

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENT PETITION REFERENCE COMMUNICATION

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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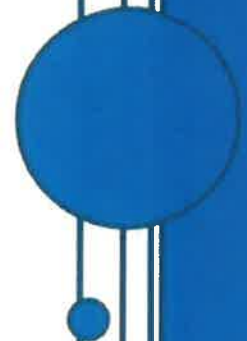
Petition No.	2025-261
Name of Petitioner	Downtown Detroit Partnership
Description of Petition	Request to hang approximately 260 banners on Michigan Ave., Cass Ave., Congress St., Washington Blvd., Monroe St., Griswold St., State St., Madison St., Beaubien S.t, Woodward Ave., and Jefferson Ave., from October 14, 2025, through March 18, 2026. The purpose of the banners are for the Downtown Detroit partnership installs holiday/seasonal lighting around the downtown area annually.
Type of Petition	<b>Banner</b>
Submission Date	10/02/2025
Concerned Departments	Department of Public Works, Public Lighting Department, Public Lighting Authority
Petitioner Contact	Deshawn Singleton 1000 Woodward Ave. Detroit, MI 48226 (Ph) 313-969-7444 <a href="mailto:Deshawn.singleton@detroit.org">Deshawn.singleton@detroit.org</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

# **BANNER PERMIT APPLICATION**

*For Banners in Public Right-Of-Ways*



# Hanging Banners From Utility Poles Guidelines

The City of Detroit will allow on its light poles only Banners that promote or celebrate the City, its civic institutions, or public activities and events in the City. The City light poles will not be used for commercial advertising or for promoting any political social advocacy organization or political message.

No person or entity shall install, place, affix or attach a Banner on any property within the City of Detroit without first obtaining a permit. Banner permits are approved on a first-come, first-serve basis.

There are four categories of evaluation criteria:

1. Petitioner eligibility
2. Banner permit application package and fees
3. Banner specifications
4. Banner placement

The Banner permit application package must include the following items in order to be evaluated:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance – City of Detroit additional insured
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee submitted to Business License Department
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit – 5 or less Banners \$500.00; 6 or more Banners \$1000.00

Nothing may be attached to a utility or light pole without the permission of the City. The City Council can grant permission to attach Banners to Lighting Department poles. To get permission to hang Banners you must petition the City Council. The petition should identify where you want to hang the Banners, what the Banner will say and how long the Banners will hang.

No Banner will be allowed to block the view of traffic signals or signs. The Public Lighting Department will inspect the poles before advising the City Council about allowing any Banners to be attached. The permission given by City Council is good for up to six months. If you want to hang Banners for more than six months, you should petition the City Council for an extension.

The Public Lighting Department will supply a copy of its Banner Specifications upon request.

# City Of Detroit Banner Permit Application

## For Banners in the Public Right-Of-Way

This application is for the proposed banner(s) for a specified period of time only. The City of Detroit will be strictly adhering to the Banner Permit Guidelines; please print them out for reference. This form must be completed and returned at least **60 days** prior to the date of installation. If submitted later than 60 days prior, application is subject to denial. If the requested Banner location is on a Michigan State Truck Line or Wayne County Road the application must be submitted at least **180 days** prior to the date of installation. After expiration of the permit (if granted), or should the banner change in any way, another application will be required.

### SECTION 1 - APPLICANT INFORMATION

Contact Name: DeShawn Singleton \_\_\_\_\_

Name of Organization: Downtown Detroit Partnership \_\_\_\_\_

Mailing Address: 1000 Woodward Ave Detroit, MI 48226 \_\_\_\_\_

Phone Number: 313-969-7444 E-Mail Address: DeShawn.singleton@detroitmi.gov \_\_\_\_\_

#### Type of Banner(s) check all that apply:

- City of Detroit                       Non-Profit                       Other  
 Community                               Business District  
 Special Event                               Holiday

If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate.

Non-profit identification number: 38-3436456 \_\_\_\_\_

If applying for a business district banner(s) please identify the business district.

