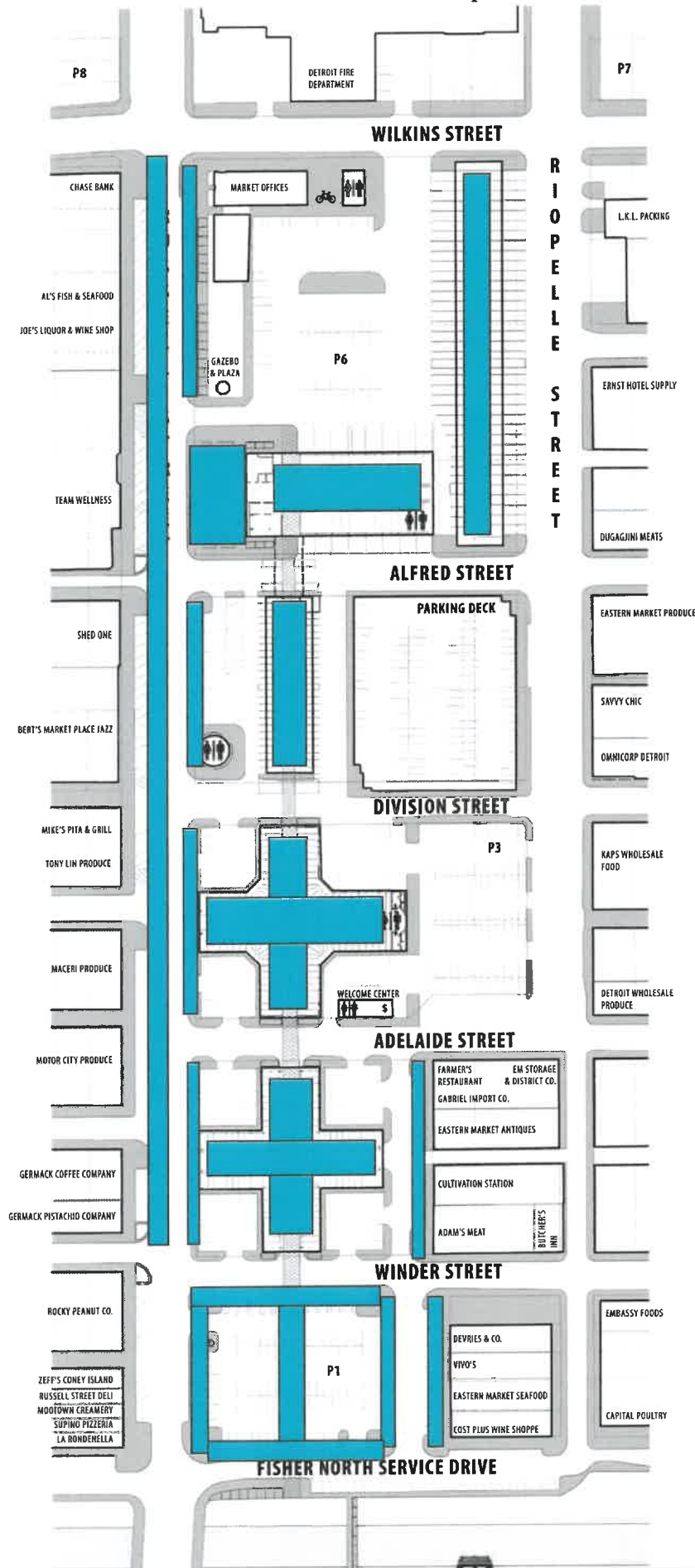
**Event Date:** 5/17/2026

**Event Organizer:** Eastern Market Partnership

**Applicant Signature:** Jim Sutherland

**Date:** 3/17/2026

Eastern Market Flower Day 2026  
 Trash Can Location and Clean Up Zones



**Eastern Market Partnership – Metro Detroit Flower Growers Association**  
**Flower Day 2026**  
5/17/2026

**Flower Day Clean Up Plan**

Flower Day occupies two areas of space. The first are the market sheds that make up the regular public market.

