

Janice M. Winfrey  
City Clerk

# City of Detroit

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENT PETITION REFERENCE COMMUNICATION

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2025-148
Name of Petitioner	Rhonda Walker Foundation
Description of Petition	Petition request to hold "Rhonda Walker Foundation Give & Get Fit 5K/10K Walk/Run" on July 27, 2025 from 7:00 AM until 11:00 AM the same day at the Detroit Riverwalk (1340 Atwater, Detroit, MI 48207). Set-up will begin at 5:00 AM on July 27, 2025 and be completed by 7:00 AM the same day. Tear down will begin at 11:00 AM on July 27, 2025 and be completed by 1:00 PM the same day.
Type of Petition	<b>Special Events</b>
Submission Date	06/18/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Nikki Howard-Combs 6421 French Road Detroit, MI 48213 (Ph) 313-608-8357 <a href="mailto:nhowardcombs@rhondawalkerfoundation.org">nhowardcombs@rhondawalkerfoundation.org</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226


(313) 224 - 3260 | Fax: (313) 224 - 1466

# City of Detroit Special Events Application Authorizations

## **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:**



**Date:** 3/25/25

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Rhonda Walker Foundation

**Event Date:** 07/27/25

**Event Organizer:** Nikki Howard-Combs

**Applicant Signature:**



**Date:** 3/25/25

# RHONDA WALKER FOUNDATION

## GIVE AND GET FIT

### Rhonda Walker 5k Detroit, Michigan

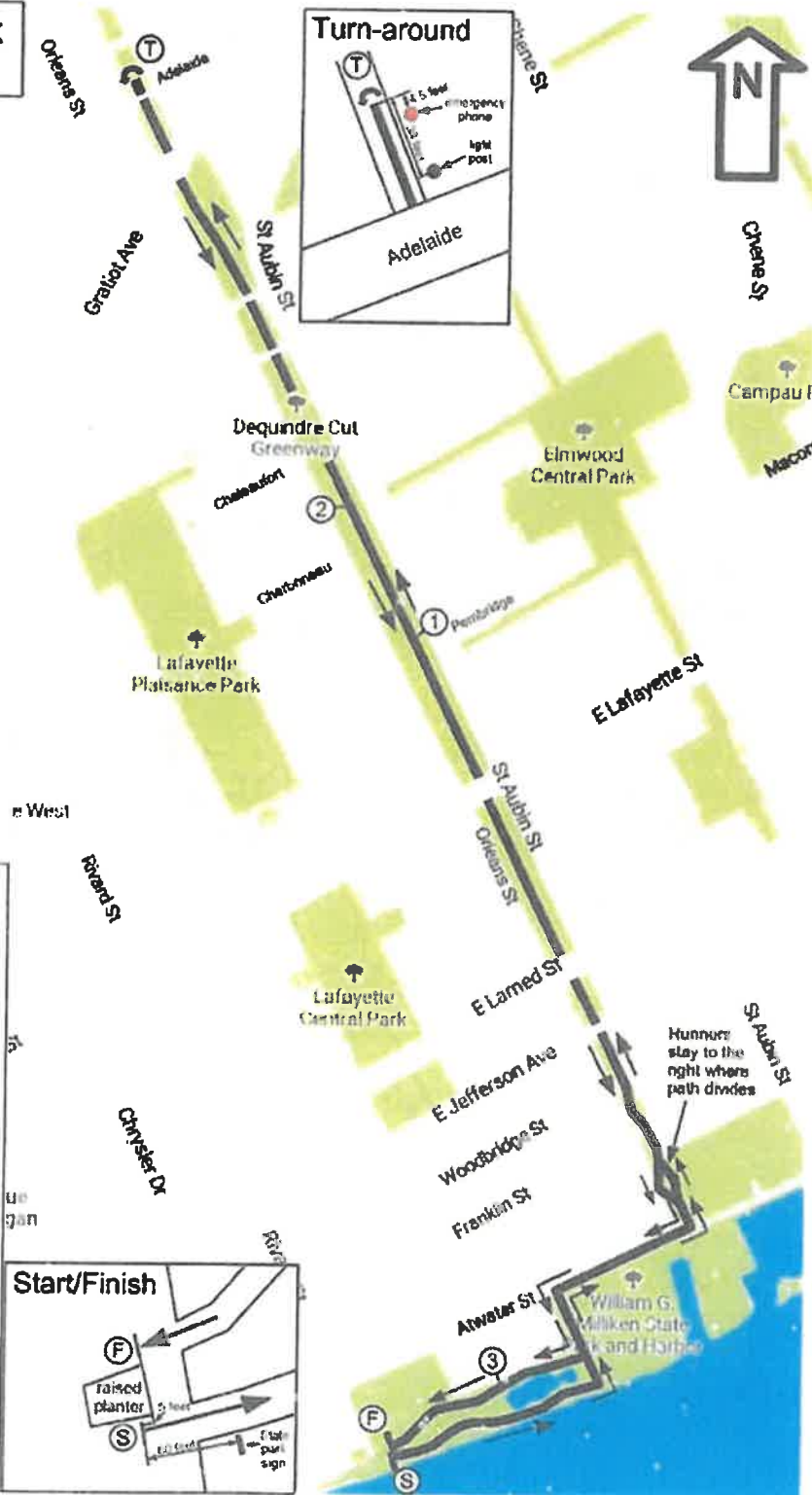


**USATF Certificate**  
MI21017MN  
Effective: 07/02/2021  
Through: 12/31/2031

Measured by  
Mark Neal  
20-JUN-2021  
runnermark@gmail.com

Runners may use the entire width of all roads and paths to run shortest possible route unless otherwise noted.