Business District: Central Business District (Business Improvement Zone) \_\_\_\_\_

#### Type of Request:

- Initial Permit                               Permit Renewal

If this request is for permit renewal, please provide the following:

Permit Identification Number: 2023-307 \_\_\_\_\_

Permit Expiration Date: 4-2025 \_\_\_\_\_

SECTION 2 – COMMERCIAL BANNER COMPANY

Contact Name: Edward Ashcraft  
Name of Organization: Ashcraft Landscaping  
Mailing Address: 10101 Lyndon Street Detroit, MI 48238  
Phone Number: 248-504-9595 E-Mail Address: Eashcraftlandscape@gmail.com

SECTION 3 – BANNER INFORMATION

Purpose of Banner(s): The Downtown Detroit partnership installs holiday/seasonal lighting around the downtown area annually. This petition is requesting use of the light pole to hang holiday/seasonal lighting.

Time Period to display Banner(s): Install Date: 10-14-2025 Removal Date: 3-18-2026

Number of Banner(s) to display: 260

Streets on which Banner(s) are to be displayed: Michigan Avenue, Cass Avenue, Congress Street, Washington Boulevard, Monroe Street, Griswold Street, State Street, Madison Street, Beaubien Street, Jefferson Avenue and Woodward Avenue shown in the attached map.

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road?  
Refer to listing of Trunk Lines and Wayne County Roads. [x] YES [ ] NO

Describe wording on the Banner(s) and any graphics:

Spirit of Detroit themed pole lighting Decor

The following items **MUST BE** included in the permit application package in order for it to be considered:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a Banner or Banner(s) during the time period requested for this permit.

\_\_\_\_DeShawn Singleton\_\_\_\_

Applicant: Print Name

\_\_\_\_Edward Ashcraft\_\_\_\_

Commercial Banner Representative: Print Name  
*i.e., installer/remover*

\_\_\_\_*DeShawn Singleton*\_\_\_\_

Applicant: Signature

\_\_\_\_*Edward Ashcraft*\_\_\_\_

Commercial Banner Representative: Signature

\_\_\_\_8/7/2025\_\_\_\_

Date

\_\_\_\_8/21/2025\_\_\_\_

Date

## AGREEMENT OF INDEMNITY

### CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a Banner or Banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents and employees from any and all claims arising out of the placement of, maintenance of, use of, or removal of banners, including claims involving Banners (or the structure upon which they are hung) falling on people or property.

### INDEMNITOR (S):

*Deshawn Singleton*  
Signature of Authorized Representative (Organization)  
Deshawn Singleton  
Name  
1000 Woodward Detroit, MI 48226  
Address, City, State, Zip Code  
313-969-7444 8/7/2025  
Phone Number Date

*Edward Ashcraft*  
Signature of Authorized Representative (Banner Company)  
Edward Ashcraft  
Name  
10101 Lyndon Detroit, MI, 48238  
Address, City, State, Zip Code  
248-504-9595 8/21/2025  
Phone Number Date

## MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles; replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat of harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

Deshawn Singleton

Applicant: Print Name

Edward Ashcraft

Commercial Banner Representative: Print Name  
*i.e., installer/remover*

*Deshawn Singleton*

Applicant: Signature

*Edward Ashcraft*

Commercial Banner Representative: Signature

8/7/2025

Date

8/21/2025

Date

## STATE TRUNK LINES & WAYNE COUNTY ROADS

Banners installed on State trunk lines or Wayne County Roads are subject to additional requirements. Permits for banners on State trunk lines or Wayne County Roads must comply with State and County guidelines. Please see the City of Detroit Policy on Banners in the Public Right-of-Way for details

### Michigan State Trunk Lines in the City of Detroit

Cadillac Square	Jeffries
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Square to Jefferson)
Edsel Ford	Schaefer
Eight Mile Road	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W. P. Chrysler
Gratiot	Washington Boulevard
Greenfield	Woodward
Groesbeck	Wyoming
Hoover	

