



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

June 3, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

**RE: Authorization to submit a grant application to the Gilbert Family Foundation
for the FY 2025 Dorais Park Improvement Grant**

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Gilbert Family Foundation for the FY 2025 Dorais Park Improvement Grant. The amount being sought is \$300,000.00. There is no City match requirement. The total project cost is \$300,000.00.

The FY 2025 Dorais Park Improvement Grant will enable the department to:

- Engage with community members to understand and prioritize park improvements. After prioritization, this funding will be used to construct improvements, which may include benches, walkways, landscaping or play amenities.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:

Terri Daniels

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Terri Daniels
Director, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to the Gilbert Family Foundation, for the FY 2025 Dorais Park Improvement Grant, in the amount of \$300,000.00, to engage with community members to understand, prioritize, and construct park improvements at Dorais Park; now

THEREFORE, BE IT RESOLVED, the General Services Department is hereby authorized to submit a grant application to the Gilbert Family Foundation for the FY 2025 Dorais Park Improvement Grant.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and the Department/Project assigned Development Officer.

City Department	General Services Department
Date	5/30/2025
Department Contact Name	Theresa McArleton
Department Contact Phone	313-920-8544
Department Contact Email	theresa.mcarleton@detroitmi.gov
Grant Opportunity Title	Public Spaces Initiative
Grant Opportunity Funding Agency	Gilbert Family Foundation
Web Link to Opportunity Information	https://gilbertfamilyfoundation.org/building-opportunity/public-spaces/
Award Amount (that Department will apply for)	\$300,000.00
Application Due Date	June 13, 2025
Anticipated Proposed Budget Amount	\$300,000.00
City Match Contribution Amount	N/A
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	N/A
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Dorais Park Amenities - \$300,000.00
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To support the Dorais park improvement project. Amenities at the park will be identified through active community engagement.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Complete project on time Increase park usage

Crystal Perkins

Director's Name (Please Print)

DocuSigned by:

Crystal Perkins

Director's Signature

6/1/2025

Date