

Janice M. Winfrey
City Clerk

City of Detroit

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-075
Name of Petitioner	Green Square Holding, LLC
Description of Petition	Petition request to hold "The Trap by JARS Cannabis" on May 24, 2025 from 9:00 AM until 10:00 PM May 26, 2025 on 148-154-164 W Larned. Set-up will begin at 11:00 AM on May 23, 2025 and be completed by 6:00 PM the same day. Tear down will begin at 8:00 AM on May 27, 2025 and be completed by 12:00 PM on the same day.
Type of Petition	Special Events
Submission Date	04/16/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Niccole Milton 803 W Big Beaver Troy, MI 48084 (Ph) 248-229-9994 niccole.milton@jarscannabis.com

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466



Civil Rights, Inclusion
and Opportunity

WWW.HOMEGROWNDetroit.ORG

OFFICE OF CANNABIS AFFAIRS
2 WOODWARD AVENUE, SUITE 1240
DETROIT, MICHIGAN 48226
PHONE: 313.418.9217
EMAIL: JAMEK@DETROITMI.GOV

April 4, 2025

Honorable City Council
Coleman A. Young Municipal Center
2 Woodward Ave, 13th Floor
Detroit MI 48226

Re: Petition for Temporary Marijuana Event License
State License No. AU-TMEA-000195 AU-TMEA-000196, 2023-516-MLRC

Honorable City Council:

Green Square Holdings, a state-licensed Temporary Marijuana Event Organizer ("Applicant"), submitted a Special Event request to host *The Trap by JARS Cannabis*, proposed for May 24-26, 2025 from 9AM-11PM, including a request for a temporary marijuana event license at 148 Larned and 154 Larned, the site of a commercial parking lot located in Downtown Detroit.

In accordance with Sec. 20-6-36 (c) of the 2019 Detroit City Code, the MLRC is required to provide a recommendation of approval or denial to the Detroit City Council as part of the petition package.

The MLRC has reviewed the petition and concludes that the Applicant has met the criteria set forth in Sec. 20-6-36(c) as follows:

1. Applicant electronically filed a Temporary Marijuana Event license on February 24, 2025, which is 90 days before the proposed event date.;
2. Applicant has provided government issued identification for all members;
3. Applicant has submitted the names, home addresses, phone numbers, and email addresses of all direct and indirect owners, the entity's bylaws, operating agreement, and organizational documents indicating ownership structure;
4. The addresses of the privately-owned site are 148 Larned and 154 Larned;
5. Applicant has provided certificates of compliance for both parcels, as well as a drawing of the outdoor site proposed to be used for the temporary marijuana event ;
6. Applicant has provided a description of the temporary marijuana event, including dates and proposed hours of operation;
7. Applicant has provided a Site Plan, Security Plan, an Emergency Action Plan, and a Cannabis Activation Security Plan, all of which are attached herein;
8. Applicant has submitted a Special Events application, and is working with the Special Events team;



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9. Applicant has provided an income tax clearance for Green Square Holdings, as well as individual clearances for each individual in the ownership structure;
10. The property taxes for the proposed location are current;
11. Applicant has provided blight clearances for the proposed parcels;
12. Applicant has provided a lease evidencing site control of proposed location;
13. Applicant has agreed that it will cooperate with law enforcement during the temporary marijuana event and in any enforcement action taken as a result of the temporary marijuana event; and
14. Applicant has provided a copy of its State License from Michigan Cannabis Regulatory Agency.

The application meets the criteria set forth in Sec 206036(c) of the 2019 Detroit City Code. The MLRC recommends that this petition be **APPROVED** by this Honorable Body.

Thank you for your consideration of this request and please let me know if I can provide any further information.

