

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-143
Name of Petitioner	Detroit Institute of Arts (filing permit for Concert of Colors outdoor)
Description of Petition	Petition request to hold "Concert of Colors" on July 19, 2025 from 1:00 PM until 11:00 PM on July 20, 2025 at venues throughout Detroit. Set-up will begin at 10:00 AM on July 17, 2025 and be completed by 1:00 PM July 18, 2025. Tear down will begin at 11:00 PM on July 20, 2025 and be completed by 3:00 PM on July 21, 2025.
Type of Petition	Special Events
Submission Date	06/11/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Steven Byrne 5200 Woodward Detroit, MI 48202 (Ph) 313-530-0963 Sbyrne31@gmail.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date: 5/19/2025

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Concert of Colors 2025 - DIA

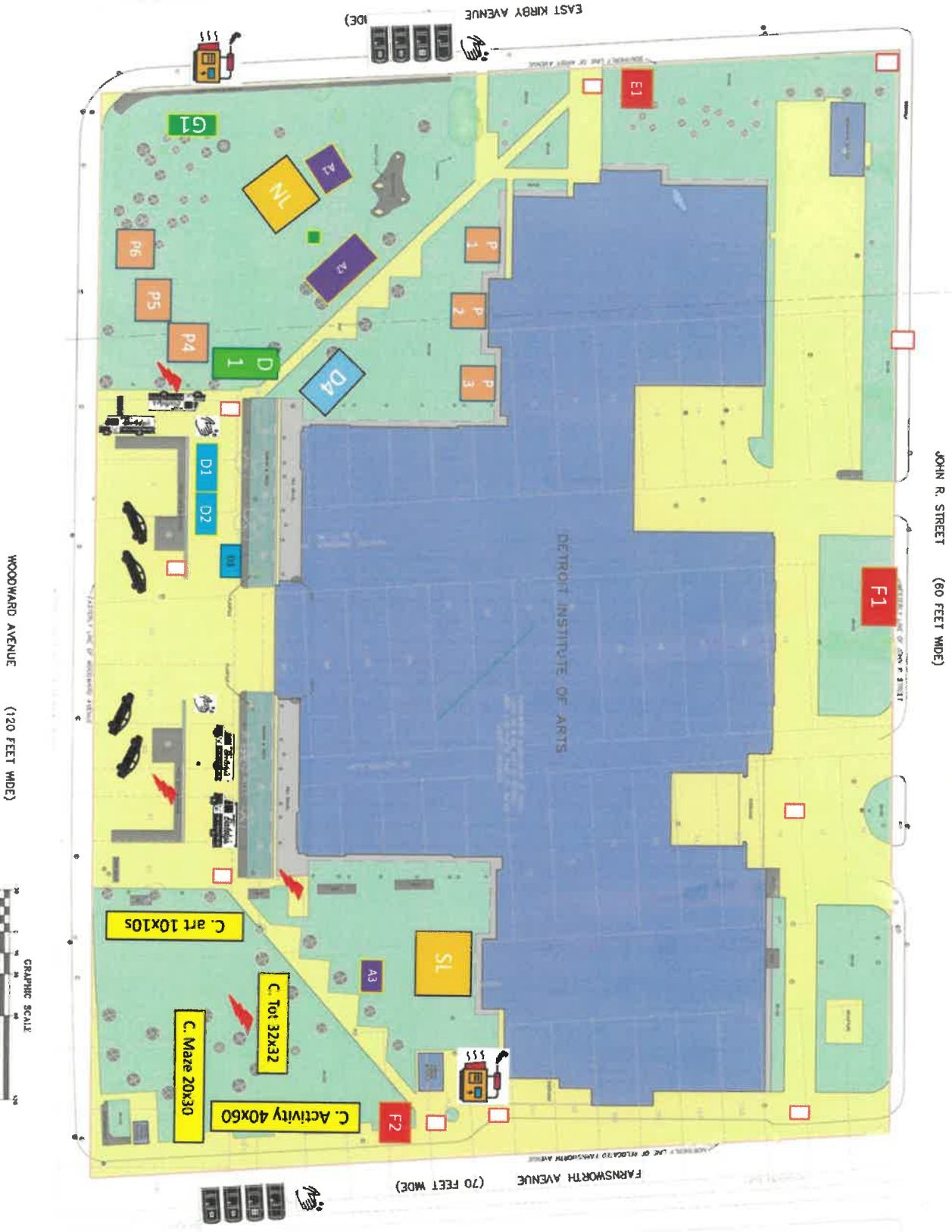
Event Date: 7/19/2025-7/20/2025

Event Organizer: Detroit Institute of Arts

Applicant Signature:



