



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

July 7, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the U.S. Department of Homeland Security for the FY 2024 Fire Prevention & Safety Grant

The Fire Department is hereby requesting authorization from Detroit City Council to submit a grant application to the U.S. Department of Homeland Security for the Fire Prevention & Safety Grant. The amount being sought is \$121,519.04. The Federal share is \$121,519.04 of the requested amount and there is a required cash match of \$6,075.96. The total project cost is \$127,595.00

The FY 2024 Fire Prevention & Safety Grant will enable the department to:

- Install specialized smoke detectors
- Provide fire prevention training

If the application is approved, a cash match will be provided from appropriation 25242.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:
Jeri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director, Office of Development and Grants

DocuSigned by:
Matthew Spayth
17E14C346551467...
Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Fire Department has requested authorization from City Council to submit a grant application to the U.S. Department of Homeland Security, for the FY 2024 Fire Prevention & Safety Grant, in the amount of \$121,519.04, to install specialized smoke detectors and provide fire prevention training; and

WHEREAS, the Fire Department has \$6,075.96 available in its Departmental allocation in appropriation 25242, for the City match requirement for the FY 2024 Fire Prevention & Safety Grant; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, the Fire Department is hereby authorized to submit a grant application to the U.S. Department of Homeland Security for the FY 2024 Fire Prevention & Safety Grant.



CITY OF DETROIT
 OFFICE OF THE CHIEF FINANCIAL OFFICER
 OFFICE OF DEVELOPMENT AND GRANTS

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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and the Department/Project assigned Development Officer.

City Department	Detroit Fire Department
Date	7/2/25
Department Contact Name	Elisa Malile
Department Contact Phone	248-318-5421
Department Contact Email	malilee@detroitmi.gov
Grant Opportunity Title	2024 Fire Prevention and Safety
Grant Opportunity Funding Agency	FEMA
Web Link to Opportunity Information	https://www.fema.gov/grants/preparedness/firefighters/safety-awards
Award Amount (that Department will apply for)	\$121,519.04
Application Due Date	7/3/25
Anticipated Proposed Budget Amount	\$127,595
City Match Contribution Amount	\$6,075.96
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	1000.25242.240195.721100.0.0.0.0
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Smoke detectors (hearing impaired) \$124,500 Printing \$ 3,095
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Inspect homes, install specialized smoke detectors and provide fire prevention training
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	# of homes inspected # of detectors installed # of people trained

Elisa Malile

Director's Name (Please Print)

Signed by:

 Director's Signature

7/3/25

Date