



**OFFICE OF THE
CHIEF FINANCIAL OFFICER
Office of Development and Grants**

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

June 18, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate a cash donation from the American Society for the Prevention of Cruelty to Animals

The American Society for the Prevention of Cruelty to Animals (ASPCA) has awarded a cash donation to the City of Detroit General Services Department for the attendance to the 2025 Shelter Medicine Conference, in the amount of \$1,250.00. There is no match requirement for this donation. The total project donation is \$1,250.00.

The objective of the cash donation to the department is to facilitate attendance to the 2025 Shelter Medicine Conference.

If approval is granted to accept and appropriate this donation, the appropriation number is 29471.

I respectfully ask your approval to accept and appropriate this donation in accordance with the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
4D2BEEE23C8D489...

Terri Daniels
Director, Office of Development and Grants

DocuSigned by:
Donald R. Johnson
34F9071313554A4...
Office of Budget

CC:
Sajjiah Parker, Assistant Director, Grants

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a cash donation from the American Society for the Prevention of Cruelty to Animals (ASPCA) in the amount of \$1,250.00, to facilitate the attendance to the 2025 Shelter Medicine Conference; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a cash donation of \$1,250.00, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to use appropriation number 29471 to accept and appropriate a donation in the amount of \$1,250.00 from the ASPCA.



2025 Shelter Medicine Conference Support Award

Congratulations! You are the recipient (the “Recipient”) of the ASPCA BeeBee Appel Scholarship for the 2025 Shelter Medicine Conference. This ASPCA Bee Bee Appel Scholarship (the “Conference Support”) is awarded to you by the ASPCA and may only be used to cover the cost of travel (to and from the conference), local transportation, and hotel/lodging. Funds cannot be used to purchase food or alcohol (breakfast and lunch are included on both days of the conference). You will also receive a code for free conference registration. The ASPCA will waive conference registration fees for multiple attendees from the same organization who are granted a scholarship. The amount waived may not exceed \$250 per organization, regardless of the number of attendees on the scholarship.

The Conference Support is subject to your acceptance of the terms described herein. To accept and receive this Conference Support to attend the 2025 ASPCA-Cornell Shelter Medicine Conference (the “Conference”) please read the terms below and if you accept these terms, please sign below.

Receipt of Conference Support

The ASPCA will provide the Conference Support funds to the Recipient by check unless otherwise requested in writing within five (5) days of the last day of the Conference. The Conference Support funds shall only be used for travel and lodging related to the attendance of the Conference and cannot be deferred or used for any other purpose. Failure to use the Conference Support funds exclusively for costs related to attendance of the Conference will result in the Recipient having to return the Conference Support funds to the ASPCA immediately upon the ASPCA’s request. The ASPCA may request proof that the Conference Support funds were used for its intended purposes and the Recipient must provide the requested information in a timely manner, but in any event within no less than five (5) days of the last day of the conference . Recipient agrees that, as part of the receipt of this Conference Support award, information such as their name, organization, title, email address, and award amount will be shared with the organization that is providing the support funds. Recipient acknowledges that the organization providing the Conference Support funds may contact the Recipient using the information provided. Disbursement of the Conference Support funds are contingent upon the ASPCA’s receipt of this letter signed by the Recipient.

Cancellation or Transition to Virtual

In the event the ASPCA, in its sole discretion, decides to cancel the Conference or transition it to a virtual format due to unforeseen circumstances, including, but not limited to acts of God, natural catastrophes, fire, floods, epidemics, new or worsening pandemics (including the COVID-19 pandemic and issues relating to the COVID-19 pandemic), quarantine, governmental acts or omissions, changes in laws or regulations, national strikes, civil unrest, or infrastructure failures, the Recipient agrees to return the Conference Support funds to the ASPCA. If the Recipient has already spent a portion of the Conference Support funds on costs related to the Conference

before receiving notice of its cancellation or transition to a virtual format, the Recipient agrees to return the remaining Conference Support funds to the ASPCA.

Failure to Attend

In the event the Recipient is unable to attend the Conference due to unforeseen circumstances, the Recipient agrees to return the full amount of the Conference Support funds to the ASPCA within three (3) days of notifying the ASPCA that they will not be able to attend, regardless of the amount spent in preparation to attend. In the event of extenuating circumstances outside the control of the Recipient, the ASPCA, in its sole discretion, agrees to consider the circumstances by request in determining a fair and equitable response to the Recipients' failure to attend.

Health and Safety

The ASPCA is committed to prioritizing the health and safety of their staff, conference speakers, Conference attendees, and the community. Taking this commitment into consideration, the Recipient agrees to adhere to safety procedures and protocols that align with guidance set forth by the Centers for Disease Control and Prevention (CDC) as well as rules and guidance other federal, state, and local governing authorities and ASPCA policies. Failure to abide by the safety guidelines mentioned above will be considered a breach of this agreement by the Recipient.