Date: 5/19/2025



- Stage 302x32
- AV Tents
- Green Room / AV Tents
- Dining Tents: 10x20
- Info/Med tents
- Partner Tents
- AC Power
- Wayfinding A Frames
- Hand Wash
- Accessible Porta-John
- Food Truck
- Low Rider
- Generator
- Children's Zone
- DIA retail tent 10x20

CONCERT OF COLORS



SAVE THE DATES: July 15-20, 2025

JULY 17 outdoors at Detroit Historical Museum

JULY 19-20 outdoors at Detroit Institute of Arts

JULY 20 outdoors at College for Creative Studies garden

Key facts for DIA neighbors, focusing on outdoors activities in the area:

- ☐ The Concert of Colors musical diversity festival runs **July 15-20**. It is being held at venues throughout Detroit. Full schedule at [**concertofcolors.com**](https://concertofcolors.com).
- ☐ Outdoor performances will be held **5:30-8:45 p.m. Thu./July 17** at the Detroit Historical Museum, with a soundcheck beginning at approximately 4 p.m. that day. (Soundcheck time tentative.)
- ☐ Performances at the DIA will be held on **8-9:30 p.m. Wed./July 17** (indoors only) and **1-10:30 p.m. Sat./July 19** and **1-11 p.m. Sun./July 21**.
- ☐ Outdoor performances will be held **2-7 p.m. Sat./July 20** at the College for Creative Studies sculpture garden.
- ☐ There will be soundchecks for the CoC's main DIA stage (near Kirby and Woodward) on the **afternoon of Thu./July 18** and **morning of Fri./July 19**. We minimized length and volume of soundchecks in 2024 in comparison to previous years, and plan to follow that format again.
- ☐ There will **not** be street closings. We do expect Kirby, John R. and Farnsworth to be busy festival weekend. There also will be some operations activities – such as stage and tent load-ins – happening earlier in the week.
- ☐ The most active and largest stage will be on the lawn of the DIA near Kirby and Woodward. In comparison to 2023, the stage's positioning will be adjusted to mitigate sound bleed and bounce into surrounding areas.

CLEAN-UP PLAN

For the purposes of this specific permit, all activities referred to are taking place on the DIA grounds.

Therefore, all sanitation/garbage clean-up will be handled by the DIA maintenance staff. This includes disposing of grease and wastewater. Similar to 2024, we are ordering approximately a dozen recyclable, corrugated garbage receptacles for placement throughout the grounds.

As with 2024, we expect to the DIA's outdoors grounds to be completely clean from any festival remnants by the afternoon of Monday, July 21.

A few contractors will handle specific issues:

- Scotty's Potties is our port-a-john contractor. They will be doing a "refresh" on all rentals first thing Sunday morning. So everything will be clean again after first day of the festival. They will remove the port-a-johns first thing Monday morning.
- S+R is our tent contractor. Their takedown is scheduled for first thing Monday morning, July 21.
- Peter Kyte's company will begin disassembling the main stage on Sunday evening after the final show, with everything removed by Monday.

COMMUNITY/NEIGHBORHOOD COMMUNICATION PLAN

We made a flyer to be shared with everyone in the neighborhood, including cultural organizations, businesses and the management of the Park Shelton, which is adjacent to the DIA's grounds. As with previous years, we are asking the Park Shelton to alert all of its residents through email and signage.

The flyer is included as an attachment with the permit application.

We are speaking directly with folks at the Park Shelton, International Center, Chartreuse, Babao, Peacock Room, Scarab Club, College for Creative Studies, Michigan Science Center, Detroit Historical Museum, Detroit Public Library, Shield's, etc.

After receiving a couple comments in 2023 about our main stage soundcheck, which occurs in the two days before the main event, in 2024 we decreased the volume and duration of the soundcheck. Additionally, we changed the point/angle of our speakers to minimize sound bouncing off the DIA and back into the neighborhood. We also had a conversation with one resident of the Park Shelton in advance of the event.

This seemed to work – no known complaints in 2024. So we'll follow the 2024 plan again.

One additional note: On the south lawn of the DIA, the music and performances generally will be less amplified than in the previous years. Instead of a mix of local bands (rock, soul, funk, gospel, etc.), all of the acts on the south lawn will be geared toward kids. Some music and other things, but it will be less amplified.

TRAFFIC PLAN

Based on the past two years, we expect impact on traffic to be minimal. Similarly to 2023 and 2024, we will not be requesting any street closures.

The Cultural Center parking lot (adjacent to the DIA on John R) and nearby Rackham lot – plus street parking – will be able to handle our expected crowds. Even with some street construction in the area last year during our weekend, we did not have any stoppages or traffic jams around the DIA.

