



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

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June 27, 2025

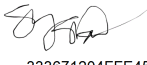
TO: HONORABLE CITY COUNCIL

RE: Submitting Memo Re. May Monthly Report of Contracts Approved Administratively (\$25,000 to \$50,000)

SUMMARY

Attachment A - List of attached contracts subject to delegated authority, pursuant to Section 17-5-91, City Council approval required for certain contracts; monthly report on certain contracts; emergency procurements; City Council notification and approval required, Subsection (c).

Respectfully Submitted,

DocuSigned by:

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Sandra Stahl,
Chief Procurement Officer
Office of Contracting and Procurement

Attachment A

Agreement No.	Department	Description
3082050	Fire	100% City Funding – To Provide 30 Thermal Imagers and Aluminum Carabiner Mounts To Fire Department – Contractor: Municipal Emergency Services (MES) - Location:12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482 – Contract Period: May 2, 2025 through June 30, 2025 – Total Contract Amount: \$33,150.00.
3083399	Public Works	100% City Funding – To Provide Office Renovation, Disconnect Old Workstations and Reconnect New Workstation Electrical. – Contractor: Smith Bros Electric, Inc. – Location: 18445 Weaver, Detroit, MI 48228 – Contract Period: May 16, 2025 through December 31, 2025 – Total Contract Amount: \$27,670.00.
6007159	Housing and Revitalization	100% City Funding – To Provide Grounds Maintenance for Vacant Homes that have been Renovated by HRD via the Bridging Neighborhoods Program. – Contractor: RT Contracting, Inc. – Location: 6400 E. Seven Mile Road, Unit B, Detroit, MI 48234 – Contract Period: May 16, 2025 for a Period of Eighteen (18) Months – Total Contract Amount: \$30,000.00.
3083885	Transportation	100% City Funding – To Provide Remanufactured Bus Transmissions. – Contractor: The W W Williams Company, LLC – Location: 4000 Stecker Avenue, Dearborn, MI 48126 – Contract Period: May 22, 2025 through December 31, 2025 – Total Contract Amount: \$48,000.00.
3083893	Public Works	100% Major Street Funding – To Provide Bridge Repairs over SW Greenway near Rosa Parks. – Contractor: Z Contractors, Inc. – Location: 50500 Design Lane, Shelby Township, MI 48315 – Contract Period: May 22, 2025 through December 31, 2025– Total Contract Amount: \$26,000.00
3083907	Elections	100% City Funding – To Provide Billboard Advertisement for the Voter Awareness Campaign. – Contractor: International Outdoor, Inc. – Location: 28423 Orchard Lake Road, Suite 200, Farmington Hills, MI 48334 – Contract Period: May 22, 2025 through June 30, 2025 – Total Contract Amount: \$40,720.18.

6007158	Media Services	100% PEG Funding – To Provide Audio & Video Production Services for Mayoral Events (Tier II). – Contractor: Creative Day Technologies, Inc. – Location: 379 Executive Drive, Troy, MI 48083 – Contract Period: May 22, 2025 Approval through April 30, 2026 – Total Contract Amount: \$39,074.00.
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<https://detroitmi.gov/departments/office-chief-financial-officer>