



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

June 25, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the State of Michigan FY 2024 Early Voting Grant

The Michigan Department of State and the Bureau of Elections have awarded the City of Detroit Clerks Office with funding included in the FY 2024 State budget for the explicit purpose for the implementation and execution of early voting. The total amount being received from the State is \$450,581.55. There is no match requirement. The total allowable project cost to be reimbursed is \$450,581.55.

The objective of the grant is to aid local jurisdictions with the implementation of early voting. The funding allotted to the department will be utilized to pay for early voting wage reimbursements for August & November 2024. This is a reimbursement program.

If approval is granted to accept and appropriate this funding, the appropriation number is 21535.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2D5EE23C8D489...

Terri Daniels
Director, Office of Development and Grants

DocuSigned by:
Matthew Spayth
17E14C348551487...
Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Clerks Office is requesting authorization to accept funding included in the FY 2024 State budget from the Michigan Department of State and the Bureau of Elections, in the amount of \$450,581.55, for the implementation and execution of early voting in the 2024 election; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 21535, in the amount of \$450,581.55, for the FY 2024 Early Voting Grant.

	Jurisdiction	\$ wages	
300288	Allen Park	\$9,315.00	22575563
300297	Brownstown	\$27,797.50	22575566
300263	Canton	\$22,665.00	22575567
300274	City of Grosse Pointe	\$3,851.25	22575568
300254	City of Plymouth	\$6,342.50	22575569
300255	Dearborn	\$37,020.00	22575570
300289	Dearborn Hts	\$17,715.25	22575571
226984	Detroit	\$321,659.55	22575572
300273	Ecorse	\$3,240.00	22575573
300260	Flat Rock	\$4,785.00	22575574
300256	Garden City	\$9,333.75	22575575
300257	Gibraltar	\$4,860.00	22575576
300264	Grosse Ile	\$6,112.00	22575577
300295	Grosse Pointe Farms	\$5,287.50	22575578
300258	Grosse Pointe Park	\$15,480.00	22575579
300282	Grosse Pointe Shores	\$3,240.00	22575580
300259	Grosse Pointe Woods	\$5,696.25	22575581
300251	Hamtramck	\$4,042.50	22575582
300261	Harper Woods	\$6,393.75	22575583
300252	Highland Park	\$12,150.00	22575584
300268	Huron Township	\$7,050.00	22575585
300279	Inkster	\$1,275.00	22575586
205976	Lincoln Park	\$8,019.00	22575587
300285	Livonia	\$14,040.00	22575588
300280	Melvindale	\$6,191.25	22575589
300276	Plymouth Twp	\$14,025.00	22575590
208591	Redford Twp	\$6,420.00	22575591
300292	River Rouge	\$22,005.00	22575592
300323	Riverview	\$4,092.00	22575593
300272	Rockwood	\$3,930.00	22575594
300266	Romulus	\$10,102.50	22575595
300287	Southgate	\$7,920.00	22575596
300267	Sumpter	\$5,580.00	22575598
300281	Taylor	\$14,272.50	22575599
207557	Township of Northville	\$10,600.80	22575600
300275	Trenton	\$9,000.00	22575601
300249	Van Buren	\$11,889.99	22575602
300291	Wayne City	\$4,023.00	22575603
300262	Westland	\$12,555.00	22575604
300286	Woodhaven	\$6,360.00	22575605
300265	Wyandotte	\$15,225.00	22575606
	Wage Ledger Totals	\$721,562.84	

From: Andre Blair
Sent: Monday, June 16, 2025 9:55 PM
To: James Gallagher; Madilyn Jones
Cc: Dashanae Dozier; Regina Greear
Subject: Re: Wayne County DTRF Settlement ACH
Attachments: Book1.xlsx

Hi James I just got done speaking with Regina, the \$321,659.55 is the correct amount per the attached spreadsheet from Wayne County that shows what they approved to pay to the City. I have included Regina on this email thread, in case you have any additional questions.