### Wayne County Roads in the City of Detroit

#### Wayne County Roads

#### Limits

Chandler Park Drive	Dickerson to Outer Drive
Chandler Park Drive	Whittier to Moross
West Chicago Blvd.	Lamphere to West City Limits
Conant	South from Carpenter to Hamtramck West Line
Davison	Twelfth to Highland Park West City Limits
Davison	Syracuse to Dwyer
Dix	Woodmere to West City Limits
Dix	Rouge River Bridge to Oakwood Blvd
Edward Hines Drive	West City Limits to South City Limits and Warren
Fenkell	200 East of Wyoming to West City Limits
Five Points	Eight Mile Road to Puritan
Gaines	Southfield East Service Drive to 390 East
Greenfield	Tireman to James Couzens Drive
Greenfield	Paul to Tireman
West Jefferson	Brennan to Rouge River
Joy Road	Greenfield to West City Limits
Kelly Road	Morang to Kingsville
Kelly Road	Kingsville to Eight Mile
Lahser Road	Chalfonte to Eight Mile Road
Lamphere Road	Outer Drive South to R.R. to Outer Drive

## Wayne County Roads in the City of Detroit (continued)

<u>Wayne County Roads</u>	<u>Limits</u>
Mack	Wayburn to North City Limits (650' of Moross)
McNichols	Wyoming to Five Points
McNichols	Alley West of Oakland to G.T.W.R.R.
McNichols	G.T.W.R.R. to Dequindre
Miller Road	Deaborn Road to Fort Street
Moross Road	Redmond to Mack
Mound	Caniff to Eight Mile
Outer Drive	Dunfries to Bassett
Outer Drive	Warren to Livernois
Outer Drive	Dequindre to McNichols
Outer Drive	Conner to Chandler Park
Outer Drive	Alter to Whittier
Outer Drive	Chandler Park to Mack
Schaefer Highway	Oakwood Boulevard to Dunfries
Schaefer Highway	Dunfries to Bassett
Schoolcraft	Grand River to Patton
Seven Mile Road East	Gratiot to Redmond
Seven Mile Road East	Woodward to Five Points
Swift	West Line of Hull to East Line of Swift
Tireman	200' East of Miller Road (Meyers) to Greenfield
Warren	D.T.R.R. to 600' East
Warren	Greenfield to Heyden
Warren	Heyden to West City Limits
Wyoming	J 30' South of Michigan to Michigan
Wyoming	Ford Road to D.T.R.R.






# BANNER PERMIT APPLICATION

Final Audit Report

2025-08-21

Created:	2025-08-21
By:	Deshawn Singleton (deshawn.singleton@downtowndetroit.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAP2DDQmAxgCSHLw85dIFFVFAEgl_bD8h6

## "BANNER PERMIT APPLICATION" History

-  Document created by Deshawn Singleton (deshawn.singleton@downtowndetroit.org)  
2025-08-21 - 6:05:23 PM GMT
-  Document emailed to Mary Kate (marykateashcraft@gmail.com) for signature  
2025-08-21 - 6:05:27 PM GMT
-  Email viewed by Mary Kate (marykateashcraft@gmail.com)  
2025-08-21 - 6:16:42 PM GMT
-  Document e-signed by Mary Kate (marykateashcraft@gmail.com)  
Signature Date: 2025-08-21 - 6:17:44 PM GMT - Time Source: server
-  Agreement completed.  
2025-08-21 - 6:17:44 PM GMT



## **DDP Winter Supplemental Lighting Installation**

### **Location:**

- **Woodward Avenue**
  - Comerica Park Poles,
  - Woodward Avenue Medians near Entertainment District and outside Little Caesars Arena
  - Grand Circus Park
  - Witherell to Hart Plaza
- **Michigan**
  - Woodward to M-10
- **Cass Avenue**
  - Congress to Grand River
- **Washington Blvd**
  - Michigan to Park
- **Congress**
  - Washington Blvd to Woodward
- **Jefferson**
  - Griswold to St Antoine
- **Beaubien**
  - Lafayette to Jefferson
- **Monroe**
  - Randolph to Chrysler Service Dr.
- **Randolph**
  - Jefferson to Monroe
- **Grand Circus Park**
- **Capitol Park**
- **Paradise Valley**
- **Randolph Plaza**
  - Monroe to Gratiot