The sheds will be occupied by plant & flower growers and will be visited by shoppers. The trash stream in the sheds is primarily small customer trash such as cups and plant & flower debris such as leaves and flower petals.

The second area is the closed segment of Russell St from Fisher Service Drive to Wilkins St. This area will be occupied by a variety of food trucks, small, tented food vendors, material goods and crafts, and shoppers. The trash stream in the Russell St area is primarily food truck packaging in the form of boxes and containers, and small customer trash such as cups and food take out packaging of several kinds.

**TRASH COLLECTION:** In both areas trash is collected in a single waste stream by our staff and contractors, transported to our 30-yard market dumpsters, and then removed for disposal by our long-term waste hauler.

Historically there is very little outside access to our trash receptacles and therefore almost no outside or illegal dumping that could contaminate the customer waste stream with anything toxic.

**WASTE HAULER:** Our waste stream is handled by ReDot Waste Services. They have been the Eastern Market Partnership waste hauler since 2006.

**WASTE TYPES:** Flower Day waste is primarily and overwhelmingly cups, take out containers, and customer food scraps. Total volume for the full day is typically 40 yards of volume in 48-gallon trash bags. This is not a regular market day so there is very little waste of a traditional market nature.

**WASTE EDUCATION/SIGNAGE:** We do not currently have plans to require compostable service wares and therefore do not sign the receptacles with special language.

**FOOD RESCUE:** The vendors who participate in Flower Day are mostly food trucks that are self-contained. Any food at the end of the day is returned to their commissary locations or donated in accordance with each business's individual operating policy.

**WASTE MANAGEMENT CONTRACTORS:** We utilize a variety of staff and contractors to manage waste during Flower Day.

They include the following:

Waste Hauler: Re Dot Waste Services

Waste Collection: Collection and monitoring of trash cans is handled by:

- 10 - Eastern Market Partnership staff,
- 12 - contracted staff from Block By Block,
- 6 - contracted staff from Believe 313 Cleaning Services,
- 4 - contracted staff from Grosse Pointe Transportation.

Receptacles: We utilize 32-gallon open top trash cans with 1.7 mil tensile strength trash bags placed throughout the market sheds, along Russell St adjacent to each food truck/vendor, and in other areas of known gathering of shoppers and trash. We utilize approximately 100 cans that can be flexibly placed in response to conditions. We also monitor and change approximately 60 trash cans that are part of the permanent street furniture amenities throughout Russell St and adjacent retail-oriented areas of the market.

**GREY WATER/WASTE OIL:** We utilize mostly food trucks which are required to hold all grey water and grease on board and properly dispose of it at their commissary locations. No grey water or waste oil is allowed to be left onsite or otherwise disposed of on the ground or in the stormwater system. Doing so is subject to immediate removal from the event.

**POST EVENT CLEAN UP:** The areas of the market under the control of Eastern Market Partnership for Flower Day, such as the Sheds, adjacent sidewalks, and Russell St are trash picked and manually pan & broomed at the close of the event at 5PM. Eastern Market Partnership staff, supplemented by Block By Block and Believe 313 staff then return on Monday following Flower Day to do final cleanup and touch up of any area in need.



## **Communication and Community Impact – Flower Day 2026**

Flower Day is a widely attended event that brings large numbers of shoppers to the city owned public market and surrounding private businesses. The main pedestrian flow is in the sheds, on the closed to traffic Russell St, and along sidewalks between the large parking lots and market core. Primary impact on the district is increased sales, higher visibility to stores and businesses, and improved visitation to this city neighborhood the rest of the year.

Additionally, district business community meetings held in March and April will address Flower Day, its impacts, and how to participate as well. That meeting is part of our regularly scheduled meetings within the district.

Also, multiple notices go out as a reminder to the district of the date and time of Flower Day in the weeks leading up to May 17, 2026. These notices are sent by our marketing staff through email, Facebook, Instagram, and X to the approximate 400,000 followers of our social media accounts.

