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July 16, 2025

The Honorable Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Request to Accept and Appropriate the Citywide Home Repair Taskforce Grant**

Honorable City Council:


The Rocket Community Fund has awarded the City of Detroit Housing & Revitalization Department with the Citywide Home Repair Taskforce Grant, for a total of \$150,000.00. There is no match requirement.

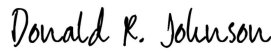
The objective of the grant is to advance the Citywide Home Repair Task Force's work of developing long-term, coordinated solutions to Detroit's home repair crisis. The funding allotted to the department will be utilized to pay for staff salary and fringe benefits.

If approval is granted to accept and appropriate this funding, the appropriation number is 21545.

We respectfully ask your approval to accept, set-up and appropriate funding in accordance with the attached resolution.

Respectfully submitted,

DocuSigned by:  
  
E17650515DAF4C9...  
Julie Schneider  
Director, Housing & Revitalization

DocuSigned by:  
  
34F9071313554A4...  
Office of Budget

Attachment

cc: Caroline Miller, Mayor's Office  
Val Miller, HRD

**BY COUNCIL MEMBER** \_\_\_\_\_

**WHEREAS**, the Housing & Revitalization Department is requesting authorization to accept a grant from the Rocket Community Fund, in the amount of \$150,000.00, to advance the Citywide Home Repair Task Force's work of developing long-term, coordinated solutions to Detroit's home repair crisis; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED**, that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit; and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to accept, setup and appropriate Appropriation # 21545 in the amount of \$150,000.00 for the Citywide Home Repair Taskforce Grant; and

**BE IT FINALLY RESOLVED**, that the Office of Chief Financial Officer be and is hereby authorized to accept and process all documents reflecting these changes.



**City of Detroit**

**Approval Date:** Jun 27, 2025

**Grant Amount:** \$150,000

7/15/2025 - 6/30/2026

**SUPPORT AGREEMENT**

This Support Agreement (the "**Agreement**") is entered into as of 7/15/2025 (the "**Effective Date**") between Rocket Community Fund ("**Grantor**") and City of Detroit ("**Grantee**", and together with Grantor, each a "**Party**" and collectively, the "**Parties**").

**BACKGROUND**

- A. Grantee is seeking financial assistance in support of Citywide Home Repair Taskforce 2025 (the "**Program**"). The Citywide Home Repair Task Force (CHRTF) is a collaborative initiative committed to addressing Detroit’s home repair crisis. By bringing together a diverse group of organizations, the CHRTF develops more innovative, coordinated, and effective solutions to meet the city’s home repair needs. This agreement will support staff time for another year to build on early successes – continuing data collection into a second year and collaboration through quarterly convenings and monthly work groups, as well as advancing the CHRTF toward long-term, national funding opportunities.
- B. Grantor desires to provide financial support for the Program, and Grantee desires to accept such support, in accordance with the terms of this Agreement.

**AGREEMENT**

The Parties agree as follows:

**1. PROGRAM AND SUPPORT OVERVIEW**

- 1.1. Grantor will provide up to \$150,000 (the "**Grant Amount**") to Grantee for the express purpose as described in Exhibit A ("**Approved Uses**") in support of the Program. No portion of the Grant Amount may be used for bonuses or salaries (other than in the normal course of business) or office space expenditures (including furniture, computer or other technological spends) (collectively, "**Prohibited Expenditures**"). In the event that Grantor determines, in its reasonable sole discretion, that 100% of the Grant Amount are not being applied to Approved Uses, all or any portion of the Grant Amount may be subject to return to Grantor. If, after completion of the Program, a portion of the Grant Amount remains unused, such portion may be subject to return to Grantor.
- 1.2. The Grant Amount will be disbursed as follows:

Payment Date	Amount
07/15/2025	\$100,000.00
12/19/2025	\$50,000.00

\*To be disbursed within 30 days of such date

1.3. Grantor will consider this Agreement a success if Grantee achieves the following objectives (collectively, the "**Objectives**"):

Objective Name	Objective Description
Retain Citywide Home Repair Task Force Leadership	The City of Detroit will retain the Senior Housing Advisor to the Citywide Home Repair Task Force (CHRTF) to ensure the mission of the task force continues for the next year.
Citywide Home Repair Task Force Goals	The CHRTF leadership will organize quarterly meetings with the whole task force and advance work-group-identified goals in their role.

**2. REPORTING REQUIREMENTS**

2.1. Grantor appreciates and anticipates an open and engaging conversation during the Term (as defined below) and requests notice of substantive changes to the program's purposes, activities, or expected budget, and any requested extension of the grant period and why it may be necessary. It is important for Grantee to inform Grantor of all activities (both positive and negative) of the grant.