## **Implementation: 2 Phase**

### **Phase 1**

All locations within the Central Business District and just the poles directly adjacent to Campus Martius Park to be installed between the third week of October and the first week of November, prior to the Annual Lighting in Campus Martius Park.

## **Phase 2**

Woodward Comerica Park pole décor install and median install to occur between last week of November and the second week of December. The reason for the two-phase approach is to help facilitate both banners for the Thanksgiving Day Parade and the Parade itself. Post parade take down of banners of banner arms will gate décor installation.

## **Traffic**

At all times, it is preference to install décor from the sidewalk side vs. the street.

For Phase 1, if the décor cannot be installed from within the boundaries of Campus Martius Park, a bucket truck would be utilized to install the décor. This would occur directly adjacent to the park, not in the track lane. If the lane needed to be utilized, then traffic would need to be shifted and would affect the track lane.

For Phase 2, if the décor cannot be installed from the sidewalk side or parking pockets if available, then the décor would either be installed at night during off hours of the Q-line or would be installed in such a fashion to facilitate normal operations for streetcars.

## **Certification**

The Vendor will be certified in M-1 Rail's Track Access Permit (T.A.P) training and will renew as needed during the course of the agreement.

## **Stations**

Work will not affect Q-Line station but require T.A.P.

## **Equipment encroaching on the Q-line envelope**

As described above, if installation of the décor cannot be installed from the sidewalk side or a parking pocket, installation would occur with appropriately trained flaggers if it were to take place during the day or installation would occur during off hours.

## **DDP Point of Contact**

DeShawn Singleton will be the primary contact person with the support of Elise Fields.

## **Banner Pole Removal**

The DDP contact person will be responsible for working with Bradley Signs to remove and replace existing pole banners. All pole décor will be placed on the poles with the proper hardware and no banner poles.

**Winter Lighting Photos:**







Please submit bond via: [bit.ly/codbondapplication](http://bit.ly/codbondapplication) or mail/deliver to:  
Buildings, Safety Engineering & Environmental Department, Licensing & Permits  
402 Coleman A. Young Municipal Center, Detroit, Michigan 48226.  
Office Hours: 8:30 A.M. to 4:30 P.M.

### UNIFORM SURETY BOND

67611322  
(SURETY BOND NUMBER)

**NOTE: Unless Instructions on the attached sheet are followed, this bond will be invalid.**

KNOWN ALL MEN BY THESE PRESENTS, THAT (1)

Ashcraft Landscape Construction Design & Maintenance, LLC  
Corporation as principal,

Business Address (2) 10101 Lyndon St, Detroit, MI 48238

and (3) WESTERN SURETY COMPANY, a South Dakota Corporation as surety  
are held and firmly bound unto the City of Detroit, County of Wayne, State of Michigan, in the penal sum of

(4) Two Thousand Five Hundred and 00/100 (\$2,500.00) Dollars,  
lawful money of the United States of America, to be paid to the City of Detroit, or to its certain Attorney, to which payment well and truly  
to be made, we and each of us do bind ourselves, our heirs, executors, and administrators, jointly and severally, and every one of them  
firmly by these presents.

In consideration of this surety, the principal may perform the lawful services by permit or license that are inherent in the  
occupation of (5) Builder of Artificial Stone Sidewalks  
provided that the principal meets all of the requirements as stated in said resolution or code of the City of Detroit Ordinances, or Building  
Codes (6) Chapter 43, 2019 Detroit City Code

as well as any other conditions that may be required under any present or future ordinances or codes that may be enacted by the City of  
Detroit.