Miscellaneous

This agreement shall be deemed to have been made and entered into in the State of New York and any and all performance hereunder, or breach thereof, shall be governed and construed pursuant to the laws of the State of New York without reference to its choice of law provisions. Recipient hereby acknowledges and consents to personal jurisdiction and venue exclusively in New York, NY (in a federal or state court of competent jurisdiction) with respect to any action or proceeding (including, without limitation, all pretrial proceedings and party depositions) brought in connection with this agreement. This agreement is intended to be binding upon the Recipient and the ASPCA. This agreement represents the final agreement between the Recipient and the ASPCA with respect to the subject matter hereto, and supersedes any and all prior agreements, written or oral, between the Recipient and the ASPCA with respect to the matters contained herein. This agreement is not intended to, nor shall it be deemed to create, any partnership or joint venture between the Recipient and the ASPCA. This agreement may be executed by the parties hereto in counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which shall constitute together the same document.

If you agree to the foregoing terms and conditions, please sign and date below and return this Agreement to cassidy.piskorick@aspc.org.

Conference Support Recipient hereby understands and agrees to the terms and conditions above.

Conference Support Recipient's signature

Printed Name

Date

From: Cassidy Piskorick <cassidy.piskorick@aspca.org>
Sent: Wednesday, June 11, 2025 3:19 PM
To: James Gallagher
Cc: Abby Laframboise
Subject: [EXTERNAL] Re: Bee Bee Appel Scholarship - ASPCA® Cornell Maddie's® Shelter Medicine Conference

Hello!

Yes, the scholarship covers up to \$250 in registration fees along with the \$1,000 check.

And yes, the check will be made payable to The City of Detroit.

We are excited to see you there!

Cassidy Piskorick
(she/her)

Administrative Manager
Shelter Medicine

ASPCA®
The American Society for the Prevention of Cruelty to Animals®
Ownership | Elevate | Commitment | Team | Impact

cassidy.piskorick@aspca.org
(614) 809-6277

[Click for Shelter Medicine Consults and Support for Animal Shelters](#)

From: James Gallagher <James.Gallagher@detroitmi.gov>
Sent: Wednesday, June 11, 2025 10:25 AM
To: Cassidy Piskorick <cassidy.piskorick@aspca.org>
Cc: Abby Laframboise <laframboisea@detroitmi.gov>
Subject: RE: Bee Bee Appel Scholarship - ASPCA® Cornell Maddie's® Shelter Medicine Conference

Good Morning Cassidy,

I work with Abby here at the City and I'll be getting this approved through our internal processes.

I can see in this chain below that Dr. Lindo has indicated we've received a \$1,000 scholarship. I just wanted to make sure I understood the dollar value correctly. Is the \$250 in waived fees in addition to the \$1,000 donation (City should expect a check written for \$1,250) or is \$1,000 the maximum we should expect in totality?

I know we submitted a supplier form as well to get the City set up in your system. Can you confirm the check will be made payable to "The City of Detroit" and not directly to Dr. Lindo?

Best,

James Gallagher

Program Analyst IV
Office of Development & Grants
City of Detroit
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, MI 48226
James.Gallagher@detroitmi.gov

From: Kurmmell Knox <Kurmmell.Knox@detroitmi.gov>

Sent: Thursday, June 5, 2025 12:12 PM

To: Raymell Tyler <raymellt@detroitmi.gov>; Sara Lindo <Sara.Lindo@detroitmi.gov>

Subject: Fw: Bee Bee Appel Scholarship - ASPCA® Cornell Maddie's® Shelter Medicine Conference

See Below

Kurmmell "KW" Knox, Esq. (he/him/his)
Deputy Director
General Services Department (GSD)| City of Detroit
115 Erskine St., Detroit, MI 48201
313.224.3877 (office)
313.500.6989 (cell)

<https://detroitmi.gov/departments/general-services-department>



Michael E. Duggan, Mayor

From: Sara Lindo

Sent: Wednesday, April 30, 2025 10:58 AM

To: Kurmmell Knox ; Bekah Weitz

Subject: Fw: Bee Bee Appel Scholarship - ASPCA® Cornell Maddie's® Shelter Medicine Conference

Hi -

We've been awarded a \$1000 scholarship for attendance to the 2025 ASPCA Shelter medicine Conference at Cornell in July. I'm planning on attending, and will update you both on the days off I'll need, and any other information I may need to supply to ASPCA. Let me know if you have any questions.

Thanks!
Dr Lindo

From: Cassidy Piskorick
Sent: Monday, April 21, 2025 3:09 PM
Subject: [EXTERNAL] Bee Bee Appel Scholarship - ASPCA® Cornell Maddie's® Shelter Medicine Conference

Thank you for your interest in the Bee Bee Appel Scholarship to the ASPCA® Cornell Maddie's® Shelter Medicine Conference. We are pleased to inform you that your organization has been selected to receive a \$1,000 scholarship for the 2025 Conference!

Below are a few **Next Steps** to move forward with processing your scholarship. *If for any reason you are unable to accept the scholarship and attend the conference, please let me know as soon as possible.*

Registration:

Please have your organization's attendees [register](#) using the promo code: BeeBee25

Items Needed:

- In order to process your payment, please fill out the attached forms and return them to me at your earliest convenience.
- Please email me a high resolution version of your organization's logo
- Please have your attendees sign and return the attached photo release. We will be planning a group photo of all scholarship recipients during the conference.

Cassidy Piskorick

(she/her)

Administrative Manager

Shelter Medicine

ASPCA®

The American Society for the Prevention of Cruelty to Animals®

Ownership | Elevate | Commitment | Team | Impact

cassidy.piskorick@aspca.org

(614) 809-6277

[Click for Shelter Medicine Consults and Support for Animal Shelters](#)