Thank you,

Andre Blair
Agency Chief Financial Officer
City of Detroit - Office of Departmental Finance
2 Woodward Ave, Detroit, MI 48226
(313) 549-3780

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From: James Gallagher <James.Gallagher@detroitmi.gov>
Sent: Monday, June 16, 2025 3:29:53 PM
To: Andre Blair <andre.blair@detroitmi.gov>; Madilyn Jones <mjones@detroitmi.gov>
Cc: Dashanae Dozier <dozierd@detroitmi.gov>
Subject: FW: Wayne County DTRF Settlement ACH

Afternoon All - wanted to bump this up and see if Regina was able to give us any direction forward on this one.

If Rissa deposited \$321,659.55 for Elections and that's what's sitting there now, I just need to understand if that's our final amount or if that may change in the future as I need to include a dollar value in my letter to Council.

Best,

James Gallagher
Program Analyst IV
Office of Development & Grants
City of Detroit
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, MI 48226
James.Gallagher@detroitmi.gov

From: James Gallagher
Sent: Wednesday, June 11, 2025 2:36 PM
To: Andre Blair <andre.blair@detroitmi.gov>; Madilyn Jones <mjones@detroitmi.gov>
Cc: Dashanae Dozier <dozierd@detroitmi.gov>
Subject: RE: Wayne County DTRF Settlement ACH

Hey Andre,

Thanks for hoping on the call to discuss the attached.

A quick recap of our meeting & next steps. As you can see below, we received \$1,169,504.17 from Wayne County a few months ago. It appears Rissa has identified part of that payment to include Christian's election workers reimbursement as part of a State program. As required by the program, the County submitted on our behalf, two reimbursement requests totaling \$459,124.65 (attached). I don't know what supporting material came with the \$1.1 million payment from the County, but it was determined that \$321,659.55 was to be deposited for Elections.

I just need to verify that dollar value before I can submit a request to Council to accept that money as there's a difference of \$137,465.10 in the documentation I currently have. Appreciate your efforts. Would be happy to set up a quick call with Regina or whomever once you've had time to discuss with them.

Best,

James Gallagher
Program Analyst IV
Office of Development & Grants
City of Detroit
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, MI 48226
James.Gallagher@detroitmi.gov

From: James Gallagher
Sent: Friday, June 6, 2025 10:55 AM
To: Tracey Smith <Tracey.Smith@detroitmi.gov>; Chanel Khan <Chanel.Khan@detroitmi.gov>; Dashanae Dozier <dozierd@detroitmi.gov>
Cc: Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>
Subject: RE: Wayne County DTRF Settlement ACH

Thank you for the update Tracey.

@[Dashanae Dozier](mailto:Dashanae.Dozier), I'll give you some time to review the below chain. Can we try to connect this afternoon if you have time? This is an item that is close to my leadership and I'd like to get this to the finish line.

Best,

James Gallagher
Program Analyst IV
Office of Development & Grants
City of Detroit
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, MI 48226
James.Gallagher@detroitmi.gov

From: Tracey Smith <Tracey.Smith@detroitmi.gov>
Sent: Friday, June 6, 2025 10:45 AM
To: James Gallagher <James.Gallagher@detroitmi.gov>; Chanel Khan <Chanel.Khan@detroitmi.gov>
Cc: Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>; Dashanae Dozier <dozierd@detroitmi.gov>
Subject: RE: Wayne County DTRF Settlement ACH

Good morning,

Chanel is no longer handling Elections. Please send anything pertaining to Elections to Dashanae Dozier. I'm including Dashanae on the email.

Regards,

Tracey Smith, MBA
Supervisory Accountant IV
OCFO/ODFS - Government Operations
City of Detroit
Coleman A. Young Municipal Center
2 Woodward Ave., Suite 1006
Detroit, Michigan 48226
(313) 224-4611
Tracey.Smith@detroitmi.gov

Michael E. Duggan, Mayor

From: James Gallagher <James.Gallagher@detroitmi.gov>
Sent: Friday, June 6, 2025 9:58 AM
To: Tracey Smith <Tracey.Smith@detroitmi.gov>; Chanel Khan <Chanel.Khan@detroitmi.gov>
Cc: Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>
Subject: RE: Wayne County DTRF Settlement ACH

Thank you so much Rissa, it's been a journey tacking this down and I appreciate your help. Moving you to Bcc.