2.2. Progress Reports. Grantee will submit quarterly financial reports and bi-annual progress reports, which will include (a) an update on the progress of or changes to the Objectives, (b) any obstacles or challenges encountered by Grantee in meeting the Objectives, (c) lessons learned, (d) potential next steps and sustainability concerns, and (e) any other information reasonably requested by Grantor. Grantee will submit a final report that includes the information noted in this Section 2.2. or as otherwise requested by Grantor on or before 30 days of the expiration or termination of this Agreement.

2.3. Annual Reports.

- a. On or prior to December 31 of each year during the Term, Grantee will provide Grantor with a written acknowledgment of all Grant Amounts received by Grantee from Grantor during the calendar year. Such acknowledgement will specify the tax-deductible portion of such Grant Amounts.
- b. If the Term of the Agreement extends beyond one calendar year, Grantee will provide the financial statement required in Section 2.4(b) below on or prior to December 31 of each calendar year.
- c. On or prior to December 31 of each year during the Term, Grantee shall submit a written report to Grantor that provides an update on all of the Objectives.

2.4. Final Report. Within 30 days of the expiration or termination of this Agreement, Grantee shall submit a final written report to Grantor that includes the following information:

- a. A final written report on achievement of the Objectives, including lessons learned, potential next steps, sustainability concerns, and changes to objectives, obstacles encountered, and update on completion date of program.
- b. A financial statement reporting, in U.S. dollars, all expenditures of the Grant Amount (on a cash basis) and any income earned on those funds, which report will be signed by an appropriate Grantee officer.

### 3. GENERAL TERMS AND CONDITIONS

- 3.1. The term of this Agreement shall begin on the Effective Date and end on 6/30/2026 (the "Term").
- 3.2. Grantee will promptly notify Grantor of any changes in key personnel of the organization or Program, address, phone number, or name of the organization, and any development that significantly affects the operation of the Project or the organization.
- 3.3. Grantee will maintain complete books and records of revenues and expenditures relating to the grant, together with supporting documentation. Grantee's books and records shall be available for inspection at reasonable times for the purpose of making such financial audits, verifications or program evaluations as deemed necessary by Grantor concerning the grant. Records of receipts and expenditures under the grant, as well as copies of the reports submitted to Grantor, must be kept for at least four (4) years following completion of the grant term.
- 3.4. Grantor reserves the right, in its sole discretion, to discontinue funding, terminate the agreement, or both:
  - a. If Grantor is not satisfied with the progress of the grant or the content of any written report. However, if such action is being considered by Grantor, Grantor and Grantee will work together to resolve any non-compliance issues. In the event of discontinuation or at the close of the grant, any unexpended funds shall immediately be returned to Grantor, except where the Grantor has agreed to an alternative use of the unused funds; or
  - b. Upon the occurrence of any incident or scandal of an egregious nature involving Grantee's employees, officers, or directors, with respect to matters relating to the Grantee's Program that, in Grantor's reasonable and good faith opinion, would bring disrepute, shame, contempt, disgrace or embarrassment to, or adversely affect the reputation, image, mission or integrity of, Grantee, the Program or their respective donors (including, without limitation, credible allegations of mental, physical, sexual or drug abuse, neglect, or moral turpitude, financial mismanagement or violations of health or criminal laws).
- 3.5. Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Grantor and its officers, directors, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorney's fees) directly, indirectly, wholly or partially arising from or in connection with any act or

omission of Grantee, its employees, or agents, in applying for or accepting the Grant, in expending or applying the Grant Amount or in carrying out any project or program supported by the Grant Amount, except to the extent that such claims, liabilities, losses, and expenses arise from any act or omission of Grantor, its officers, directors, employees or agents.

#### 4. CERTIFICATIONS

Grantee hereby certifies the following to be true:

- 4.1. Grantee is not aware of any basis in which the organization could be considered to be controlled directly or indirectly by Grantor;
- 4.2. Grantee has all licenses, qualifications, registrations and permits as are necessary under the laws of Michigan or other jurisdictions in which ownership or use of the property and assets owned or used by Grantee, or the nature of the activities conducted by Grantee, requires such license, qualification, registration or permit; and
- 4.3. The Grant Amount shall not be used to influence the outcome of any election, or carry on, directly or indirectly, any voter registration drive to influence a specific legislative issue (within the meaning of Section 4945(d)(2) of the Internal Revenue Code); for any grant which does not comply with requirements of Section 4945(d)(3) or (4) of the Internal Revenue Code; or for any purposes other than those specified in Section 170(c)(2)(B) of the Internal Revenue code or to fund any form of violent political activity, terrorism or terrorist organization and that Grantee is in compliance with all applicable anti-terrorist financing and asset control laws and regulations.

