

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-194
Name of Petitioner	Marcel Ragland
Description of Petition	Petition request to hold "Detroit Next 2Blow Music Fest" on September 13, 2025 from 12:00 PM to 11:59 PM the same day at Hart Plaza. Set-up will begin on September 12, 2025 at 12:00 PM and be completed by 5:00 PM the same day. Tear down will begin on September 14, 2025 at 12:00 AM and be completed by 5:00 AM the same day.
Type of Petition	Special Events
Submission Date	07/17/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Marcel Ragland 70 Mount Vernon Detroit, MI 48202 P: (313) 673-0820 313publishing@gmail.com

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: *Marcel Ragland*

Date: *7-3-2025*

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: *Detroit Next 2Blow Music Fest* Event Date: *9-13-2025*

Event Organizer:

MARCEL RAGLAND

Applicant Signature:

Marcel Ragland

Date:

7-3-2025

Fwd: Clean up plan

1 message

the publishing empire <313publishing@gmail.com>
To: BoostMobile1313@gmail.com

Thu, Jul 3, 2025 at 11:55 AM

----- Forwarded message -----

From: **the publishing empire** <313publishing@gmail.com>
Date: Thu, Jul 3, 2025 at 11:46 AM
Subject: Fwd: Clean up plan
To: <BoostMobile1313@gmail.com>

----- Forwarded message -----

From: **the publishing empire** <313publishing@gmail.com>
Date: Thu, Jul 3, 2025 at 11:34 AM
Subject: Clean up plan
To: the publishing empire <313publishing@gmail.com>

Clean up plan

Cleaning up after a festival or event can be a significant task, but we have a well-structured plan that we believe can make it manageable and efficient. Here's the comprehensive plan to guide you through our cleanup process:

Pre-Cleanup Preparation

1. ****Assign Roles and Team Leaders****: Designate specific team leaders for different areas (e.g., waste management, recycling, restroom cleaning).
2. ****Gather Supplies****: excess trash bags, recycling bins, gloves, brooms, mops, disinfectants, and any other necessary cleaning supplies.
3. ****Create a Timeline****: cleanup will be conducted throughout the event: 1pm-11pm

Cleanup Checklist

1. ****Waste Management****
 - Set up designated waste and recycling stations around the venue.
 - Use color-coded bags for trash, recycling, and compost.
 - Ensure volunteers or staff monitor these stations to educate attendees on proper disposal.
2. ****Area Inspection****
 - Conduct a walk-through of the venue to identify high-traffic areas that may need more attention.
 - Check for any leftover items from attendees, vendors, or equipment.
3. ****Trash Collection****
 - Start with collecting all trash and recyclables from designated stations.
 - Clear the grounds systematically, moving from one section to another.
4. ****Johns Cleaning****
 - Disinfect high-touch areas and ensure all supplies (soap, paper towels) are replenished.
5. ****Site Restoration****
 - Remove any temporary structures (tents, stages) as per the plan.
 - Return the venue to its original state, including landscaping if necessary.
6. ****Equipment Return****
 - Gather and return any rented equipment (tables, chairs, sound systems) to their respective suppliers.
 - Check for any damages that need to be reported.

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Fwd: Communications & Community impact plan

1 message

the publishing empire <313publishing@gmail.com>
To: BoostMobile1313@gmail.com

Thu, Jul 3, 2025 at 11:56 AM

----- Forwarded message -----

From: the publishing empire <313publishing@gmail.com>
Date: Thu, Jul 3, 2025 at 11:46 AM
Subject: Fwd: Communications & Community impact plan
To: <BoostMobile1313@gmail.com>

----- Forwarded message -----

From: the publishing empire <313publishing@gmail.com>
Date: Thu, Jul 3, 2025 at 11:23 AM
Subject: Communications & Community impact plan
To: the publishing empire <313publishing@gmail.com>

Communications & Community impact plan

Creating a comprehensive communication and community impact plan for the Detroit Next 2 Blow Music Fest on Saturday, September 13, 2025, is essential for ensuring the safety of participants and minimizing disruption to the surrounding community. Below is a detailed outline of the plan:

Communication and Community Impact Plan**1. Event Overview**

- **Event Name:** Detroit Next 2 Blow Music Fest
- **Date:** Saturday, September 13, 2025
- **Location:** Hart Plaza, Detroit, Michigan
- **Expected Attendance:** 2500 Attendees

2. Safety Protocols

- **Emergency Services Coordination:**
 - Collaborate with local police, fire departments, and medical services to establish a rapid response plan.
 - Designate specific emergency access routes to ensure quick response times.
- **Security Measures:**
 - Hire professional security personnel to monitor the event.
 - Conduct bag checks and implement a no-tolerance policy for prohibited items.
- **Health and Safety:**
 - Set up first aid stations and ensure medical personnel are on-site.

