



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

May 22, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Southeast Michigan Council of Governments for the FY 2026 Planning Assistance Program

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Southeastern Michigan Council of Governments for the FY 2026 Planning Assistance Program. The amount being sought is \$45,000.00. The Federal share is \$36,832.50 of the requested amount and there is a required cash match of \$8,167.50. The total project cost is \$45,000.00.

The FY 2026 Planning Assistance Program will enable the department to:

- Utilize consultant services to engage with residents during the planning & design process for the Rouge River Greenway between Eliza Howell and Rouge Park.

If the application is approved, a cash match will be provided from appropriation 26470.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:

Terri Daniels

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Terri Daniels

Director, Office of Development and Grants

DocuSigned by:

Donald R. Johnson

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Office of Budget

CC:

Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to the Southeastern Michigan Council of Governments, for the FY 2026 Planning Assistance Program, in the amount of \$45,000.00, to utilize consultant services to engage with residents during the planning & design process for the Rouge River Greenway between Eliza Howell and Rouge Park; and

WHEREAS, the General Services Department has \$8,167.50 available in its Departmental allocation in appropriation 26470, for the City match requirement for the FY 2026 Planning Assistance Program; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, the General Services Department is hereby authorized to submit a grant application to the Southeastern Michigan Council of Governments for the FY 2026 Planning Assistance Program.



CITY OF DETROIT
 OFFICE OF THE CHIEF FINANCIAL OFFICER
 OFFICE OF DEVELOPMENT AND GRANTS

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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and the Department/Project assigned Development Officer.

City Department	General Services Department
Date	5/16/2025
Department Contact Name	Idrees Mutahr
Department Contact Phone	313-542-2175
Department Contact Email	Idrees.mutahr@detroitmi.gov
Grant Opportunity Title	SEMCOG Planning Assistance Program
Grant Opportunity Funding Agency	SEMCOG
Web Link to Opportunity Information	https://www.semco.org/member-services/planning-assistance-program
Award Amount (that Department will apply for)	\$36,832.50
Application Due Date	5/23/2025
Anticipated Proposed Budget Amount	\$45,000
City Match Contribution Amount	\$8,167.50
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	1000-26470-470011-621900
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Consultant Services: \$45,000
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	This grant will provide planning support to close a critical gap in the Rouge River Greenway between Eliza Howell and Rouge Park.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Resident involvement in planning process Design concepts for Rouge River Greenway gap

Crystal Perkins

Director's Name (Please Print)

DocuSigned by:

 Crystal Perkins
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Director's Signature

5/20/25

Date