

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-144
Name of Petitioner	Black on the Block
Description of Petition	Petition request to hold "Black on the Block Detroit" on July 20, 2025 from 1:00 PM to 7:00 PM the same day at Newlab at Michigan Central. Set-up will begin on July 20, 2025 at 7:00 AM and be completed by 12:00 PM the same day. Tear down will begin on July 20, 2025 at 7:00 PM and be completed by 10:00 PM the same day.
Type of Petition	Special Events
Submission Date	06/11/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Alainna Edwards Black on the Block 5405 Huntington Dr N Los Angeles, CA 90032 P: (412) 352-0798 lanie@blackxtheblock.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature: 

Date: 05/19/2025

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Black on the Block

Event Date: 07/20/2025

Event Organizer: Alaina Edwards






Applicant Signature: 

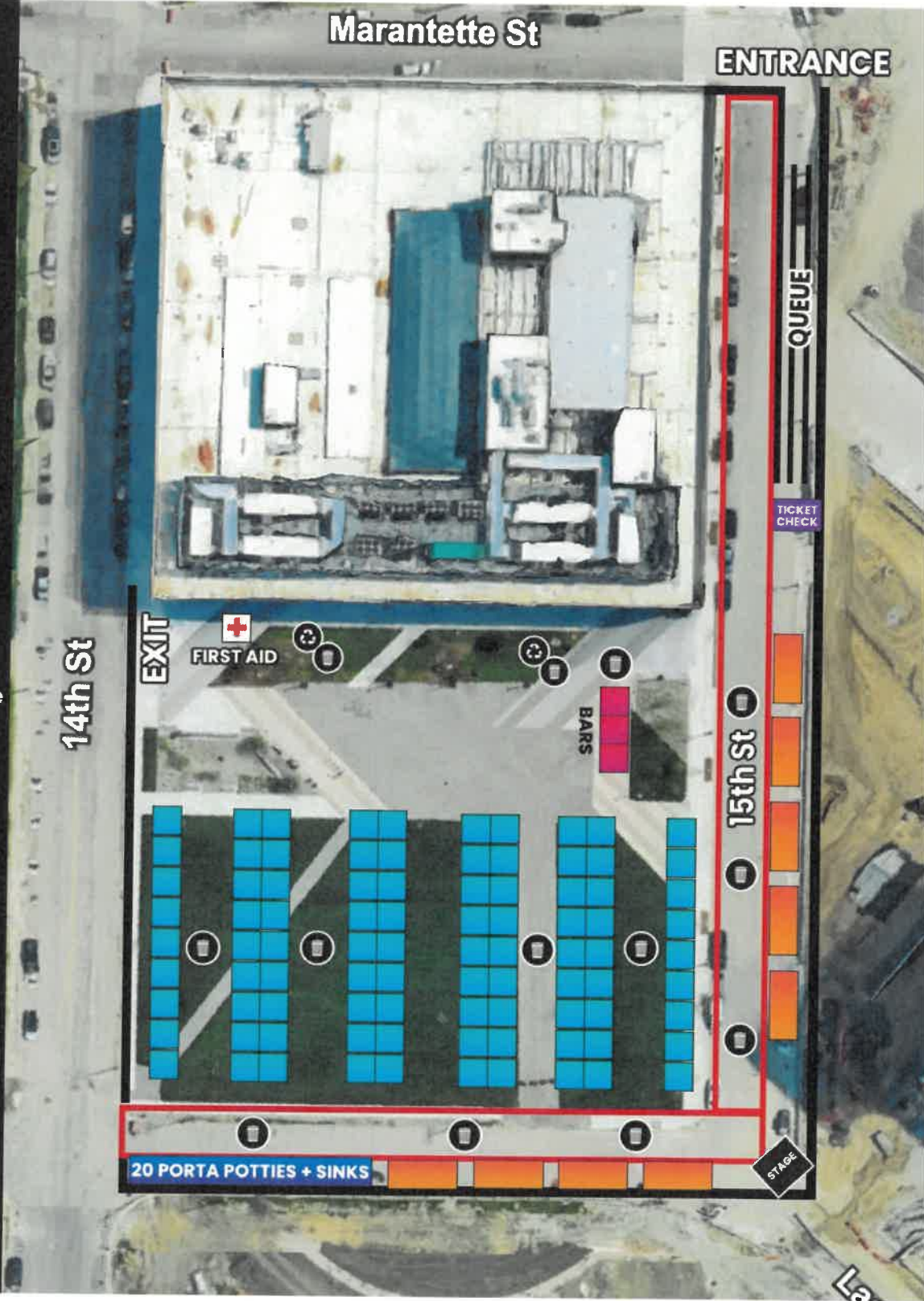
Date: 05/19/2025

Black ON THE Block

MAP KEY

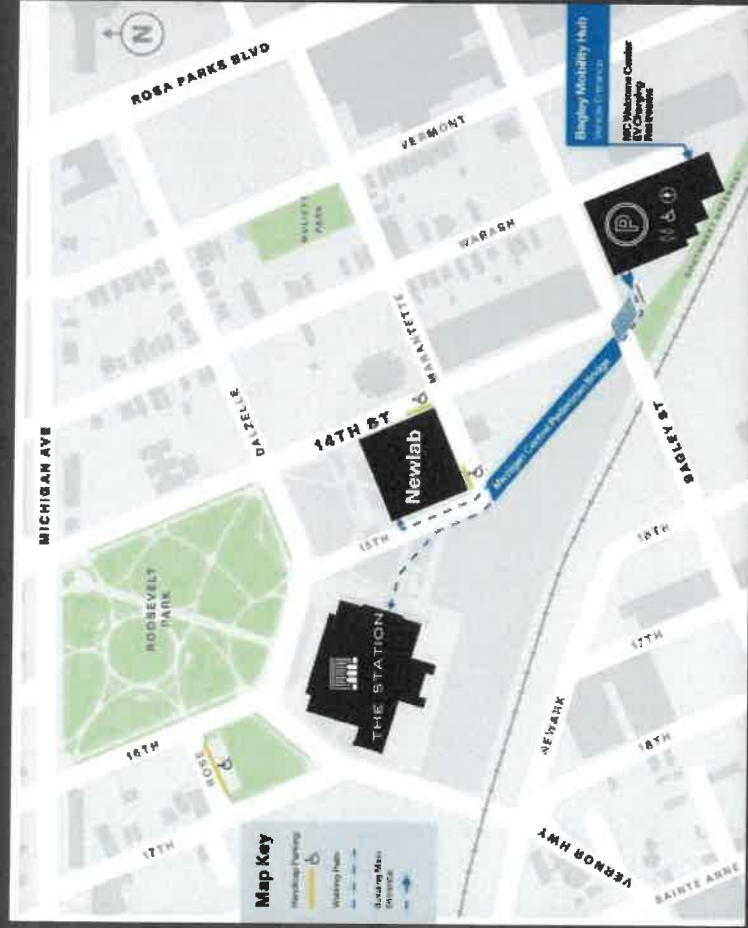
Sunday, July 20
1-7pm

-  = 10x10 Tent
-  = Food Truck
-  = 16x12' Stage, 2' tall
-  = 20' Wide Fire lane
-  = Waste disposal



Parking and Pedestrian Path to Campus

Guests are encouraged to utilize the Bagley Mobility Hub Garage and the Bagley Mobility Hub Garage and cross the Pedestrian Bridge to enter the campus.



Bag Policy

Outlined below are the guidelines for an approved clear bag that would be permitted. All other bags will be turned away at the gate:

- Bags that are clear plastic, vinyl or PVC and do not exceed 12" x 6" x 12". This includes clear backpacks, clear fanny packs and clear cinch bags that fit within the permissible dimensions.
- No buckles, grommets/hardware or décor can be concealing any part of the bag
- One-gallon clear plastic freezer bag are allowed
- Logo can only be on one side of the bag
- Small, non-clear bags that do not exceed 4.5" x 6.5" in size, with or without a handle or strap can be taken into the Event on its own or with a larger clear plastic bag

Restricted Items Policy

Michigan Central is a smoke-free environment. The use of tobacco products, vapes, e-cigarettes, and cannabis is prohibited. Michigan Central reserves the right to do a thorough inspection of bags and personal items upon entry. Items determined to be inappropriate for entry will be the responsibility of the attendee and cannot be accepted, stored, or checked by Michigan Central.