Hi Tracey & Chanel,

I reviewed the chain below. I'm not sure the exposure you have to this or the background. ODG was made aware of funding provided to the Clerk's Office/ Elections to cover election 2024 specific work. They also received some poll books laptops that seem to have been effectively donated (DoIT is aware) by the State/ County.

Can you help me understand how we divvied up the funds we received below? The best documents I could get from the Clerk's Office & other stakeholders show that we could expect to be reimbursed \$459,124,.65 for wages. I'm trying to figure out the appropriation(s) to include on my letter to Council and ensure my math is correct.

Didn't want to call you out of the blue without time for you to prep. Can we chat about this today if you have the time?

Best,

James Gallagher
Program Analyst IV
Office of Development & Grants
City of Detroit
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, MI 48226
James.Gallagher@detroitmi.gov

From: Rissa Long <longr@detroitmi.gov>
Sent: Friday, June 6, 2025 8:39 AM
To: James Gallagher <James.Gallagher@detroitmi.gov>
Cc: Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>; Tracey Smith <Tracey.Smith@detroitmi.gov>; Chanel Khan <Chanel.Khan@detroitmi.gov>
Subject: Fw: Wayne County DTRF Settlement ACH

Ok James - the money came in from Wayne County with other funds. See below.

Please work with Tracey and Chanel on this - they are your ACFO accountants for Elections.

Rissa Long, MBA
Cash Manager

OCFO - Treasury
City of Detroit
1200 Coleman A. Young Municipal Center
2 Woodward Avenue
Detroit, MI 48226
(313) 224-4340 Direct
LongR@detroitmi.gov

Michael E. Duggan, Mayor

From: Rissa Long <longr@detroitmi.gov>
Sent: Monday, April 28, 2025 10:14 AM
To: Andrea Chubb <Andrea.Chubb@detroitmi.gov>; Chanel Khan <Chanel.Khan@detroitmi.gov>; Tracey Smith <Tracey.Smith@detroitmi.gov>
Cc: Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>
Subject: Fw: Wayne County DTRF Settlement ACH

So \$847,844.62 goes to Fund 7004 for delinquent property tax collections.
\$321,659.55 is for Elections.

I see Chanel is out of office - so please put that amount in Elections DIT. She and Tracey can move it from there.

Rissa Long, MBA
Cash Manager

OCFO - Treasury
City of Detroit
1200 Coleman A. Young Municipal Center
2 Woodward Avenue
Detroit, MI 48226
(313) 224-4340 Direct
LongR@detroitmi.gov

Michael E. Duggan, Mayor

From: Andrea Chubb <Andrea.Chubb@detroitmi.gov>
Sent: Monday, April 28, 2025 9:55 AM

To: Avis Ellis Potter <ellispottera@detroitmi.gov>; Rissa Long <longr@detroitmi.gov>
Subject: RE: Wayne County DTRF Settlement ACH

Good morning Avis,

Please see below:



Warm regards,
Andrea

From: Avis Ellis Potter <ellispottera@detroitmi.gov>
Sent: Monday, April 28, 2025 9:54 AM
To: Andrea Chubb <Andrea.Chubb@detroitmi.gov>; Rissa Long <longr@detroitmi.gov>
Subject: Re: Wayne County DTRF Settlement ACH
Importance: High

Thank you Can you verify how much was recorded to 7004-246181 & 7004-101101?

