



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

January 28, 2026

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the HAP CareSource Foundation for the FY 2026 HAP CareSource Foundation Grant to support Project Clean Slate

The Project Clean Slate Team is hereby requesting authorization from Detroit City Council to submit a grant application to the HAP CareSource Foundation for the FY 2026 HAP CareSource Foundation Grant. The amount being sought is \$656,187.66. There is no City match requirement. The total project cost is \$656,187.66.

The FY 2026 HAP CareSource Foundation Grant will enable the department to:

- Fund four staff members currently funded by grants ending early 2026.
- Support Project Clean Slate, which helps returning citizens find employment, housing, and other services.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:

4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Project Clean Slate Team has requested authorization from City Council to submit a grant application to the HAP CareSource Foundation, for the FY 2026 HAP CareSource Foundation Grant, in the amount of \$656,187.66, to support Project Clean Slate; now

THEREFORE, BE IT RESOLVED, the Project Clean Slate Team is hereby authorized to submit a grant application to the HAP CareSource Foundation for the FY 2026 HAP CareSource Foundation Grant.



CITY OF DETROIT
 OFFICE OF THE CHIEF FINANCIAL OFFICER
 OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
 2 WOODWARD AVENUE, SUITE 1026
 DETROIT, MICHIGAN 48226
 PHONE: 313 • 628-2158
 FAX: 313 • 224 • 0542
 WWW.DETROITMI.GOV

Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

City Department	Non-Departmental - Project Clean Slate
Date	01/29/2026
Department Contact Name	Lillian Weekley
Department Contact Phone	direct 313-774-5145 or cell 313-618-2718
Department Contact Email	lillian.weekley@detroitmi.gov
Grant Opportunity Title	
Grant Opportunity Funding Agency	HAP CareSource Foundation
Web Link to Opportunity Information	
Award Amount (that Department will apply for)	\$656,187.66
Application Due Date	
Anticipated Proposed Budget Amount	\$656,187.66
City Match Contribution Amount	
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	- Position 1 (two years) - Automatic Expungement Clerk/Social Media Manager: \$166,859.23 - Position 2 (two years) - Data Analyst: \$166,859.23 - Position 3 (two years) - Administrative Assistant: \$155,730.80 - Position 4 (two years) - Attorney: \$156,738.40 - Equipment - \$10,000
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	PCS seeks opportunities to fund four staff members currently funded by grants that end in early 2026. Funding would enable PCS to maintain current level of services to Detroiters.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	- # of unduplicated individuals served annually (maintain registration numbers and open files) - # of expungements completed annually (maintain filing schedule and hearings)

Stephani LaBelle

Director's Name (Please Print)

Director's Signature

01/29/2026

Date