

City of Detroit

CITY COUNCIL


GABRIELA SANTIAGO-ROMERO
COUNCIL MEMBER, DISTRICT 6

MEMORANDUM

TO: Janice M. Winfrey, Detroit City Clerk
Office of the City Clerk

Jade Mathis, Esq., Director
Civil Rights, Inclusion, & Opportunity Department (CRIO)

THRU: Council Member James Tate, Council President

FROM: Council Member Gabriela Santiago-Romero 

DATE: March 25th 2026

RE: Request for Submitted Language Access Plans

In November 2025, CRIO required each city department submit their Language Access Plan by Nov. 13, 2025. Recent response to our office on ordinance enforcement states that as of March 3, 2026, CRIO has received 18 of 20 departmental plans that it has deemed to be the most critical out of a citywide total of 24 plans.

1. To make sure our ordinance is being effectively implemented, please provide a list of departments which have, and have not, submitted their language access plan.
2. For those who have not submitted, please describe how CRIO plans on supporting departments in doing so and the estimated timeframe this will require.
3. Please outline any anticipated funding that will be needed to continue the Language Access Ordinance in addition to the \$200,000 which is being reallocated by my office to bring in staff.
4. Is CRIO responsible for ensuring translation services and a language access plan for the City of Detroit Department of Elections? Do they have a LAP set for our next local elections?

Please do not hesitate to contact my office if you have any questions. Thank you.

Cc: Honorable Detroit City Council

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Louise Jones, City Clerk's Office
Malik Washington, City Council Liaison