

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENT PETITION REFERENCE COMMUNICATION

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2025-213
Name of Petitioner	The Leukemia and Lymphoma Society Inc
Description of Petition	Petition request to hold "Leukemia and Lymphoma Society Light the Night" on September 25, 2025 from 6:00 PM to 9:00 PM the same day at The Corner Ball Park, 1680 Michigan Ave, Detroit. Set-up will begin on September 25, 2025 at 7:00 AM and be completed by 4:00 PM on September 25, 2025. Tear down will begin on September 25, 2025 at 9:00 PM and be completed by 11:00 PM the same day.
Type of Petition	<b>Special Events</b>
Submission Date	08/14/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Bryan Weiss The Leukemia and Lymphoma Society Inc 1201 15 <sup>th</sup> St NW Suite 410 Washington, D.C., 20005 P: (510) 508-1058 <a href="mailto:bryan@steppesolutions.com">bryan@steppesolutions.com</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

# City of Detroit Special Events Application Authorizations

## **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:**



**Date:** 6.17.25

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Light the Night

**Event Date:** 9/25/25

**Event Organizer:** Leukemia and Lymphoma S<sub>1</sub>

**Applicant Signature:**



**Date:** 6.17.25

# 2024 LLS-Detroit Light the Night

The Corner Ballpark

September 26, 2024

## Walk Route



## OVERVIEW

- Estimated start time - 8:00 p.m.
- Length - 1 mile
- All cross-streets along the South side of Michigan Ave. are closed to traffic, with barricades and police support

## ROUTE

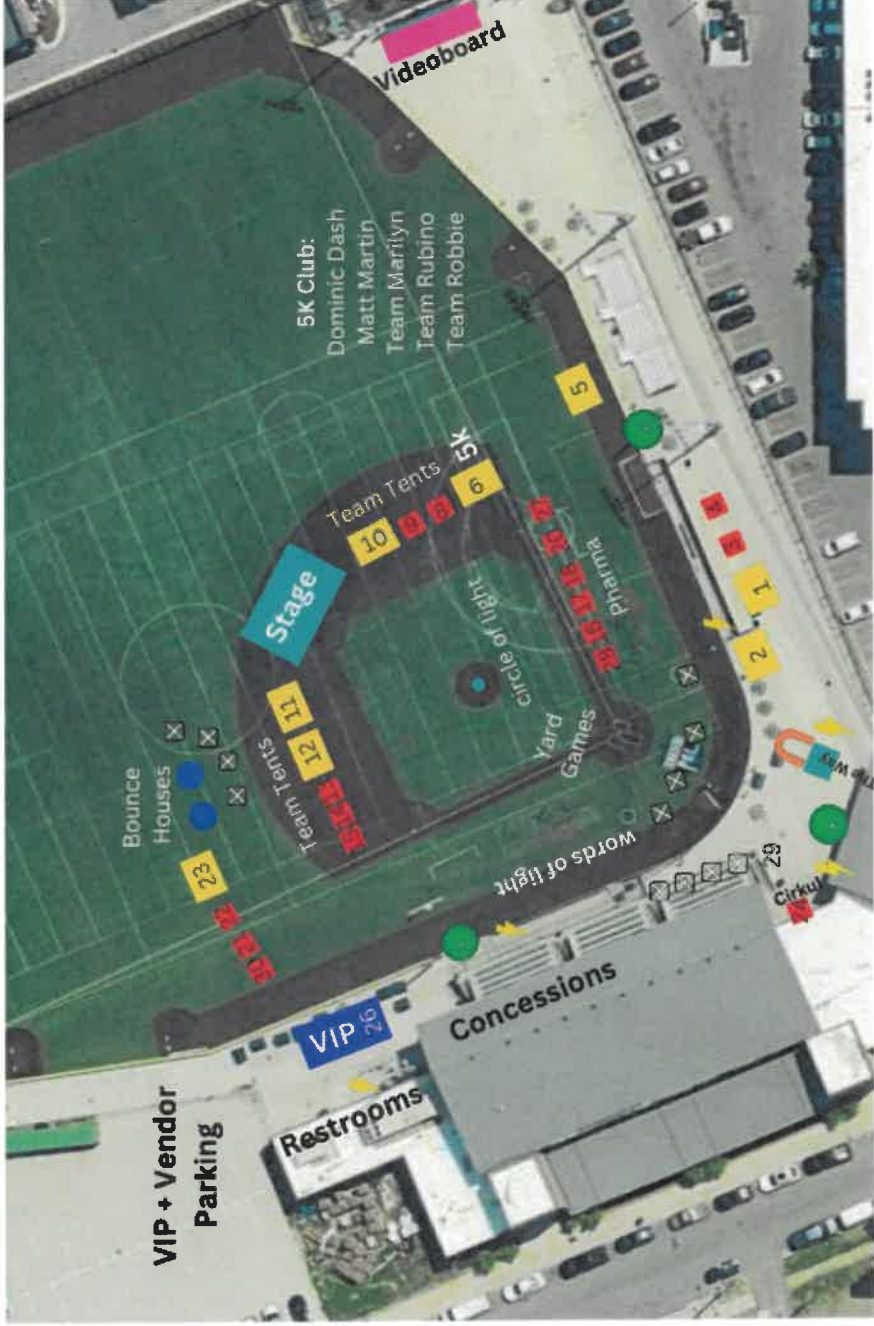
- Guests depart The Corner Ballpark through the main gates and walk East to Trumbell
- Police support crossing at traffic light, moving guests into the bike lane on the South side of Michigan Ave.
- Guests walk West toward Michigan Central
- Guests turn around at Roosevelt Park, walking through the park
- Guests use the same route to return to TCB, remaining in the bike lane and crossing at Trumbell