NOW, THEREFORE, The condition of this obligation is such that the said principal shall save harmless and indemnify the City of  
Detroit from all claims, damages, expenses, suits and proceedings of every kind and nature which may arise by reason of the issuance of  
said permit and/or license, and shall observe the faithful performance of the terms of said ordinance, code, or permit, then this obligation to  
be null and void, otherwise to remain in full force and effect. Coverage hereunder shall be for the term starting as of (7) \_\_\_\_\_

September 2nd 2025, and expiring on (8) December 31st 2025.  
(SEE INSTRUCTIONS)

Signed, sealed and dated this (8a) 2nd day of September 2025.

Sealed and delivered in presence of:

#### WITNESS TO PRINCIPAL

(12) Mary Kate Franceschi  
(Signature of Witness)

(13) Mary Kate Franceschi  
(Print or type name of Witness)

(14) 22077 Greentree Ln Novi, MI 48375  
(Address of Witness)

(9) Edward Ashcraft  
(Signature of Principal) (Seal, if a Corporation)

(10) Edward Ashcraft  
(Print or type name of Principal)

(11) President  
(Print or type title of Principal)

#### WITNESS TO SURETY

(18) Heather Ayers  
(Signature of Witness)

(19) HEATHER AYERS  
(Print or type name of Witness)

(20) 3055 44th St Grandville, MI 49418  
(Address of Witness)

(15) WESTERN SURETY COMPANY  
(Name of Surety Company)

(16) [Signature]  
(Signature of Attorney-in-Fact)

(17) Robert H Castle  
(Print or type name of Attorney-in-Fact)

APPROVED AS TO FORM AND EXECUTION

Date \_\_\_\_\_ Reg. No. \_\_\_\_\_

Assistant Corporation Counsel

**IMPORTANT:** To be used in completing spaces 4, 5, and 6.

OCCUPATION	MUNICIPAL, CODE CITY OF DETROIT	BOND AMOUNT	EXPIRATION DATE
Amusements/Public Entertainments	Chapter 5, 2019 Detroit City Code	\$10,000 (see footnote 1)	July 1
Auctioneer	Chapter 40, 2019 Detroit City Code	\$1,000	May 1
Builder of Artificial Stone Sidewalks (Right-of-way, plumbing, soil borings, etc.)	Chapter 43, 2019 Detroit City Code	\$2,500 (see footnote 2)	Dec. 31
Dealer in Used Auto Parts Only	Chapter 41, 2019 Detroit City Code	\$1,000	Jan. 1
Dealer in Used Auto Parts, and Wrecking	Chapter 41, 2019 Detroit City Code	\$3,000	Jan. 1
Dry Cleaning and Laundering Plants	Chapter 25, 2019 Detroit City Code	(see footnote 3)	July 1
Erector of Awnings and Canopies	Chapter 8, 2019 Detroit City Code	\$5,000	One (1) year from the date of issuance
Erector of Signs	Chapter 8, 2019 Detroit City Code	\$5,000	One (1) year from the date of issuance
Erector or Owner of Canopies	Chapter 8, 2019 Detroit City Code	\$5,000	One (1) year from the date of issuance
Hauler of Extraordinary Loads	Chapter 46, 2019 Detroit City Code	Class A - \$1,500 Class B - \$1,500	Dec. 31
Itinerant Vendor	Chapter 34, 2019 Detroit City Code	\$1,000	120 Days
Junk Collector	Chapter 41, 2019 Detroit City Code	\$2,000	April 1
Mover of Houses or Other Residential Structures	Chapter 8, 2019 Detroit City Code	\$20,000 (see footnote 4)	Dec. 31
Operator of Snow Removal Equipment	Chapter 43, 2019 Detroit City Code	\$5,000 (see footnote 5)	Sept. 30
Pawnbroker	Chapter 41, 2019 Detroit City Code	\$3,000	Nov. 1
Second Hand Jewelry	Chapter 41, 2019 Detroit City Code	\$200	Nov. 1
Used Building Materials Dealer	Chapter 41, 2019 Detroit City Code	\$1,000	Nov. 1
Rental Agency	Chapter 22, 2019 Detroit City Code	\$5,000	Dec. 31
Soliciting Fire Repair Contracts	Chapter 34, 2019 Detroit City Code	\$5,000	April 1
Wrecking Contractor	Chapter 8, 2019 Detroit City Code	\$50,000 (see footnote 6)	Dec. 31
Junk Dealer	Chapter 41, 2019 Detroit City Code	\$5,000	April 1