**Start:** 5 feet west of the east edge of the raised concrete planter at the east end of park plaza. Or, 60 feet west of the state park sign. Start is south of the planter.  
**1-Mile:** On the Dequindre Cut, 3 feet north of the south edge of the concrete pad just north of the staging area on the west side, north of Lafayette.  
**Turn-around:** On the Dequindre Cut 4.5 feet north of the 1<sup>st</sup> emergency phone north of Adelaide. Or, 38 feet north of the 1<sup>st</sup> light post north of Adelaide.  
**2-Mile:** On the Dequindre Cut just north of the unnamed overpass, 14 feet south of the emergency phone on the east side of the path.  
**3-Mile:** Near the west edge of the pond, 85 feet east of the emergency phone.  
**Finish:** Even with the east edge of the raised concrete planter at the east end of park plaza. Finish is north of the planter.



5K COURSE MAP

5K COURSE MAP

# RHONDA WALKER FOUNDATION

## GIVE AND GET FIT

### 10K COURSE MAP

#### Rhonda Walker 10k Detroit, Michigan



USATF Certificate  
MI21018MN  
Effective: 07/02/2021  
Through: 12/31/2031

Measured by  
Mark Neal  
20-JUN-2021  
runnemark@gmail.com

10k consists of 2 loops of an out and back course. The 2 loops differ only in the start/finish area.

Runners may use the entire width of all roads and paths to run shortest possible route unless otherwise noted.

**Start:** 5 feet west of the east edge of the raised concrete planter at the east end of park plaza. Or, 60 feet west of the state park sign. Start is south of the planter.

**1-Mile:** On the Dequindre Cut, 3 feet north of the south edge of the concrete pad just north of the staging area on the west side, north of Lafayette.

**Turn-around:** On the Dequindre Cut 4.5 feet north of the 1<sup>st</sup> emergency phone north of Adelaide. Or, 38 feet north of the 1<sup>st</sup> light post north of Adelaide.

**2-Mile:** On the Dequindre Cut just north of the unnamed overpass, 14 feet south of the emergency phone on the east side of the path.

**3-Mile:** Near the west edge of the pond, 85 feet east of the emergency phone.

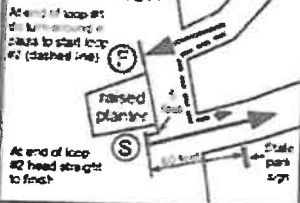
**4-Mile:** On Dequindre Cut 23 feet south of 1<sup>st</sup> emergency phone north of Lafayette.