# 2024 LLS-Detroit Light the Night - Team Tents labeled

Corner Ballpark  
September 26, 2024

- 10x10
- 15x20
- 20x40
- Picnic tables
- power
- start arch
- Point of entry

1. Mission
2. Lanterns
3. T-shirts
4. Volunteers
5. Remembrance Tent
6. 5K Club



7. Open
8. Eisinger Dentistry
9. Salesforce
10. Accenture
11. Ally
12. Rogel Cancer
13. Team Emma
14. BDO
15. Borg Warner
30. Bright Lights
- Pharma
16. Amgen
17. Gilead & Kyte
18. Pfizer
20. Johnson & Johnson
27. BeiGene
28. BMS
21. Selfies
22. Banner decor - Did not use
23. Kids Zone
24. Water
29. T. Roadhouse

## 2025 Detroit Light the Night Communication and Community Impact Plan

Event Date: Thursday, September 25<sup>th</sup>, 2025

Event Times:

6:00pm – attendee arrival

7:15pm – program with amplified sound

7:45pm – Walk begins leaving Corner Ballpark down Michigan Avenue, turning around at 14<sup>th</sup> st at Roosevelt Park

8:30pm – attendees leave

11:00pm vendor breakdown concludes

Approx 500 – 700 walkers will leave Corner Ballpark down Michigan Ave, turning around at 14<sup>th</sup> St at Roosevelt Park and returning to Corner Ballpark

The Corner Ballpark works directly with Corktown to disseminate information about the event.

# SPECIAL EVENTS PETITION

**Petition No:** \_\_\_\_\_

**Event Name:** Leukemia and Lymphoma Society Light the Night

**Event Status:** In Review- Clerk's Office (Step 2 of 6)

**Petitioner Name / Organization:** The Leukemia and Lymphoma Society Inc

**Event Location:** The Corner Ballpark. 1680 Michigan Ave, Detroit

**Event Date(s) and Time(s):** 09/25/25 6:00 PM to 09/25/25 9:00 PM

**Type of Event:** Walkthon

<b>Applicant Contact:</b>
Bryan Weiss
bryan@steppesolutions.com
+1 (510) 508-1058

<b>Submission Date:</b>	06/18/25 2
<b>Date of Clerk's Office Referral:</b>	8/14/25
<b>Date of City Departments Sign Off:</b>	8/13/25
<b>Date Referred to Council:</b>	8/14/25

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Reviewed-Ready for Council	MPD Reviewed-Ready for Council	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