Prohibited items include the items listed below, as well as anything else security flags. Exceptions/accommodations may be made if medically necessary:

- Firearms, weapons, knives, and explosives
- Pets of any kind other than designated service animals
- All outside food and beverage, including but not limited to alcohol
- Illegal substances
- Tripods, selfie-sticks, lighting or other recording/photography/videography equipment without advanced permission
- Bottles, cans, thermoses, coolers, aerosol cans, cups, and beverage containers of any kind
- Offensive, obscene, threatening, abusive, or discriminatory clothing
- Any banners, flags, or signs
- Any other item deemed inappropriate or unsafe by Michigan Central Security

Black on the Block Clean Up Plan

Event Date: July 20, 2025

Event Time: 1:00 PM – 7:00 PM

Location: Newlab at Michigan Central, Detroit, MI

I. Normal Day-to-Day Operations (Managed by Ford Land, Operated by CBRE)

- Routine sanitation services are provided by CBRE under the management of Ford Land.
 - Daily responsibilities include:
 - Trash removal from permanent outdoor receptacles.
 - Transportation of collected waste to designated dumpsters located at the Michigan Central Station loading dock area.
 - Groundskeeping crews maintain cleanliness of outdoor areas throughout the day.
-

II. Event-Specific Operations

- **Temporary Receptacle Deployment:**
 - In addition to permanent bins, temporary trash and recycling receptacles will be strategically placed throughout the event footprint based on expected foot traffic and vendor areas.
 - Placement will prioritize food/beverage zones, entrances/exits, and seating areas.
- **Ongoing Maintenance During the Event:**
 - CBRE staff will monitor, empty, and replace liners in both temporary and permanent receptacles regularly throughout the event to prevent overflow.
 - Cleaning personnel will patrol the site periodically to pick up loose trash and maintain a presentable environment.
- **Post-Event Clean-Up:**

- Immediately following the conclusion of the event, CBRE staff will begin a thorough sweep of the grounds.
 - Temporary receptacles will be emptied, removed, and waste will be transported to the Michigan Central Station's designated dumpsters.
 - Final inspection will be performed to ensure the site is returned to pre-event condition.
-

III. Staffing & Equipment

- **Managed By:** CBRE, on behalf of Ford Land
- **Equipment:**
 - Temporary waste bins and recycling containers
 - Trash bags and liners
 - Utility carts for waste transport
 - PPE and tools for sanitation workers

Proof of Service

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10645

Quote #: 2

Event: Black on the Block

Start: Sunday, July 20, 2025

End: Sunday, July 20, 2025

Customer

Black on the Block

Detroit MI

ATTN: Lanie Edwards

Description

Proof of Service

This is to confirm that Hart EMS Medical Services PLLC (HMEMS) will provide on-site medical services for the above indicated Event and Venue. The following itemized services and items will be provided.

NewLab 2050 15th St. Detroit MI 48216

Service	Position	Date	Start	End	Dur.	Qty
On-site Medical Provider		7/20/25	1:00 PM	7:00 PM	6.00	1

Proof of Service

Hart EMS Medical Services PLLC (HMEMS)

5201 Rosa Parks Blvd

Detroit MI 48208

Phone 313-366-4278

Fax 313-216-1771

Email: adam@hartems.com

Job #: 10645

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Customer

Black on the Block

Detroit MI

ATTN: Lanie Edwards

Description

Proof of Service

This document is not valid without signatures from both parties.



