



**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
Office of Development and Grants

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1026  
Detroit, Michigan 48226

Phone 313•628•1258  
Fax 313•224•0542  
www.detroitmi.gov

November 5, 2025

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Cities for Financial Empowerment Fund for the FY 2025 Emergency Financial Empowerment Grant**

The Homeland Security & Emergency Management (HSEM) Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Cities for Financial Empowerment Fund for the FY 2025 Emergency Financial Empowerment Grant. The amount being sought is \$150,000.00. There is no City match requirement. The total project cost is \$150,000.00.

The FY 2025 Emergency Financial Empowerment Grant will enable the department to:

- Incorporate emergency financial preparedness into emergency response training and outreach.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:  
*Terri Daniels*

4D2BEEE23C8D489...

**Terri Daniels**  
Director of Grants, Office of Development and Grants

CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

---

### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Homeland Security & Emergency Management (HSEM) Department has requested authorization from City Council to submit a grant application to the Cities for Financial Empowerment Fund, for the FY 2025 Emergency Financial Empowerment Grant, in the amount of \$150,000.00, to incorporate emergency financial preparedness into emergency response training and outreach; now

**THEREFORE, BE IT RESOLVED**, the Homeland Security & Emergency Management (HSEM) department is hereby authorized to submit a grant application to the Cities for Financial Empowerment Fund, for the FY 2025 Emergency Financial Empowerment Grant.



CITY OF DETROIT  
 OFFICE OF THE CHIEF FINANCIAL OFFICER  
 OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
 2 WOODWARD AVENUE, SUITE 1026  
 DETROIT, MICHIGAN 48226  
 PHONE: 313 • 628-2158  
 FAX: 313 • 224 • 0542  
 WWW.DETROITMI.GOV

**Grant Application Request Form (GARF)**

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and the Department/Project assigned Development Officer.

<b>City Department</b>	Homeland Security and Emergency Management (HSEM)
<b>Date</b>	11/4/2025
<b>Department Contact Name</b>	Hilton Kinkaid, Deputy Director
<b>Department Contact Phone</b>	313-596-1694
<b>Department Contact Email</b>	kincaidh757@detroitmi.gov
<b>Grant Opportunity Title</b>	Emergency Financial Empowerment
<b>Grant Opportunity Funding Agency</b>	Cities for Financial Empowerment
<b>Web Link to Opportunity Information</b>	<a href="https://cfefund.org/project/emergency-financial-empowerment/">https://cfefund.org/project/emergency-financial-empowerment/</a>
<b>Award Amount (that Department will apply for)</b>	\$150,000
<b>Application Due Date</b>	11/10/2025
<b>Anticipated Proposed Budget Amount</b>	\$150,000
<b>City Match Contribution Amount</b>	N/A
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	N/A
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Plan to incorporate emergency financial preparedness into emergency response training and outreach.
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Help residents be more prepared as they face natural disasters and other emergencies.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Program created collaboration with Detroit's Financial Empowerment Centers  Number of people trained by FEC and HSEM.

**Hilton Kinkaid**

Director's Name (Please Print)

DocuSigned by:  
  
 Director's Signature

11/4/2025

Date