**BSEED**  
BSEED Reviewed-Ready for Council

**Mayor's Office Special Events Signature:** *Gaksima Fife*

**Date:** August 14, 2025

## General Event Information

Has this event been hosted before? \_\_\_\_\_

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? \_\_\_\_\_

Is this an annual event? Yes \_\_\_\_\_

Event Website: <https://www.lightthenight.org/> \_\_\_\_\_

Which spaces will be used? Sidewalk, Private Facility \_\_\_\_\_

Will this event include the use or sale of marijuana? No \_\_\_\_\_

## Event Description

Brief Event Purpose & Description:

At The Leukemia & Lymphoma Society's Light The Night we gather as a community to celebrate, honor, and remember those touched by blood cancers. Friends, families, schools, corporate teams, and sponsors join together to bring light to the darkness of cancer. The funds raised by this community fund lifesaving research, advocacy and support for blood cancer patients and their families. Join us in the fight to cure cancer!

Estimated Peak Attendance: 750 \_\_\_\_\_

Estimated Total Attendance: 750 \_\_\_\_\_

Is this a public event? No \_\_\_\_\_

Will there be ticket sales or admission charged? No \_\_\_\_\_

Does this event use Hart Plaza? \_\_\_\_\_

Will there be merchandise sold? No \_\_\_\_\_

Will you be taking donations? Yes \_\_\_\_\_

Is this a charity event? Yes \_\_\_\_\_

Does this event involve campers, tents and/or RVs? \_\_\_\_\_

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? \_\_\_\_\_

## Contact Information

Organization / Petitioner Name: The Leukemia and Lymphoma Society Inc

Mailing Address: 1201 15th St NW Suite 410

Washington District of Columbia 20005

Primary Contact:	Secondary Contact:
Bryan Weiss	Laura Olech
bryan@steppesolutions.com	laura@steppesolutions.com
	+1 (810) 623-0649

Organization Type: Nonprofit

Organization Website: https://www.lls.org/

## Event Setup & Breakdown

Begin Setup: 09/25/25 7:00 AM

Complete Setup: 09/25/25 4:00 PM

Setup Location(s): The Corner Ballpark 7am - 10pm; Street Closures 7:00 pm - 9:00 pm

Event Start: 09/25/25 6:00 PM

Event End: 09/25/25 9:00 PM

Begin Tear Down: 09/25/25 9:00 PM

Complete Tear Down: 09/25/25 11:00 PM

Number of Trash Containers: 10 Number of Recycling Containers: 10

Cleaning Service Vendor: Venue providing cleaning service

Other Waste Elements: \_\_\_\_\_

**Street Closures & Parking**

How many streets will be closed: 1

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Michigan Ave 09/25/25

Trumbull to 14th St. 7:00 PM 10:00 PM

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Blocking metered parking spaces

Describe the parking plan to accommodate anticipated attendance:  
Venue provides adequate parking on their property

**Food & Beverage**

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 0 Number of non-truck food vendors: 1

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? No

## Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 18

Number of tents larger than 10' x 10': 8

Tent Contractor: Party Dreams

What other structures will your event include? \_\_\_\_\_

Will your event use any grills? No

What kind of grills? \_\_\_\_\_

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? gasoline

Generator contractor: Corporate Live

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? No

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Provided by Corner Ballpark

Number of private personnel per shift: \_\_\_\_\_

Which of these apply to the private security personnel? \_\_\_\_\_

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Universal Ambulance

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved**, The Mayor's Office is hereby authorized and directed to issue permits to The Leukemia and Lymphoma Society Inc. to host "Leukemia and Lymphoma Society Light the Night" (#2025-213) on September 25, 2025 from 6:00 PM – 9:00 PM at Corner Ball Park.

**PROVIDED**, that there will be DPD Assisted Event with Contracted Private Security; and be it further

**PROVIDED**, that there will be DFD Pending Inspections with Contracted Private EMS to Provide Service; and be it further

**PROVIDED**, that there will be Health Dept Inspections Required; and be it further

**PROVIDED**, that there will be DPW Road Closure Type III Barricades; and be it further

**PROVIDED**, that there will be Municipal Parking Permits; and be it further

**PROVIDED**, that there will be BSEED Permits Required for Tents, Generators, and Stages following City Council approval; be it further

**PROVIDED**, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.