The following notice of the event and invitation to participate will be sent to all district businesses.

*We are pleased to announce Sunday, May 17, 2026; the Metropolitan Detroit Flower Growers Association (MDFGA) will host their 59th Annual Flower Day at Eastern Market. Eastern Market Partnership (EMP) will assist with coordinating food concessions, craft vendors, entertainment, street closures, and obtaining all required city licenses for Eastern Market business owners and vendors for this event.*

*Flower Day hours are 7:00 am – 5:00 pm. Russell St just south of Wilkins St and north of Adelaide St will be closed on Sunday @ 4:00 am and reopen by 6:00pm.*

*The following outlines the procedures and fees for district businesses to participate in Flower Day.*

- 1. Eastern Market businesses that remain inside their licensed establishment may participate without the payment of any fees.*
- 2. Eastern Market businesses that set up on the right-of-way outside of their business and only sell nonfood related products, or any other activities or events, are required to purchase a City of Detroit Special Events Vendor License. The City fee is \$115.00 and the administrative and promotion fee to participate during Flower Day weekend is \$85.00, for a total fee of \$200.00. Your exterior sales area includes the front of your licensed establishment and cannot exceed 10 feet into the street. Your license only allows you to sell products that are regularly sold in your business.*
- 3. Restaurant owners, to serve food outside your licensed establishment, are required to have a City of Detroit Café License. The City fee is \$115.00 and the administrative and promotion fee to*

*participate during Flower Day weekend is \$85.00, for a total fee of \$200.00. You may only cook food items outside that are part of your normal business practice and you are licensed through the BSEED and the Detroit Health Department. Please note that the City of Detroit will check to ensure that you are up to date on all licenses and permits.*

*Any merchant with additional questions or would like to participate in Flower Day, please contact [events@easternmarket.org](mailto:events@easternmarket.org) or the Eastern Market office at 313.833.9300.*

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

# SPECIAL EVENTS PETITION

**Petition No:** \_\_\_\_\_

**Event Name:** MDFGA - Eastern Market Partnership Flower Day

**Event Status:** In Review- Clerk's Office (Step 2 of 6)

**Petitioner Name / Organization:** Eastern Market Partnership

**Event Location:** 2934 Russell St

**Event Date(s) and Time(s):** 05/17/26 7:00 AM **to** 05/17/26 5:00 PM

**Type of Event:** Other

<b>Applicant Contact:</b>
Jim Sutherland
jsutherland@easternmarket.org
+1 (313) 833-9300

<b>Submission Date:</b>	03/17/26 2
<b>Date of Clerk's Office Referral:</b>	3/25/26
<b>Date of City Departments Sign Off:</b>	3/25/26
<b>Date Referred to Council:</b>	3/26/26

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Reviewed- Ready for Council	DDOT Reviewed- Ready for Council	MPD Reviewed- Ready for Council	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

**BSEED**  
BSEED  
Reviewed-  
Ready for  
Council

**Mayor's Office Special Events Signature:** *Gaksima Fife*

**Date:** March 26, 2026

## General Event Information

Has this event been hosted before? \_\_\_\_\_

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? \_\_\_\_\_

Is this an annual event? Yes \_\_\_\_\_

Event Website: <https://easternmarket.org/> \_\_\_\_\_

Which spaces will be used? Street, Private Facility \_\_\_\_\_

Will this event include the use or sale of marijuana? No \_\_\_\_\_

## Event Description

### Brief Event Purpose & Description:

Flower Day is a widely attended event that brings large numbers of shoppers to the city owned public market and surrounding private businesses. The main pedestrian flow is in the sheds, on the closed to traffic Russell St, and along sidewalks between the large parking lots and market core. Primary impact on the district is increased sales, higher visibility to stores and businesses, and improved visitation to this city neighborhood the rest of the year.

Event purpose is to kick off the spring plant and flower season and draw attention to the hundreds of growers who sell plants and flowers for residential and commercial beautification.