Best Regards,

Avis Ellis-Potter (she/her)
Supervisor
OCFO - Office of the Treasury - Tax Accounting
City of Detroit
2 Woodward Avenue, Suite 130
Detroit, Michigan 48226
Office: 313-224-6627
Email: ellispottera@detroitmi.gov
Michael E. Duggan, Mayor
Working Remote: Thursday & Friday

From: Andrea Chubb <Andrea.Chubb@detroitmi.gov>
Sent: Monday, April 28, 2025 9:46 AM
To: Rissa Long <longr@detroitmi.gov>; Avis Ellis Potter <ellispottera@detroitmi.gov>
Subject: RE: Wayne County DTRF Settlement ACH

Good morning Rissa & Avis,

The below deposit has been recorded.

Warm regards,
Andrea

From: Rissa Long <longr@detroitmi.gov>
Sent: Thursday, April 24, 2025 8:10 AM
To: Andrea Chubb <Andrea.Chubb@detroitmi.gov>
Subject: Fw: Wayne County DTRF Settlement ACH

FYI - we should see this Monday

Rissa Long, MBA
Cash Manager

OCFO - Treasury
City of Detroit
1200 Coleman A. Young Municipal Center
2 Woodward Avenue

Detroit, MI 48226
(313) 224-4340 Direct
LongR@detroitmi.gov

Michael E. Duggan, Mayor

From: Avis Ellis Potter <ellispottera@detroitmi.gov>
Sent: Thursday, April 24, 2025 8:02 AM
To: Rissa Long <longr@detroitmi.gov>; Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>
Subject: Re: Wayne County DTRF Settlement ACH

Good Morning,

Wayne County ACH amount has increased. They will be sending \$1,169,504.17 instead of \$ 847,844.62. I am expecting it on Friday, April 25,2025. Can you map to 7004-101101 and 7004-246181. Thank you in advance.

Best Regards,

Avis Ellis-Potter (she/her)
Supervisor
OCFO - Office of the Treasury - Tax Accounting
City of Detroit
2 Woodward Avenue, Suite 130
Detroit, Michigan 48226
Office: 313-224-6627
Email: ellispottera@detroitmi.gov
Michael E. Duggan, Mayor
Working Remote: Thursday & Friday

From: Avis Ellis Potter
Sent: Thursday, April 17, 2025 9:39 AM
To: Rissa Long <longr@detroitmi.gov>; Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>
Subject: Wayne County DTRF Settlement ACH

Good Morning,

I hope this email finds you well. I am expecting an ACH from Wayne County for \$847,844.62. When the money is received can you map to 7004-101101 and 7004-246181. Thank you in advance.

Best Regards,

Avis Ellis-Potter (she/her)
Supervisor
OCFO - Office of the Treasury - Tax Accounting
City of Detroit
2 Woodward Avenue, Suite 130
Detroit, Michigan 48226
Office: 313-224-6627
Email: ellispottera@detroitmi.gov
Michael E. Duggan, Mayor
Working Remote: Thursday & Friday

From: Christian Maduka
Sent: Wednesday, May 7, 2025 3:23 PM
To: Abby Laframboise
Cc: Regina Greear; Gina Avery-Walker; Rueben Washington
Subject: Fw: Are You Expecting this Money? Early Vote Center Reimbursement (EVC)

Hi Abby,

It appears as though OFCO was notified about the reimbursement from the August 2024 Primary Election for the EVCs. See the email thread below. The County awarded us roughly 129K. Let us know if you have a questions.

Thanks,

Christian Maduka
General Manager & Chief of Staff
City of Detroit Department of Elections/City Clerk's Office
2978 W Grand Blvd.
Detroit, MI 48202
Madukac2978@detroitmi.gov
Phone: 313.876.0080

From: Tavia Huffman <Tavia.Huffman@detroitmi.gov> on behalf of Rueben Washington <washingtonr@detroitmi.gov>
Sent: Wednesday, May 7, 2025 11:10 AM
To: Christian Maduka <madukac2978@detroitmi.gov>
Subject: Fw: Are You Expecting this Money?

