



**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
Office of Development and Grants

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1026  
Detroit, Michigan 48226

Phone 313•628•1258  
Fax 313•224•0542  
www.detroitmi.gov

May 28, 2025

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Gilbert Family Foundation  
for the FY 2025 Public Spaces Initiative**


The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Gilbert Family Foundation for the FY 2025 Public Spaces Initiative. The amount being sought is \$400,000.00. There is no City match requirement. The total project cost is \$400,000.00.

The FY 2025 Public Spaces Initiative will enable the department to:

- Complete construction of an expanded nature play area within Eliza Howell Park.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:  


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Terri Daniels  
Director, Office of Development and Grants

CC:  
Sajjiah Parker, Assistant Director, Grants



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the General Services Department has requested authorization from City Council to submit a grant application to the Gilbert Family Foundation, for the FY 2025 Public Spaces Initiative, in the amount of \$400,000.00, to construct an expanded nature play area within Eliza Howell Park; now

**THEREFORE, BE IT RESOLVED**, the General Services Department is hereby authorized to submit a grant application to the Gilbert Family Foundation for the FY 2025 Public Spaces Initiative.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

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### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and the Department/Project assigned Development Officer.

<b>City Department</b>	General Services Department
<b>Date</b>	5/22/2025
<b>Department Contact Name</b>	Theresa McArleton
<b>Department Contact Phone</b>	313-920-8544
<b>Department Contact Email</b>	theresa.mcarleton@detroitmi.gov
<b>Grant Opportunity Title</b>	Public Spaces Initiative
<b>Grant Opportunity Funding Agency</b>	Gilbert Family Foundation
<b>Web Link to Opportunity Information</b>	<a href="https://gilbertfamilyfoundation.org/building-opportunity/public-spaces/">https://gilbertfamilyfoundation.org/building-opportunity/public-spaces/</a>
<b>Award Amount</b> (that Department will apply for)	\$400,000.00
<b>Application Due Date</b>	June 3, 2025
<b>Anticipated Proposed Budget Amount</b>	\$400,000.00
<b>City Match Contribution Amount</b>	0
<b>Source of City Match</b> (include Appropriation Number, Cost Center, and Object Code)	N/A
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Expanded nature play area - \$400,000.00
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To support the Eliza Howell Park project nature play development. This funding will allow the entire play concept to be constructed.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Complete construction of nature park.

**Crystal Perkins**

Director's Name (Please Print)

DocuSigned by:

*Crystal Perkins*  
649D1524B70D44B

Director's Signature

**5/27/25**

Date