*(Use blank space for occupations not listed above)*

**FOOTNOTES TO ABOVE CHART.**

1. A liability policy in the names of the principal and the City of Detroit is also required. Limits are: Commercial General Liability \$1,000,000/2,000,000 and Excess Liability \$3,000,000/3,000,000.
2. This ordinance requires that the principal keep and maintain all sidewalks which the principal constructs during the term of this bond in good repair and fit for public travel for a period of five years from the date of completion; and also to faithfully observe the standard specifications of the City of Detroit Department of Public Works for the laying and construction of sidewalks.
3. Bailee Insurance policy in the names of the principal and the City of Detroit for the period of the license in the amount of \$1,000.
4. A liability policy in the names of the principal and the City of Detroit is also required. Limits are: Public Liability \$10/20,000 and Property Damage \$2,000.
5. A liability policy in the names of the principal and the City of Detroit is also required. Limits are: Public Liability \$100/300,000 and Property Damage \$50,000.
6. A liability policy in the names of the principal and the City of Detroit is also required. Limits are Class A - Public Liability \$250/500,000 and Property Damage \$250/500,000. Class B - Public Liability \$100/300,000 and Property Damage \$100/300,000. Workers Compensation coverage is also required.

*(Continued on reverse side)*

(Detach)

**DO NOT RETURN THIS INSTRUCTION SHEET WITH THE ATTACHED BOND.**

**BOND MUST BE COMPLETED ACCORDING TO THE FOLLOWING INSTRUCTIONS.**

- Space 1      Insert the name or names under which your firm does business and specify whether it is a corporation, partnership, or sole proprietorship.  
*If a corporation,* provide the state in which it is incorporated. If it is a foreign corporation attach to the bond a certificate from the Michigan Corporation and Securities Commission authorizing it to do business in the State of Michigan.  
*If a partnership,* one or all of the partners may execute the bond and attach a certificate of co-partnership from the County Clerk's office.  
*If a sole proprietorship,* which is doing business under an assumed name, attach to the bond an assumed name certificate from the County Clerk's office.
- Space 2      Insert business address.
- Space 3      Insert the name of the surety company, and the state where it is incorporated.
- Space 4      Spell out the Dollar amount of the bond as shown in the chart on the reverse side.
- Space 5      Fill in the occupation as listed on the chart on the reverse side.
- Space 6      Fill in applicable ordinance or building code citation as shown in the chart on the reverse side.
- Space 7      The surety company inserts the stating date.
- Space 8      The surety company inserts the expiration date.
- Space 8a      The surety company inserts the date of execution.
- Space 9      Authorized officers of a *corporation*, or a partner of a *partnership*, or the owner of a *sole proprietorship*, sign in this space.  
*If a corporation,* the corporate seal must be affixed and the title of the signatory shown. If the officer signing is other than President of the corporation, a certificate signed by the Secretary shall be attached to the bond certifying to the authority of the officer signing. Indicate therein whether such authority to execute the bond on behalf of the corporation stems from its by-laws or from a resolution of the board of directors. If the bond is executed by the Secretary, said certificate shall be executed by a higher ranking officer.
- Space 10      Name as used in Space 9 is typed or printed in this space.
- Space 11      Print or type title of principal shown in space 10.
- Space 12      Witness of signature in Space 9 signs here.
- Space 13      Name of witness as used in Space 12 is typed or printed here.
- Space 14      Home address of witness in Space 13 is entered here.
- Space 15      Insert the name of the surety company.
- Space 16      Signature of the Attorney-in-Fact for the surety company.
- Space 17      Print or type the name of the Attorney-in-Fact for the surety company.
- Space 18      Witness of signature in Space 16 signs here.
- Space 19      Name of witness as used in Space 18 is printed or typed here.
- Space 20      Home address of witness in Space 19 is entered here.