#### 5. PUBLICITY

- 5.1. Grantee is encouraged to publicize the grant, however, before any public announcement (including but not limited to any announcement via television, radio, internet, press release, brochure, newsletters or any print material) is made, it must be approved by Grantor. Grantee must send drafts to the Grantor contacts for review at least seven (7) business days in advance of any public release. Unless otherwise requested by Grantor, please acknowledge Rocket Community Fund as Grantor in any press releases, credits or publications that mention activities supported by this grant.
- 5.2. Grantee will work with Grantor to create pre-approved collateral, marketing, and promotional materials for use by the Parties in connection with the Program ("**Pre-Approved Materials**"). Grantee shall use the trademarks, service marks, or logos of Grantor or its affiliates, only as included in the Pre-Approved Materials or as expressly pre-approved by Grantor. Grantee hereby grants Grantor a non-exclusive, sublicensable, royalty-free license to use Grantee's trademarks, service marks, or logos for purposes of publicizing Grantor's support of the Program.
- 5.3. Grantee acknowledges and agrees that Grantor or its affiliates (including but not limited to Rocket Companies) may take photos or video footage (collectively, "**Media**") of the Program and Program related activities and use such Media to promote Grantor or its

affiliates community-based initiatives, including through the use of press releases, social media posts or otherwise (the "**Purpose**"). If requested by Grantor, Grantee will facilitate collecting media release from Program participants in favor of Grantor or its affiliates. Neither Grantor nor its affiliates will be obligated to pay additional funds to Grantee for using such Media for the Purpose.

## 6. NON-DISCRIMINATION POLICY

By accepting funding pursuant to this Agreement, Grantee agrees that no person will be excluded from Grantee's services, employment or volunteer participation on the basis of gender, race, religion, HIV/AIDS status, sexual orientation, gender identity, disability, age, national or ethnic origin or other inherent personal characteristic protected by law.

Organizations that serve a specifically defined population or charitable class of people as part of their mission are not considered non-inclusive or discriminatory. The above statement applies to how the organization serves its target population as well as how it handles hiring and volunteer participation. The application of religious requirements with respect to the hiring of religious officials does not constitute a breach of the foregoing requirements, provided the subject organization demonstrates that it otherwise complies with policy.

## 7. CONTACTS

Each Party has assigned a team member(s) to facilitate the Parties' relationship to ensure that this grant is successful. The person(s) listed below and will be the main points of contact. Other than the Grantor Contact(s), should anyone from Rocket Companies or the Rock Family of Companies contact Grantee regarding this grant or other charitable activities, please direct them to your assigned Grantor Contact(s). Each Party will promptly notify the other of any change of its preferred contact person(s)

### **Grantor Contact(s):**

Gwen Gell, Program Manager, Rehab and Repair, gwengell@rocketcommunityfund.org

### **Grantee Contact(s):**

Precious Johnson, Fund Development Officer, precious.johnson@detroitmi.gov

## 8. MISCELLANEOUS

- 8.1. Governing Law. This Agreement and all obligations hereunder shall be interpreted in accordance with Michigan law, without regard for conflicts of law principles that may apply the law of another jurisdiction. Any disputes arising under this Agreement will be brought exclusively in the state or federal courts of Wayne County, Michigan and each Party waives any defense of inconvenient or inappropriate forum.
- 8.2. Amendments; Waiver. This Agreement sets forth the Parties full and complete understanding with respect to the matters set forth herein and supersedes all prior written or oral agreements, understandings or expectations. This Agreement may not be modified unless in writing and signed by both parties. No failure or delay in enforcing the provisions of this Agreement will affect the validity, binding effect, or enforceability of this Agreement or any provision hereof.

8.3. Assignment. Company may not assign this Agreement or its rights hereunder without Sponsor's prior written consent. This Agreement shall inure to the benefit of each Parties' respective successors and assigns.

\*\*\*\*\*

Grantor and Grantee have executed this Support Agreement as of the Effective Date.

**GRANTOR:** Rocket Community Fund

**GRANTEE:** City of Detroit

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Laura Grannemann  
Title: Executive Director, Rocket  
Community Fund

Name: Julie Schneider  
Title: Director of Housing and Revitalization  
Department, City of Detroit

**Exhibit A**

**Approved Uses**

<b>Expense Category</b>	<b>Expense Description</b>	<b>Amount</b>
Personnel Related	Payroll and fringe for the Citywide Home Repair Task Force lead at the City of Detroit	\$150,000