**5-Mile:** On Dequindre Cut south of Chestnut, 23 feet north of north edge of concrete of missing overpass.

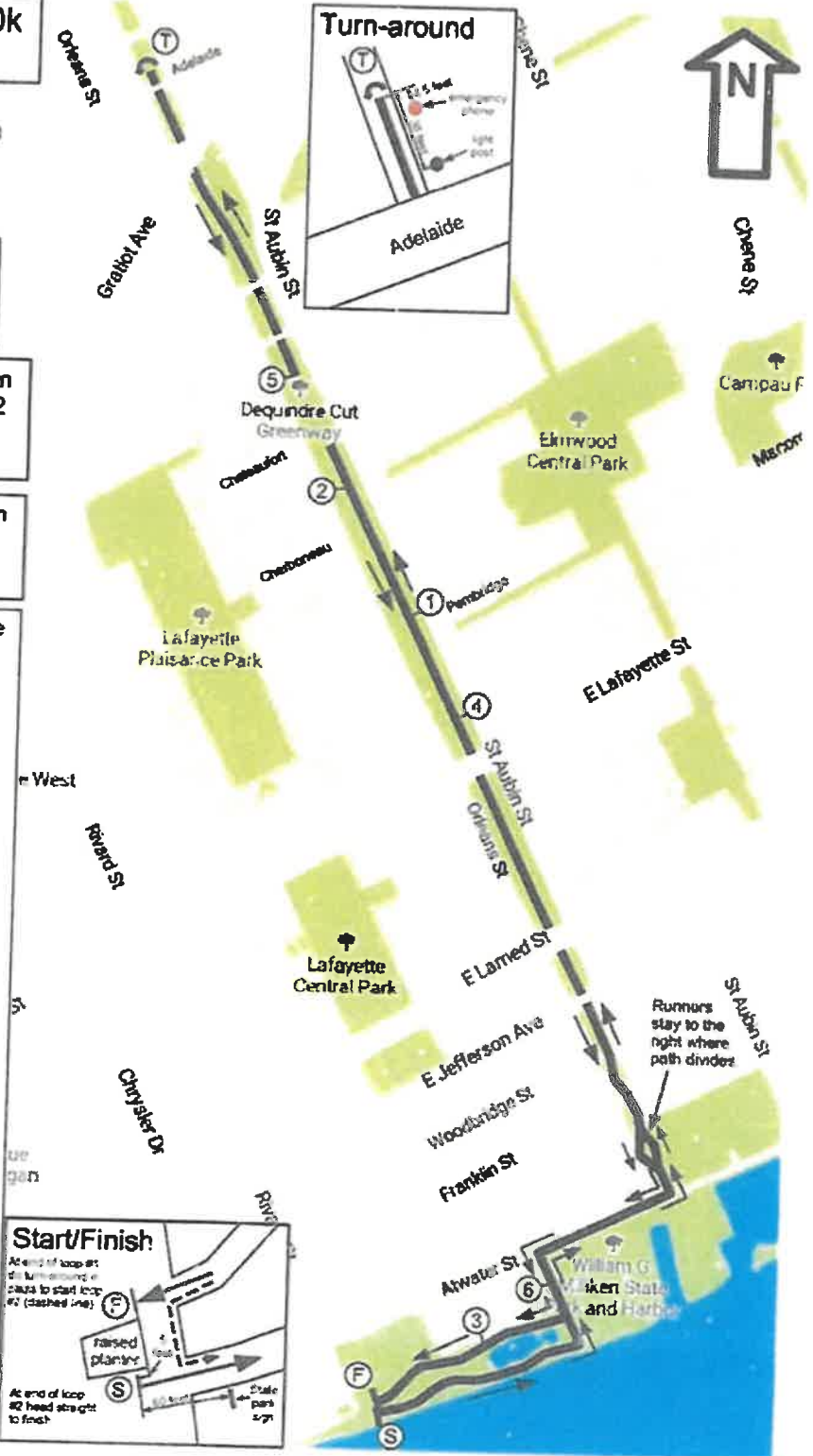
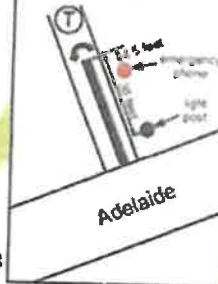
**6-Mile:** 8 feet south of the last light post before turning west toward finish.

**Finish:** Even with the east edge of the raised concrete planter at the east end of park plaza. Finish is north of the planter.

