

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-177
Name of Petitioner	Tec-Troit Electronic Music Festival 501c3
Description of Petition	Petition request to hold "Jitfest" on September 6, 2025 from 2:00 PM until 11:00 PM the same day at 1151 Taylor St. Set-up will begin at 8:00 AM on September 6, 2025 and be completed by 2:00 PM the same day. Tear down will begin at 11:00 PM on September 6, 2025 and be completed by 2:00 AM September 7, 2025.
Type of Petition	Special Events
Submission Date	07/8/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Jason Malone 3000 East Grand Blvd Detroit, MI 48207 (Ph) 810-292-7312 mosesmalone209@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: Jason Malone



Date:6/9/2025

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Jitfest

Event Date:9/6/2025

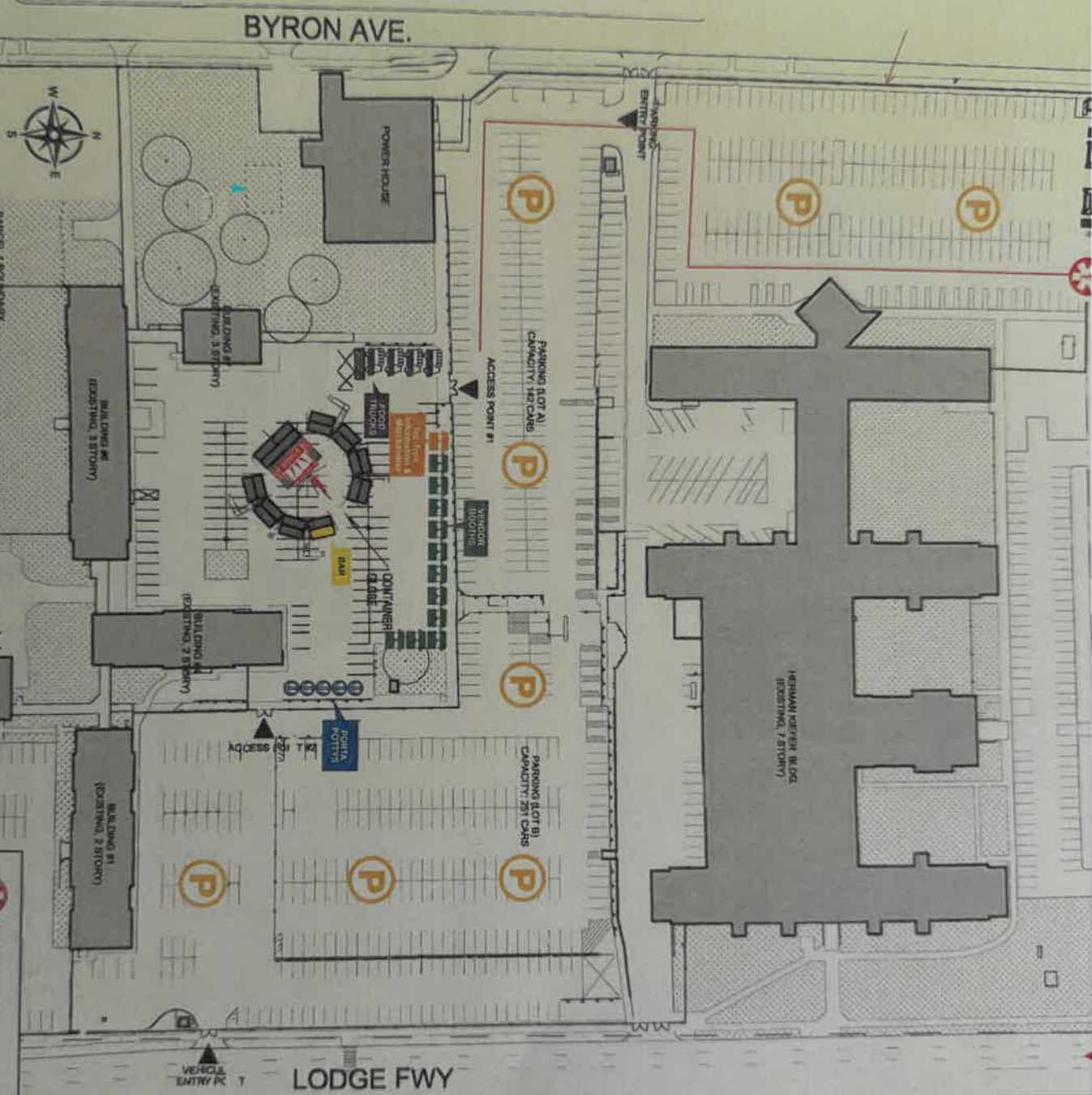
Event Organizer: TecTroit

Applicant Signature: Jason Malone



Date:6/9/2025

2025 JIT FEST EVENT
MAP LAYOUT



-  STAGE
-  VENDOR BOOTH
-  BAR BOOTH
-  EMERGENCY
-  FOOD TRUCK
-  WORKSHOPS
-  INFORMATION
-  EVENT PARKING
-  PORTA POTTY

2024 M.S

Clean Up Plan

1. Before the event:

- Designate specific trash and recycling bins throughout the festival grounds.
- Place visible signage encouraging attendees to dispose of their trash responsibly.
- Hire a dedicated cleanup crew to monitor and maintain cleanliness throughout the event.

2. During the event:

- Have the cleanup crew continuously patrol the area to quickly address any litter or spills.
- Empty trash and recycling bins regularly to prevent overflow.
- Provide additional trash bags and hand out reminders to attendees about the importance of keeping the grounds clean.

