



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

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May 2, 2025

TO: HONORABLE CITY COUNCIL

RE: Submitting Memo Re. April Monthly Report of Contracts Approved Administratively (\$25,000 to \$50,000)

SUMMARY

Attachment A - List of attached contracts subject to delegated authority, pursuant to Section 17-5-91, City Council approval required for certain contracts; monthly report on certain contracts; emergency procurements; City Council notification and approval required, Subsection (c).

Respectfully Submitted,

Sandra Stahl,
Chief Procurement Officer
Office of Contracting and Procurement

Attachment A

Agreement No.	Department	Description
6007117	Fire	100% City Funding – To Provide Lifepak 15 Monitor Mounts for Fire/EMS.. – Contractor: Bound Tree Medical LLC – Location: 5000 Tuttle Crossing, Dublin, OH 43016 – Contract Period: April 10, 2025 for a Period of 2 Years – Total Contract Amount: \$48,224.00.
3082805	Public Lighting	100% City Funding – To Cover Past Due Invoices for PLD Staffing Material Handling. – Contractor: VMX – Location: 3011 West Grand Boulevard, Suite 250, Detroit, MI 48202 – Contract Period: April 2, 2025 through June 30, 2025 – Total Contract Amount: \$31,107.25.
6007090	Housing and Revitalization	100% City Funding – To Provide Transportation Services for Homeless Individuals to Homeless Shelters. – Contractor: SW Transport LLC dba Checker Transportation – Location: 6420 E. Lafayette Avenue, Detroit, MI 48207 – Contract Period: April 2, 2025 through March 31, 2026 – Total Contract Amount: \$37,000.00.
6007068	General Services	100% Grant Funding – To Provide Park Improvement at Van Antwerp Park. – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: April 2, 2025 through March 10, 2027 – Total Contract Amount: \$50,000.00.
3082868	General Services	100% City Funding – To Provide Emergency Repair Services to Reduce Backlog of Out of Service Police Vehicles. – Contractor: Dean Sellers Ford – Location: 2600 West Maple, Troy MI 48084 – Contract Period: April 1, 2025 through June 30, 2025 – Total Contract Amount: \$50,000.00.
Inadvertently omitted from the March Report:		
6007058	Media Services	100% City Funding – To Provide Audio and Video Production Services to Ensure Zoom Live Streaming and Archiving for All Board of Review Hearing Sessions in Compliance with State and Local Requirements – Contractor: Michbruc Multimedia – Location: 18675 Prairie Street, Detroit, MI 48221 – Contract Period: March 5, 2025 through April 30, 2025 – Total Contract Amount: \$49,598.90.

<https://detroitmi.gov/departments/office-chief-financial-officer>