#### Start/Finish



#### Turn-around



### 10K COURSE MAP



**RHONDA WALKER FOUNDATION  
2025 GIVE & GET FIT 5K/10K Walk/Run  
DETROIT RIVERWALK – CULLEN PLAZA  
SITE PLAN**





**Erycka Hunter**  
Chief Executive Officer

6421 French Road  
Detroit, MI 48213  
313.263.1676

## **BOARD OF DIRECTORS**

**Rhonda Walker**  
Drumheller  
President/Founder  
WDIV-TV 4 News

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Chairman  
Banks & Company

**Kimberly Keaton Williams**  
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McLaren Health Care

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WDIV-TV 4 News

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Dot Connection Consulting

**Dr. Ronald Gillum**  
Michigan Department of  
Education (Ret)

**Nikki Howard-Combs,**  
MBA, CWP  
12 NV Events

**Hon. Shelia Johnson**  
46th District Court

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Atlantic Coastal Acquisition  
Corporation

**Ron Mims**  
GKN Sinter Metals

**Briana Mitchell**  
Lambert & Co.

**Michael Montgomery**  
LTC Roll and Engineering

**Carla Sarti**  
Lear Corporation

**Bonnie Smith**  
Tech Data

**Kevin Smith**  
Public Solutions Group

**Kimberly Walker**  
Dick's Sporting Goods

Orleans Landing  
275 Orleans Street  
Detroit, MI 48207

Dear Orleans Landing,

Greetings from the Rhonda Walker Foundation! We are hosting our Give and Get Fit event on Sunday, July 27, 2025, at Cullen / Rivard Plaza. Give and Get Fit brings together over 400 health-conscious metro-Detroiters of all ages for a fun-filled morning of health and fitness education through health, nutrition, and wellness exhibits, and a 5K/10K Run/Walk along the Detroit Riverfront and the Dequindre Cut. All participants will receive a performance shirt, medal and goodie bag!

The Detroit Police Department asked that we notify you of the race, while letting you know that we will not block any streets that will impact your resident's ingress and egress, without leaving an alternate route to their homes. The races begin at 8:00am with most runners/walkers completing the course by 11:00am.

If you have any questions, please contact Nikki Howard-Combs at [nhowardcombs@rhondawalkerfoundation.org](mailto:nhowardcombs@rhondawalkerfoundation.org) or 248-648-1268. Please let me know if you would like for me to provide race flyers and posters that you can provide to your residents, and the best way to get them to you. Additional information can also be found at [www.rhondawalkerfoundation.org](http://www.rhondawalkerfoundation.org).

Thank you for your support,

Nikki Howard-Combs, MBA, CWP  
Founding Board Member  
Event Manager/ Race Director – RWF Give & Get Fit  
Rhonda Walker Foundation  
T: 313-608-8357  
E: [nhowardcombs@rhondawalkerfoundation.org](mailto:nhowardcombs@rhondawalkerfoundation.org)

[www.rhondawalkerfoundation.org](http://www.rhondawalkerfoundation.org)



CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

# SPECIAL EVENTS PETITION

**Petition No:** \_\_\_\_\_

**Event Name:** Rhonda Walker Foundation Give & Get Fit 5K/10K Walk/Run

**Event Status:** In Review- Clerk's Office (Step 2 of 6)

**Petitioner Name / Organization:** Rhonda Walker Foundation

**Event Location:** Detroit Riverwalk (1340 Atwater, Detroit, MI 48207)

**Event Date(s) and Time(s):** 07/27/25 7:00 AM to 07/27/25 11:00 AM

**Type of Event:** Walkthon, Run/Marathon

<b>Applicant Contact:</b>
Nikki Howard-Combs
nhowardcombs@rhondawalkerfoundation.org
+1 (313) 608-8357

<b>Submission Date:</b>	03/25/25 6
<b>Date of Clerk's Office Referral:</b>	6/18/25
<b>Date of City Departments Sign Off:</b>	6/18/25
<b>Date Referred to Council:</b>	6/18/25

## Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	Pending DFD Approval	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

**BSEED**  
BSEED  
Reviewed-  
Ready for  
Council

**Mayor's Office Special Events Signature:** 

**Date:** June 18, 2025

## General Event Information

Has this event been hosted before? \_\_\_\_\_

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? \_\_\_\_\_

Is this an annual event? Yes \_\_\_\_\_

Event Website: <https://runsignup.com/Race/MI/Detroit/GiveandGetF>

Which spaces will be used? Street, Sidewalk \_\_\_\_\_

Will this event include the use or sale of marijuana? No \_\_\_\_\_

## Event Description

### Brief Event Purpose & Description:

Give and Get Fit is a fun, educational, and motivational jump start towards better health. Each year, over 600 health-conscious metro Detroiters come together for a morning of fitness including a 5K/10K chip-timed race, a 5K walk, fitness classes, and a health fair. This fun event is open to the entire community and provides an opportunity for exhibitors to provide product samples, information, and health screenings.

