



**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
Office of Development and Grants

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1026  
Detroit, Michigan 48226

Phone 313•628•1258  
Fax 313•224•0542  
www.detroitmi.gov

September 9, 2025

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2025 Section 5304 - Transit Capital Update Program Design & Engineering Grant**

The Michigan Department of Transportation, through the Federal Transit Administration, has awarded the City of Detroit Department of Transportation (DDOT) with the FY 2025 Section 5304 - Transit Capital Update Program Design & Engineering Grant in the amount of \$240,000.00. There is a required State match for the award, from the Michigan Department of Transportation, in the amount of \$60,000.00. There is no local match requirement. The total project cost is \$300,000.00.

The objective of the grant is to conduct a collaborative and integrated transportation decision-making process to provide preliminary guidance and targeted investments to improve the existing conditions of the transit system. The funding allotted to the department will be utilized to focus on four (4) previously identified sites for transit capital improvements. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 21570.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:  
*Terri Daniels*  
4D2BEE23C8D489...  
Terri Daniels  
Director, Office of Development and Grants

DocuSigned by:  
*Donald R. Johnson*  
34F9071313554A4...  
Office of Budget

CC:  
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:  
*Bryan Coe*  
32839D6BD723460...  
Agreement Approved as to Form  
By the Law Department



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Department of Transportation (DDOT) is requesting authorization to accept a grant of reimbursement from The Michigan Department of Transportation, in the amount of \$240,000.00 to provide preliminary guidance and targeted investments to improve the existing conditions of the transit system, focus on four (4) previously identified sites for transit capital improvements; and

**WHEREAS**, there is a required State match for the Grant, from the Michigan Department of Transportation, in the amount of \$60,000.00; and

**WHEREAS**, the total Federal and State award amount is \$300,000.00; and

**WHEREAS**, the Law Department has approved the attached agreement as to form; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 21570, in the amount of \$300,000.00, for the FY 2025 Section 5304 - Transit Capital Update Program Design & Engineering Grant.

Date: June 23, 2025  
Agreement No.: 2022-0045  
Authorization No.: P15  
Job No.: 224676NI/224677NI

**PROJECT AUTHORIZATION  
CITY OF DETROIT  
FY 2025 SECTION 5304  
METROPOLITAN TRANSPORTATION PLANNING  
AND STATE AND NON-METROPOLITAN  
PLANNING AND RESEARCH PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: August 12, 2025

Authorization Expiration Date: Three years from the effective date of the Federal grant award.

Fiscal Year of Effective Contract Clauses: 2025

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2022-5/Permanent No MI-2022-037-00 & MI-2022-037-03  
Award Year: 2025

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research Program is 20.505.

The Unique Entity Identifier (UEI) number for the AGENCY is CRWJSG LZ3KX1

Project Description: The goal of the TCUP Design and Engineering project is to conduct a collaborative and integrated transportation decision-making process to provide preliminary guidance and targeted investments to improve the existing conditions of the transit system. As a result, the TCUP identified 17 sites throughout the City of Detroit service area for transit capital improvements. Consultants will provide design and engineering plans for the four (4) sites that this project is focusing on.

Along with the request for reimbursement, submit a budget summary showing PROJECT to date and current billings against individual budget items as shown in this PROJECT AUTHORIZATION.

The AGENCY agrees to prepare and submit to MDOT bi-annual milestone reports as required using the Public Transportation Management System (PTMS). Upon completion of the project deliverables, a comprehensive summary close-out report on the results of the PROJECT, the

CITY OF DETROIT

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conclusions reached, and the methods used must be submitted to MDOT prior to the final PROJECT payment. The final close-out report must be submitted in the following Americans with Disabilities Act (ADA) compliant format:

- Use Arial font 11 or 12 point.
- Left justified.
- Underlining should be reserved for Uniform Resource Locators (URLs).
- Minimize use of bold or italics with text.
- Refrain from using all caps or highlighting text.
- If using text boxes, tables, and/or graphics, use descriptions the Optical Character Recognition (OCR) reader will recognize.
- No scanned documents.

\*EXECUTE LINE 2 FIRST AS IT IS OLDER YEAR MONEY.

Line No.	Item	Job Number	ALI	Federal	State	Total
1	Transit Capital Update Program Design and Engineering	224676NI	44.24.00	\$176,912.00	\$44,228.00	\$221,140.00
Sub Total				\$176,912.00	\$44,228.00	\$221,140.00
2	Transit Capital Update Program Design and Engineering	224677NI	44.24.00	\$63,088.00	\$15,772.00	\$78,860.00
Sub Total				\$63,088.00	\$15,772.00	\$78,860.00
Total				\$240,000.00	\$60,000.00	\$300,000.00

**Funding sources:**

PRF No.: 2025-569

FY25/64000/1120 \$60,000.00

FY25/64000/3120 \$240,000.00

**CITY OF DETROIT**

E-SIGNED by Robert Cramer

on 2025-07-24 19:29:00 EDT

\_\_\_\_\_  
Authorized Signer

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

E-SIGNED by JEAN RUESTMAN

on 2025-07-24 22:03:11 EDT

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Title: Department Director