Rueben Washington
Deputy Director of Education & Training
City of Detroit Department of Elections
2978 W. Grand Blvd. Detroit, MI 48202
Office number: 313-876-4312

From: Christian Maduka <madukac2978@detroitmi.gov>
Sent: Friday, February 7, 2025 4:26 PM
To: Antoinette Burns <burnsan@detroitmi.gov>; Robbin Meeks <Robbin.Meeks@detroitmi.gov>
Cc: Rueben Washington <washingtonr@detroitmi.gov>; Tavia Huffman <Tavia.Huffman@detroitmi.gov>; Cynthia Saxton <saxtonc@detroitmi.gov>; Colleen Doctor <doctorc@detroitmi.gov>; Yvonne Brookins <brookinsy@detroitmi.gov>
Subject: RE: Are You Expecting this Money?

Hi,

I will find out and let you know. I suspect it's a reimbursement for staffing at from the August 2024 Election but should be able to get confirmation sometime next week.

From: Antoinette Burns <burnsan@detroitmi.gov>
Sent: Friday, February 7, 2025 3:51 PM
To: Christian Maduka <madukac2978@detroitmi.gov>; Robbin Meeks <Robbin.Meeks@detroitmi.gov>
Subject: FW: Are You Expecting this Money?

Hi,

Do you know which grant this money belong to?

The amount does not stand out to me.

From: Colleen Doctor <doctorc@detroitmi.gov>
Sent: Friday, February 7, 2025 3:19 PM
To: Antoinette Burns <burnsan@detroitmi.gov>
Cc: Robbin Meeks <Robbin.Meeks@detroitmi.gov>; Cynthia Saxton <saxtonc@detroitmi.gov>
Subject: FW: Are You Expecting this Money?

Good afternoon. Please see request below and respond to Treasury.

Thank you,

Colleen J Doctor
Supervisory Accountant

Office of Departmental Financial Services
Grants Accounting Division
Health Wellness Neighborhoods & Public Safety
Coleman A Young Municipal Center
2 Woodward Avenue, Suite 1012
Detroit, MI 48226

office (313) 628-0272
mobile (313) 269-3942
email doctorc@detroitmi.gov

Michael E Duggan, Mayor

From: Trolisie Fletcher <trolisie.fletcher@detroitmi.gov>
Sent: Friday, February 7, 2025 2:58 PM
To: Colleen Doctor <doctorc@detroitmi.gov>
Cc: Rissa Long <longr@detroitmi.gov>
Subject: Fw: Are You Expecting this Money?

Good Afternoon Colleen,

Is Grants expecting funds from Elections? We received the following funds from Wayne County for voting prep in August 2024. Please advise.

Thank you in advance.

Best Regards,

Trolisie D. Fletcher, MBA
Cash Accounting Supervisor
OCFO-Office of the Treasury
Cash Management Division
City of Detroit
2 Woodward Avenue, Suite 130
Detroit, Michigan 48226
Phone: 313-224-0543
Trolisie.Fletcher@detroitmi.gov

Michael E. Duggan, Mayor

From: Trolisie Fletcher
Sent: Tuesday, February 4, 2025 11:38 AM
To: Avis Ellis Potter <ellispottera@detroitmi.gov>
Cc: Rissa Long <longr@detroitmi.gov>; Andrea Chubb <Andrea.Chubb@detroitmi.gov>; Elaine Frazier <fraziere@detroitmi.gov>; Wanda Jackson <wjackson@detroitmi.gov>
Subject: Are You Expecting this Money?

Good Morning Avis,

Are you expecting this following funds from a Wayne County Vendor?

12		01/31/2025		COUNTY OF WAYNE VENDOR 250129 00226984DETROIT, CITY OF FINAN	128,922.00	Automated clearing house	Unreconcil
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Please advise.

Thank you in advance.

Best Regards,

Trolisie D. Fletcher, MBA
Cash Accounting Supervisor

OCFO-Office of the Treasury
Cash Management Division
City of Detroit
2 Woodward Avenue, Suite 130
Detroit, Michigan 48226
Phone: 313-224-0543
Trolise.Fletcher@detroitmi.gov

Michael E. Duggan, Mayor