Post-Cleanup Tasks

1. **"Debrief with Team"**: Gather the cleanup crew to discuss what went well and what could be improved for future events.
2. **"Evaluate Waste Disposal"**: Analyze the amount of waste collected and see if improvements can be made for recycling or composting in future events.
3. **"Thank Volunteers and Staff"**: Show appreciation to those who helped with clean-up efforts, possibly through a thank-you note or a small gathering.

- **"Communication"**: Keep an open line of communication with all team members throughout the cleanup to address any issues that arise.

Following this structured plan will help ensure that the cleanup process is efficient, thorough, and respectful of the environment.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: DETROIT NEXT 2BLOW MUSIC FEST

Event Status: In Review- Special Events Management Team (Step 1 of 6)

Petitioner Name / Organization: MARCEL RAGLAND

Event Location: HART PLAZA

Event Date(s) and Time(s): 09/13/25 12:00 PM to 09/13/25 11:59 PM

Type of Event: Festival

Applicant Contact:
MARCEL RAGLAND
313publishing@gmail.com
+1 (313) 673-0820

Submission Date:	07/03/25 2
Date of Clerk's Office Referral:	7/16/25
Date of City Departments Sign Off:	7/16/25
Date Referred to Council:	7/17/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Reviewed-Ready for Council	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed-Ready for Council

BSEED
BSEED
Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gaksima Fife*

Date: July 17, 2025

General Event Information

Has this event been hosted before? _____

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? _____

Is this an annual event? No _____

Event Website: N/A _____

Which spaces will be used? City Facility _____

Will this event include the use or sale of marijuana? No _____

Event Description

Brief Event Purpose & Description:

DETROIT NEXT 2BLOW MUSIC FEST

HIGHLIGHTING A DAY OF CULTURE AND MUSIC.

INCLUDING LOCAL MUSICIANS, FASHION, FOOD & A CARS EXHIBIT!

JOIN US FOR A SPECTACULAR DAY CELEBRATING THE VIBRANT AND RICH

CULTURE OF THE CITY OF DETROIT.

Estimated Peak Attendance: 3000 _____

Estimated Total Attendance: 2500 _____

Is this a public event? Yes _____

Will there be ticket sales or admission charged? Yes _____

Does this event use Hart Plaza? _____

Will there be merchandise sold? Yes _____

Will you be taking donations? No _____

Is this a charity event? No _____

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: MARCEL RAGLAND

Mailing Address: 70 MOUNT VERNON

DETROIT MICHIGAN 48202

Primary Contact:	Secondary Contact:
MARCEL RAGLAND	
313publishing@gmail.com	

Organization Type: Other

Organization Website: _____

Event Setup & Breakdown

Begin Setup: 09/12/25 12:00 PM

Complete Setup: 09/12/25 5:00 PM

Setup Location(s): HART PLAZA

Event Start: 09/13/25 12:00 PM

Event End: 09/13/25 11:59 PM

Begin Tear Down: 09/14/25 12:00 AM

Complete Tear Down: 09/14/25 5:00 AM

Number of Trash Containers: 30 Number of Recycling Containers: 10

Cleaning Service Vendor: _____

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
PARKING STRUCTURES VIA DOWNTOWN.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 15 Number of non-truck food vendors: 20

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Liquor, Beer

Day(s) and time(s) alcohol will be served: 2PM-10PM

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 20

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Utility Power

How will generators be fueled? _____

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: D & D SECURITY COMPANY

Number of private personnel per shift: 25

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: HART EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to **Marcel Ragland** to host "**Detroit Next 2Blow Music Fest**" (2025-194) on **September 13, 2025**, from **12:00 pm to 11:59pm** at **Hart Plaza, Detroit, MI**.

PROVIDED, that there will be DPD Assisted Event; contracted with private security and be it further

PROVIDED, that there will be DFD pending inspections; contracted with private EMS to provide services; and be it further

PROVIDED, that there will be DHD inspections; and be it further

PROVIDED, that there will be BSEED permits required for tents, generators, stages, and Business Licenses; and be it further

PROVIDED, that there will be GSD permits required; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.