We will be requesting a separate permit to reserve six or so metered spaces on Kirby (near Woodward) for stage load-in. That will be the only area where we are physically impacting the street.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Concert of Colors

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Detroit Institute of Arts (filing permit for Concert of Colors outdoor

Event Location: The festival overall hosted at venues throughout Detroit. This permit deals with outdoor events at the Detroit Institute of Arts on July 19 & 20.

Event Date(s) and Time(s): 07/19/25 1:00 PM to 07/20/25 11:00 PM

Type of Event: Concert/Performance, Festival

Applicant Contact:
Steven Byrne
sbyrne31@gmail.com
+1 (313) 530-0963

Submission Date:	05/20/25 5
Date of Clerk's Office Referral:	6/12/25
Date of City Departments Sign Off:	6/11/25
Date Referred to Council:	6/13/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Reviewed- Ready for Council	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED

BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: *Gakeima Fife*

Date: June 12, 2025

General Event Information

Has this event been hosted before? _____

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? _____

Is this an annual event? Yes

Event Website: <https://www.concertofcolors.com/>

Which spaces will be used? Sidewalk, Private Facility

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The Concert of Colors is metro Detroit's free annual diversity-themed music festival. Global music at its finest is presented at this colorful, festive, upbeat coveted summer event. Housed in Culture Source, the Concert of Colors has become the Midwest's biggest diversity and arts festival.

It is produced by the Concert of Colors with several key partners, including Culture Source, The Detroit Institute of Arts, ACCESS, University of Michigan – Detroit Center, College For Creative Studies, Arab American National Museum, WDET, The Scarab Club, International Institute of Metro Detroit and Marx Layne & Company.

The event runs at several venues throughout metro Detroit on July 15-20, mostly indoors.

For purposes of this permit, it relates to the outdoors activities on the grounds of the Detroit Institute of Arts on July 20-21.

Estimated Peak Attendance: 2000

Estimated Total Attendance: 20,000 (this is on DIA grounds) and 30,0

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? _____

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: Detroit Institute of Arts (filing permit for Concert of Colors outdoors eler

Mailing Address: 5200 Woodward

Detroit MI 48202

Primary Contact:	Secondary Contact:
Steven Byrne	Kathryn Grabowski-Khairullah, Director, Public Programs,
sbyrne31@gmail.com	KGrabowskiKhairullah@DIA.org
+1 (313) 833-7900	

Organization Type: Nonprofit

Organization Website: dia.org

Event Setup & Breakdown

Begin Setup: 07/17/25 10:00 AM

Complete Setup: 07/18/25 1:00 PM

Setup Location(s): Grounds of the Detroit Institute of Arts

Event Start: 07/19/25 1:00 PM

Event End: 07/20/25 11:00 PM

Begin Tear Down: 07/20/25 11:00 PM

Complete Tear Down: 07/21/25 3:00 PM

Number of Trash Containers: 15 Number of Recycling Containers: 10

Cleaning Service Vendor: Will be handled by existing DIA sanitation staff

Other Waste Elements: Will be handing by existing DIA sanitation staff

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? Yes

Valet parking or blocking metered parking spaces? Blocking metered parking spaces

Describe the parking plan to accommodate anticipated attendance:

The Cultural Center Parking lot is a paid, guarded lot that will accommodate many of the visitors. It is directly adjacent to the DIA. There is paid metered street parking in the area; we will be reserving six or seven spaces for ourselves. The nearby Rackham lot (on Warren) will also be open.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 5 Number of non-truck food vendors: 2

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 2

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 20

Number of tents larger than 10' x 10': 8

Tent Contractor: S+R Tents, Hazel Park

What other structures will your event include? Two small bleachers

Will your event use any grills? Yes

What kind of grills? Propane

Utilities & Portable Restrooms

Event Utilities that will be used: Generators, Utility Power

How will generators be fueled? Gas

Generator contractor: Mad Power

Will additional wiring be installed? Yes

Does the event require access to a hydrant? Yes

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? No

Security Contractor: DIA and City Shield

Number of private personnel per shift: _____

Which of these apply to the private security personnel? _____

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart EMS (note: this is being finalized; exit

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits Detroit Institute of Arts to host "Concert of Colors" (2025-143) to be held on July 19, 2025 to July 20, 2025 at 5200 Woodward, Detroit, MI 48202 from 1:00 PM to 11:00 PM.

PROVIDED, that there will be DPD Assisted Event w/ Contracted Private Security; and be it further

PROVIDED, that there will be DFD Pending Inspections w/ Private EMS to provide service; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators and be it further

PROVIDED, that there will be DPW Permits for Right of Way Required; and be it further

PROVIDED, that there will be Health Department inspections; and be it further

PROVIDED, that there will be Municipal Parking Permit; and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.