



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

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February 25, 2022

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to renew Authorization to accept private donations for COVID-19 Relief Efforts**


During the COVID-19 pandemic, the Office of Development and Grants, in partnership with various City departments and the Detroit Public Safety Foundation (DPSF), has been receiving small donations in the form of cash, supplies, equipment and other miscellaneous gifts, in order to combat the COVID-19 pandemic and provide Detroiters with the support they need to reduce the impact of the pandemic. There are no match requirements for these donations. On February 16, 2021, City Council authorized the acceptance of rolling COVID-19 donations through December 31, 2021. This request is to renew that authorization in order to allow City Departments and the DPSF to accept COVID-19 relief donations on a rolling basis through December 31, 2022.

The objective of these donations is to combat the COVID-19 pandemic and provide Detroiters with the support they need to reduce the impact of the pandemic. Donations may include, but are not limited to, masks, face-shields, gloves, COVID-19 testing equipment, food for shelters, cleaning supplies/equipment, and cash for the specific and sole purpose of supporting the COVID-19 relief efforts.

This requested resolution does not apply to grants. All grants will continue to be submitted to council for authorization to apply, accept and appropriate grant funding. If approval is granted to accept and appropriate cash donations for COVID-19 relief efforts on a rolling basis, the appropriation number is 20785. If approval granted to accept in-kind donations, departments that receive in-kind donations will be authorized to use them, provided that they report all donations received to the Office of the Chief Financial Officer. If this request is approved, the Office of Development and Grants will submit a report for all donations received in January of 2023.

I respectfully ask your approval to accept and appropriate cash donations, and to accept in-kind donations, for the specific purpose of supporting COVID-19 relief efforts, in accordance with the attached resolution.

Sincerely,

DocuSigned by:  
  
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Terri Daniels  
Director of Grants, Office of Development and Grants  
CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Office of Development and Grants, in partnership with various City departments and the Detroit Public Safety Foundation (DPSF), is hereby respectfully requesting authorization from Detroit City Council to accept COVID-19 relief donations on a rolling basis through December 31, 2022, to combat the COVID-19 pandemic and provide Detroiters with the support they need to reduce the impact of the pandemic; and

**WHEREAS**, on February 16, 2021, City Council authorized the acceptance of rolling COVID-19 donations through December 31, 2021, and this request is to renew that authorization in order to allow City Departments and the Detroit Public Safety Foundation to accept COVID-19 relief donations on a rolling basis through December 31, 2022; and

**WHEREAS**, there are no match requirements for these donations and the donations may include, but are not limited to, masks, face-shields, gloves, COVID-19 testing equipment, food for shelters, cleaning supplies/equipment, and cash for the specific and sole purpose of supporting the COVID-19 relief efforts;

**WHEREAS**, this request does not apply to grants; all grants will continue to be submitted to council for authorization to apply, accept and appropriate grant funding, on an individual basis; now

**THEREFORE, BE IT RESOLVED**, that the Budget Director is authorized to use Appropriation number 20785 to accept cash donations for the specific purpose of supporting COVID-19 relief efforts, and that City departments and the Detroit Public Safety Foundation are authorized to accept and utilize in-kind donations on a rolling basis, provided that they report all donations received to the Office of the Chief Financial Officer; and

**BE IT RESOLVED**, that the terms of this resolution will be in effect through December 31, 2022, and that the Office of Development and Grants will submit a report to City Council, for all cash and in-kind donations received under the authority of this resolution.