



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
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WWW.DETROITMI.GOV

February 23, 2022

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Federal Emergency Management Agency (FEMA) for the Fire Prevention and Safety Grant

The Fire Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Federal Emergency Management Agency (FEMA) for the Fire Prevention and Safety Grant. The amount being sought is \$125,125.00. The Federal share is \$125,125.00 of the requested amount and there is a required cash match of \$6,256.28. The total project cost is \$131,381.28.

The Fire Prevention and Safety Grant will enable the department to:

- Increase capacity to deliver fire prevention training to Detroit residents
- Purchase a fire prevention trailer and other educational materials

If the application is approved, a cash match will be provided from appropriation 25240.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director of Grants, Office of Development and Grants
CC:
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:
Steven Watson
42C81AA10FE84AD...

Office of Budget



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Fire Department has requested authorization from City Council to submit a grant application to the Federal Emergency Management Agency (FEMA), for the Fire Prevention and Safety Grant, in the amount of \$125,125.00, to purchase a fire prevention trailer; and

WHEREAS, the Fire Department has \$6,256.28 available in its Departmental allocation in appropriation 25240, for the City match requirement for the Fire Prevention and Safety Grant; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE BE IT RESOLVED, the Fire Department is hereby authorized to submit a grant application to the Federal Emergency Management Agency (FEMA), for the Fire Prevention and Safety Grant.



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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

City Department	Detroit Fire Department													
Date	2/10/22													
Department Contact Name	Chief James Harris													
Department Contact Phone	248-722-2502													
Department Contact Email	harrisj4841@detroitmi.gov													
Grant Opportunity Title	Fire Prevention and Safety 2021													
Grant Opportunity Funding Agency	FEMA													
Web Link to Opportunity Information	https://www.fema.gov/grants/preparedness/firefighters/safety-awards													
Award Amount (that Department will apply for)	\$125,125													
Application Due Date	2/18/2022													
Anticipated Proposed Budget Amount	\$131,382													
City Match Contribution Amount	\$6,256.28													
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	Fund 1000, appropriation 25240, Cost Center 240240- Object 617900													
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	<table> <tr> <td>Fire Prevention Trailer (1):</td> <td>\$110,182</td> </tr> <tr> <td>Smoke detectors</td> <td></td> </tr> <tr> <td>For deaf residents: 60 @ \$170</td> <td>\$ 10,200</td> </tr> <tr> <td>Educational materials:</td> <td>\$ 8,000</td> </tr> <tr> <td>Video Production</td> <td>\$ 3,000</td> </tr> <tr> <td>Total:</td> <td>\$131,382</td> </tr> </table>		Fire Prevention Trailer (1):	\$110,182	Smoke detectors		For deaf residents: 60 @ \$170	\$ 10,200	Educational materials:	\$ 8,000	Video Production	\$ 3,000	Total:	\$131,382
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Smoke detectors														
For deaf residents: 60 @ \$170	\$ 10,200													
Educational materials:	\$ 8,000													
Video Production	\$ 3,000													
Total:	\$131,382													
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Increase DFD's capacity to deliver fire prevention training to Detroit residents													
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Number of people trained Number of specialized smoke detectors installed % of reduction in house fires													

Chief James Harris

Director's Name (Please Print)


Director's Signature

2/17/22

Date