Estimated Peak Attendance: 500 \_\_\_\_\_

Estimated Total Attendance: 500 \_\_\_\_\_

Is this a public event? Yes \_\_\_\_\_

Will there be ticket sales or admission charged? Yes \_\_\_\_\_

Does this event use Hart Plaza? \_\_\_\_\_

Will there be merchandise sold? No \_\_\_\_\_

Will you be taking donations? No \_\_\_\_\_

Is this a charity event? Yes \_\_\_\_\_

Does this event involve campers, tents and/or RVs? \_\_\_\_\_

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? \_\_\_\_\_



## Contact Information

Organization / Petitioner Name: Rhonda Walker Foundation

Mailing Address: 6421 French Road

Detroit MI 48213

Primary Contact:	Secondary Contact:
Nikki Howard-Combs	Erycka Hunter
nhowardcombs@rhondawalkerfoundation.org	ehunter@rhondawalkerfoundation.org
	+1 (313) 738-3177

Organization Type: Nonprofit

Organization Website: www.rhondawalkerfoundation.org

## Event Setup & Breakdown

Begin Setup: 07/27/25 5:00 AM

Complete Setup: 07/27/25 7:00 AM

Setup Location(s): Cullens Park, Rivard Plaza, Dequindre Cut

Event Start: 07/27/25 7:00 AM

Event End: 07/27/25 11:00 AM

Begin Tear Down: 07/27/25 11:00 AM

Complete Tear Down: 07/27/25 1:00 PM

Number of Trash Containers: 6 Number of Recycling Containers: 1

Cleaning Service Vendor: \_\_\_\_\_

Other Waste Elements: \_\_\_\_\_

## Street Closures & Parking

How many streets will be closed: 3

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Atwater Street 07/27/25

St. Aubin & Riopelle Street 7:00 AM 12:00 PM

2. Riopelle Street 07/27/25

Franklin Street & St. Aubin 7:00 AM 12:00 PM

3. Franklin Street 07/27/25

Orleans & Riopelle Street 7:00 AM 12:00 PM

4. \_\_\_\_\_

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Race participants will park in the Cullens Parks Parking Lot, on the surrounding surface streets, and surrounding Parking Lots

## Food & Beverage

Will food be served? No

Will food be prepared on site? \_\_\_\_\_

Number of food trucks: \_\_\_\_\_ Number of non-truck food vendors: \_\_\_\_\_

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? No

## Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 3

Number of tents larger than 10' x 10': 2

Tent Contractor: Big Top Party Rental

What other structures will your event include? \_\_\_\_\_

Will your event use any grills? No

What kind of grills? \_\_\_\_\_

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Gasoline

Generator contractor: Our Race Timer uses a portable generator to blow up the Start & Finish Lines

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

## Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: \_\_\_\_\_

Number of private personnel per shift: \_\_\_\_\_

Which of these apply to the private security personnel? \_\_\_\_\_

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)



City Council Member: \_\_\_\_\_

**Resolved**, The Mayor's Office is hereby authorized and directed to issue permits to Rhonda Walker Foundation to host "Rhonda Walker Foundation Give & Get Fit 5K/10K Walk/Run" (2025-148) on July 27, 2025, at Detroit Riverwalk (1340 Atwater) from 7:00 AM – 11:00 AM.

**PROVIDED**, that there will be DPD Assisted Event; and be it further

**PROVIDED**, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

**PROVIDED**, that there will be BSEED Permits Required for Tents, Generators and be it further

**PROVIDED**, that there will be DPW Type III Barricades & Road Closure Signage Required; and be it further

**PROVIDED**, that there will be DPW Type III Barricades & Road Closure Signage Required following City Council approval; and be it further

**PROVIDED**, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.