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Robert H Castle of Grand Rapids, State of Michigan, with limited authority, its true and lawful Attorney-in-Fact, will full power and authority hereby conferred to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Builder of Artificial Stone Sidewalks City of Detroit

bond with bond number 67611322

for Ashcraft Landscape Construction Design & Maintenance, LLC as Principal in the penalty amount not to exceed: \$2,500.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 2nd day of September, 2025

ATTEST

L. Bauder  
L. Bauder, Assistant Secretary



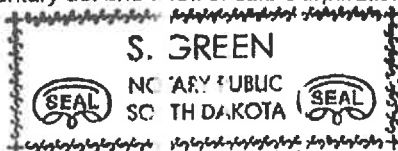
WESTERN SURETY COMPANY

Larry Kasten  
Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 2nd day of September, 2025, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



S. Green  
Notary Public

My Commission Expires February 12, 2027

Notary Public

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.



## DDP Winter Supplemental Lighting Installation

### Location:

- Woodward Avenue
  - Comerica Park Poles,
  - Woodward Avenue Medians near Entertainment District and outside Little Caesars Arena
  - Grand Circus Park
  - Witherell to Hart Plaza
- Michigan
  - Woodward to M-10
- Cass Avenue
  - Congress to Grand River
- Washington Blvd
  - Michigan to Park
- Congress
  - Washington Blvd to Woodward
- Jefferson
  - Griswold to St Antoine
- Beaubien
  - Lafayette to Jefferson
- Monroe
  - Randolph to Chrysler Service Dr.
- Randolph
  - Jefferson to Monroe
- Grand Circus Park
- Capitol Park
- Paradise Valley
- Randolph Plaza
  - Monroe to Gratiot

## Implementation: 2 Phase

### Phase 1

All locations within the Central Business District and just the poles directly adjacent to Campus Martius Park to be installed between the third week of October and the first week of November, prior to the Annual Lighting in Campus Martius Park.

## **Phase 2**

Woodward Comerica Park pole décor install and median install to occur between last week of November and the second week of December. The reason for the two-phase approach is to help facilitate both banners for the Thanksgiving Day Parade and the Parade itself. Post parade take down of banners of banner arms will gate décor installation.

## **Traffic**

At all times, it is preference to install décor from the sidewalk side vs. the street.

For Phase 1, if the décor cannot be installed from within the boundaries of Campus Martius Park, a bucket truck would be utilized to install the décor. This would occur directly adjacent to the park, not in the track lane. If the lane needed to be utilized, then traffic would need to be shifted and would affect the track lane.

For Phase 2, if the décor cannot be installed from the sidewalk side or parking pockets if available, then the décor would either be installed at night during off hours of the Q-line or would be installed in such a fashion to facilitate normal operations for streetcars.

## **Certification**

The Vendor will be certified in M-1 Rail's Track Access Permit (T.A.P) training and will renew as needed during the course of the agreement.

## **Stations**

Work will not affect Q-Line station but require T.A.P.

## **Equipment encroaching on the Q-line envelope**

As described above, if installation of the décor cannot be installed from the sidewalk side or a parking pocket, installation would occur with appropriately trained flaggers if it were to take place during the day or installation would occur during off hours.

## **DDP Point of Contact**

DeShawn Singleton will be the primary contact person with the support of Elise Fields.

## **Banner Pole Removal**

The DDP contact person will be responsible for working with Bradley Signs to remove and replace existing pole banners. All pole décor will be placed on the poles with the proper hardware and no banner poles.

**Winter Lighting Photos:**





# Map of Street Pole Décor

