



City of Detroit
Detroit City Council - District 4

MEMORANDUM

DATE: September 17, 2025

TO: Conrad Mallett, Corporation Counsel, Law Department

FROM: Latisha Johnson
District 4 Councilmember 

SUBJECT: Revoking Delegated Authority

Greetings,

The Procurement Ordinance that was passed by City Council in February, 2025 states that “City Council may revoke the delegation of authority ... for any minor purchase when, within seven days of provision of the minor purchase information, City Council acts by a majority of City Council members present to require City Council approval for the pending minor purchase.”

It is not clear how City Council is to exercise this authority. Please identify when and where contracts subject to delegated authority are first made available to Council and the process that Council should follow to revoke delated authority for these contracts.

If you have any questions, please contact Mari Grate, our Policy Analyst, at mary.grate@detroitmi.gov.