Estimated Peak Attendance: 6000 \_\_\_\_\_

Estimated Total Attendance: 60000 \_\_\_\_\_

Is this a public event? \_\_\_\_\_

Will there be ticket sales or admission charged? No \_\_\_\_\_

Does this event use Hart Plaza? \_\_\_\_\_

Will there be merchandise sold? Yes \_\_\_\_\_

Will you be taking donations? No \_\_\_\_\_

Is this a charity event? No \_\_\_\_\_

Does this event involve campers, tents and/or RVs? \_\_\_\_\_

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? \_\_\_\_\_

## Contact Information

Organization / Petitioner Name: Eastern Market Partnership

Mailing Address: 2934 Russell St

Detroit Michigan 48207

Primary Contact:	Secondary Contact:
Jim Sutherland	Doshia Strong
jsutherland@easternmarket.org	dstrong@easternmarket.org
+1 (313) 833-9300	+1 (313) 833-9300

Organization Type: Nonprofit

Organization Website: https://easternmarket.org/

## Event Setup & Breakdown

Begin Setup: 05/17/26 4:00 AM

Complete Setup: 05/17/26 7:00 AM

Setup Location(s): 2934 Russell St, All Eastern Market Sheds: Shed 2, Shed 3, Shed 4, S

Event Start: 05/17/26 7:00 AM

Event End: 05/17/26 5:00 PM

Begin Tear Down: 05/17/26 5:00 PM

Complete Tear Down: 05/17/26 6:00 PM

Number of Trash Containers: 120 Number of Recycling Containers: 10

Cleaning Service Vendor: Eastern Market Partnership Staff, Block by Block staff, Believe 313 staff

Other Waste Elements: N/A

## Street Closures & Parking

How many streets will be closed: 4

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Russell St 05/17/26

Intersection of River Street One and Russell St on the South - Intersection of Millery and Russell St on the North

4:00 AM

6:00 PM

2. Adelaide St 05/17/26

From Russell St on the West to Market St on the East (1 block)

4:00 AM

6:00 PM

3. Division St 05/17/26

From Russell St on the West to Ripelle St on the East (1 block)

4:00 AM

6:00 PM

4. Alfred St 05/17/26

From Russell St on the West to Ripelle on the East (1 block)

4:00 AM

6:00 PM

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

The Eastern Market district contains 1500 marked and causal parking spaces within easy walking distance of the market sheds. This is a mix of off street lots, on street public parking, and a city parking garage intermixed throughout the core of the market district.

## Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 16 Number of non-truck food vendors: 8

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? Yes

## Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? \_\_\_\_\_

Do any of the stages have a canopy? \_\_\_\_\_

Number of tents 10' x 10' and smaller: 24

Number of tents larger than 10' x 10': 0

Tent Contractor: N/A

What other structures will your event include? N/A

Will your event use any grills? Yes

What kind of grills? Small propane griddles for 2-3 vendors

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Gasoline

Generator contractor: Self provided by food trucks (small portable generators)

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? \_\_\_\_\_

Will you be providing Port-a-johns? Yes

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Eastern Market Partnership staff, Shield Security, DPD

Number of private personnel per shift: 14

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: TBD Between Superior and Medstar plus I

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved,** The Mayor's Office is hereby authorized and directed to issue permits to Eastern Market Partnership to host "MDFGA – Eastern Market Partnership Flower Day" (2026-052) on May 17, 2026 at 2934 Russell Detroit, MI 48207 from 7:00 AM to 5:00 PM

**PROVIDED,** that there will be DPD Assisted Event W/ Private Security Company; and be it further

**PROVIDED,** that there will be DFD Pending Inspections W/ Private EMS Service; and be it further

**PROVIDED,** that there will be BSEED Permits Required for Tents, Generators, temporary structures and be it further

**PROVIDED,** that there will be Health Department Inspections Required; and be it further

**PROVIDED,** that there will be Business License Required; and be it further

**PROVIDED,** that there will be DPW road closure permits; and be it further based upon approval from City Council

**PROVIDED,** that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.