



CITY OF DETROIT

GABRIELA SANTIAGO-ROMERO

COUNCIL MEMBER

MEMORANDUM

To: David Whitaker, Director, Legislative Policy Division

Through: Council Member Mary Sheffield, Council President

From: Council Member Gabriela Santiago-Romero submitting memorandum relative to

Date: 3/11/2022

RE: Community Advisory Council Formation

SUMMARY:

According to the City of Detroit Charter, Section 9-102, *Creation and Composition of Advisory Councils*, Community Advisory Councils are established through petition “by a number of qualified registered voters who are residents of a district equal to not less than ten (10) percent of the number of persons voting at the last municipal general election in the district.”

I would like to request a report on how City Council proceeds with the establishment of a Community Advisory Council. Please be sure to include the following:

1. When can candidates run?
2. Is it possible to make appointments to the Community Advisory Council outside of an election year?

If you have any questions, please do not hesitate to contact my office by reaching out to Joel Reyes-Klann at Joel.Reyes-Klann@detroitmi.gov.

Please do not hesitate to contact my office if you have any questions. Thank you.

DEPARTMENTAL CONTACT:

Name: Joel Reyes-Klann

Position: Community and Resident Services Manager