Authorized Signature

Hart EMS Medical Services
PLLC (HMEMS)

5/19/2025

Date



Authorized Signature

Black on the Block

05/19/2025

Date

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: 2025-144

Event Name: Black on the Block Detroit

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Black on the Block

Event Location: Newlab at Michigan Central

Event Date(s) and Time(s): 07/20/25 1:00 PM to 07/20/25 7:00 PM

Type of Event: Other

Applicant Contact:
Alainna Edwards
lanie@blackxtheblock.com
+1 (412) 352-0798

Submission Date:	05/20/25
Date of Clerk's Office Referral:	6/11/25
Date of City Departments Sign Off:	6/11/25
Date Referred to Council:	6/12/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Reviewed-Ready for Council	DDOT Approval Not Required	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

BSEED
BSEED Reviewed-Ready for Council

Mayor's Office Special Events Signature: 

Date: June 12, 2025

General Event Information

Has this event been hosted before? _____

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? _____

Is this an annual event? No _____

Event Website: <https://www.blackxtheblock.com/>

Which spaces will be used? Street, Sidewalk, Private Facility

Will this event include the use or sale of marijuana? No _____

Event Description

Brief Event Purpose & Description:

Black on the Block is an outdoor, traveling vendor fair founded in 2021 that features over 100 local small Black-owned businesses, food, music, and activations. This ticketed event is all ages and family friendly. The purpose is to generate revenue and visibility for local Black-owned vendors, foster community connection in a safe, celebratory space, and create sustainable community ties between businesses, patrons, and local organizations.

Estimated Peak Attendance: 2000 _____

Estimated Total Attendance: 3000 _____

Is this a public event? Yes _____

Will there be ticket sales or admission charged? Yes _____

Does this event use Hart Plaza? _____

Will there be merchandise sold? Yes _____

Will you be taking donations? No _____

Is this a charity event? No _____

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: Black on the Block

Mailing Address: 5405 Huntington Dr N

Los Angeles California 90032

Primary Contact:	Secondary Contact:
Alainna Edwards	
lanie@blackxtheblock.com	

Organization Type: Corporation

Organization Website: https://www.blackxtheblock.com/

Event Setup & Breakdown

Begin Setup: 07/20/25 7:00 AM

Complete Setup: 07/20/25 12:00 PM

Setup Location(s): Newlab Book Plaza, 15th St and Dalzelle St.

Event Start: 07/20/25 1:00 PM

Event End: 07/20/25 7:00 PM

Begin Tear Down: 07/20/25 7:00 PM

Complete Tear Down: 07/20/25 10:00 PM

Number of Trash Containers: 13 Number of Recycling Containers: 4

Cleaning Service Vendor: Michigan Central

Other Waste Elements: _____

Street Closures & Parking

How many streets will be closed: 2

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Dalzelle St 07/20/25

14th St to Lacombe Dr 7:00 AM 10:00 PM

2. 15th St 07/20/25

Marantette St to Dalzelle St 7:00 AM 10:00 PM

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:
Guests are directed to park at Bagley Mobility Hub.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 10 Number of non-truck food vendors: 0

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Wine, Liquor, Beer

Day(s) and time(s) alcohol will be served: 7/20 from 1pm-7pm

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 1

Do any of the stages have a canopy? No

Number of tents 10' x 10' and smaller: 96

Number of tents larger than 10' x 10': 0

Tent Contractor: Vendors bring their own 10x10 pop-up tents

What other structures will your event include? _____

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? 11

Generator contractor: Food trucks provide their own, Elevate Production Group will provide generator for the

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Michigan Central

Number of private personnel per shift: 12

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input checked="" type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input checked="" type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor’s Office is hereby authorized and directed to issue permits to Black on the Block to host “Black on the Block Detroit” at Michigan Central Newlab (2025-144) to be held on July 20, 2025 at 2050 15th St. Detroit, MI 48216I from 100 PM to 7:00 PM.

PROVIDED, that there will be DPD Assisted Event with Private Contracted Security; and be it further

PROVIDED, that there will be DFD Pending Inspections With Private EMS Service; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Type III Barricades for Road Closure; and be it further

PROVIDED, that there will be BSEED Business Licenses Issued; and be it further

PROVIDED, that there will be a DHD inspections obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.