3. After the event:

- Conduct a thorough sweep of the entire festival grounds to collect any remaining trash or debris.
- Separate recyclables from general waste for proper disposal.
- Remove any temporary structures, stages, or equipment used during the event.

Emergency Response Plan for Jitfest 2025

1. Preparing for emergencies:

- Designate an emergency management team responsible for coordinating and implementing the emergency response plan.
- Ensure all staff members are trained in basic first aid, CPR, and emergency protocols.
- Establish communication channels, such as radios or mobile phones, to enable quick and effective communication.

2. Identifying potential risks:

- Conduct a thorough risk assessment of the festival grounds, including identifying potential hazards like uneven terrain, crowd congestion points, and electrical equipment.
- Develop contingency plans for possible emergencies, such as severe weather, fire, medical emergencies, or security threats.

3. Communication and coordination:

- Establish a central command post where the emergency management team can gather and coordinate resources.
- Clearly display emergency contact information throughout the festival grounds, including the location of first aid stations, designated emergency exits, and evacuation routes.
- Regularly communicate important safety messages and emergency procedures to festival attendees through signage, announcements, and social media platforms.

4. Medical services:

- Ensure there are designated first aid stations staffed by qualified medical professionals or trained volunteers.
- Stock first aid supplies, including basic medical equipment, medications, and tools.
- Establish a protocol for triaging and treating medical emergencies, including transportation arrangements to local hospitals if necessary.

5. Evacuation planning:

- Identify evacuation routes and assembly points in case of an emergency.
- Train staff on evacuation procedures and communicate them clearly to attendees in advance.
- Coordinate with local authorities or emergency services for assistance during large-scale evacuations.

6. Security and crowd management:

- Work closely with local law enforcement to establish a security plan that includes access control, bag checks, and crowd management strategies.
- Monitor crowd density and take necessary measures, such as opening additional entrances or adjusting stage schedules, to avoid overcrowding.

7. Aftercare and follow-up:

- Establish a debriefing process to review the effectiveness of the emergency response plan and identify areas for improvement.
- Ensure that any incidents or accidents are properly documented and reported to relevant authorities as required.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Jiffest

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Tec-Troit Electronic Music Festival 501c3

Event Location: 1151 Taylor st

Event Date(s) and Time(s): 09/06/25 2:00 PM to 09/06/25 11:00 PM

Type of Event: Concert/Performance

Applicant Contact:
Jason Malone
mosesmalone209@gmail.com
+1 (810) 292-7312

Submission Date:	06/09/25 5
Date of Clerk's Office Referral:	7/8/25
Date of City Departments Sign Off:	7/8/25
Date Referred to Council:	7/9/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Approval Not Required		DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: *Gaksima Fife*

Date: July 9, 2025

General Event Information

Has this event been hosted before? No

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? Yes

Is this an annual event? Yes

Event Website: www.Tetroit.com

Which spaces will be used? Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:
one day music and dance event

Estimated Peak Attendance: 300

Estimated Total Attendance: 450

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? _____

Will there be merchandise sold? Yes

Will you be taking donations? Yes

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: Tec-Troit Electronic Music Festival 501c3

Mailing Address: 3000 East Grand Blvd

Detroit Michigan 48207

Primary Contact:	Secondary Contact:
Jason Malone	Raul Rocha
mosesmalone209@gmail.com	djroach313@yahoo.com
+1 (313) 391-0906	+1 (313) 910-9060

Organization Type: Nonprofit

Organization Website: WWW.Tectroit.com

Event Setup & Breakdown

Begin Setup: 09/06/25 8:00 AM

Complete Setup: 09/06/25 2:00 PM

Setup Location(s): 1151 Taylor st

Event Start: 09/06/25 2:00 PM

Event End: 09/06/25 11:00 PM

Begin Tear Down: 09/06/25 11:00 PM

Complete Tear Down: 09/07/25 2:00 AM

Number of Trash Containers: 20 Number of Recycling Containers: 20

Cleaning Service Vendor: 1. Before the event: - Designate specific trash and recycling bins through

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? ^{Yes} _____

Valet parking or blocking metered parking spaces? ^{Neither} _____

Describe the parking plan to accommodate anticipated attendance:

we have a parking lot Proper permits must be pulled

Food & Beverage

Will food be served? ^{Yes} _____

Will food be prepared on site? ^{Yes} _____

Number of food trucks: 2 Number of non-truck food vendors: 2

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Beer

Day(s) and time(s) alcohol will be served: while event is open

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 0

Number of tents larger than 10' x 10': 0

Tent Contractor: _____

What other structures will your event include? n/a

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? gas

Generator contractor: _____

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Spartan 6

Number of private personnel per shift: 6

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? No

Name of emergency medical services contractor: _____

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor’s Office is hereby authorized and directed to issue permits to **Tec-Troit Electronic Music Festival** to host “**Jitfest**” (2025-177) on **September 6, 2025**, from **2:00PM – 11:00PM** at **1151 Taylor St.**

Resolved, The Mayor’s Office is hereby authorized and directed to issue permits to host “**Tec-Troit Electronic Music Festival**” (2025-177) on September 6, 2025 at 2:00PM – 11:00PM.

PROVIDED, that there will be DPD Assisted Event; with contracted private security, and be it further

PROVIDED, that there will be DFD Pending Inspections; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for generators per City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.