Sincerely,

Kimberly James, Chair
Marijuana License Review Committee

Enclosures

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Hani Kassab

Date: 3.3.2025

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

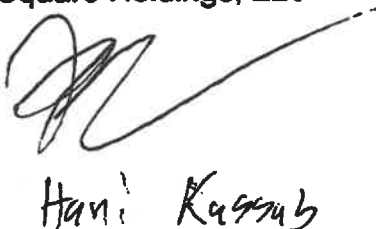
Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: The Trap

Event Date: 5/24/25-5/26/25

Event Organizer: Green Square Holdings, LLC

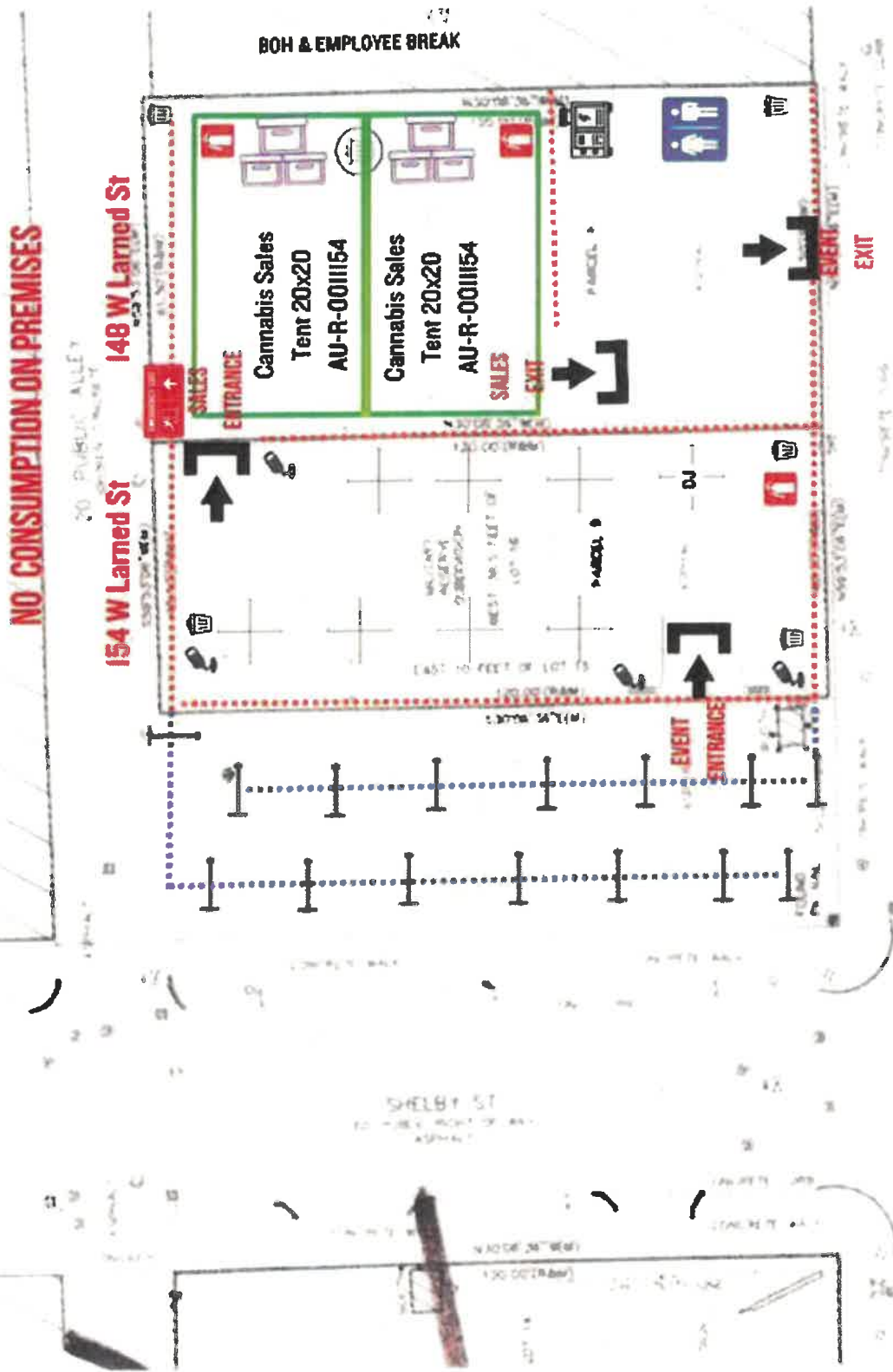
Applicant Signature:



Hani Kassab

Date: 3.3.2025

The Trap by JARS Cannabis
CRA License numbers: AU-TMEA-000195 & AU-TMEA-000196
City of Detroit temp permit # TMP2025-00112



- 10X10 TENT
- GENERATOR 40KW
- MARIJUANA STORAGE
- BARRICADE
- TRASH/WASTE
- ENTER/EXIT
- BATHROOM TRAILER
- 20X20 TENT
- FLOOD LIGHTS
- STANCHIONS
- ENTRY
- FIRE EXTINGUISHER
- ATM MACHINES
- MARIJUANA WASTE
- JARS

Cannabis Activation Event

Security Plan:

Hours of Operation

May 24, 2025 (Saturday) 10 am – 10 pm,

May 25, 2025 (Sunday) 9 am – 10 pm,

May 26, 2025 (Monday) 9 am – 10 pm

Activation Type: Outdoor cannabis activation (activation name: The Trap by JARS Cannabis)

We anticipated approximately 50 people per hour during operation hours.

1. Security Staffing Schedule

- Day Shift (9:00 AM – 5:00 PM): 2 security guards

- Evening Shift (5:00 PM – 10:00 PM): 3 security guards

- Guards will rotate responsibilities every 2 hours to maintain alertness and reduce fatigue.

2. Roles & Responsibilities

A. Front Security Guard (Main Entrance) – Stationed Full-Time

- ID checks to ensure all attendees are 21+ (no exceptions).
- Bag checks for weapons and alcohol
- Manage guest entry/exit and maintain headcount
- Monitor loitering and exterior activity.

B. Roaming Security Guard – POS Oversight & General Surveillance

- Conduct continuous patrols throughout the lot.
- Pay special attention to:
 - POS stations (observe transactions and ensure proper cash handling).
 - Attendee behavior and compliance with site rules.
- Assist with crowd management if lines form.

C. Third Roaming Guard (Evening Shift Only)

- • Additional support during peak hours.
- Help with vendor coordination and monitor rear or blind areas of the lot.
- Be on standby to support delivery/load-in/load-out or intervene in incidents.

3. Cannabis Compliance & Cash Handling Protocols

Cash Handling:

- • Security to monitor all cash drops and cashier transitions.
- Cashboxes emptied and transported securely to locked storage during downtime.
- Final cash count at the end of day must be done with security oversight.

POS Security:

- • At least one guard will be in close proximity to POS zones at all times.
- Security to enforce “no photography” signage near POS if required.

Product Security:

- • Cannabis products will be kept in locked containers or secure shelving.
- Staff-only access to cannabis product storage.
- Any loss/theft must be reported immediately to event management and security lead.

4. Delivery & Load-In Protocol

- • Time of Day: One scheduled delivery daily, outside of peak event hours (ideally between 10 AM – 12 PM).
- Delivery vehicle escorted in and out of the lot.
- One guard will oversee unloading and confirm inventory receipt.
- Temporary loading zones to be clearly marked and secured.
- No unauthorized personnel near delivery zones during load-in.

5. Incident Response Protocols

Minor Incidents (e.g., lost item, minor injury):

- • Report to on-site event manager.
- Complete an incident log entry.

Major Incidents (e.g., physical altercations, theft, fire):

- • Secure area and remove attendees from danger.
- Call 911 immediately if needed.
- Notify event lead and file detailed incident report.

Medical Emergency:

- • Security will direct emergency responders to exact location.
- Maintain crowd control until EMS arrives.

6. Equipment & Communication

Each guard will be issued:

- • Two-way radio (for communication with team and event lead).
- Flashlight (for evening hours).
- Reflective vest or branded security attire.
- Clipboard or mobile device to log security checks and incidents.

7. Closing Protocol (10:00 PM)

- • Clear the lot of all attendees by 10:15 PM.
- Final walkthrough by at least two guards and event lead.
- Secure cannabis product storage.
- Ensure cash is removed and secured before the team exits.
- Lock gates and confirm no unauthorized persons remain on site.

SECURITY SERVICES AGREEMENT



THIS AGREEMENT is made and entered into as of February 27, 2025, by and between:

Client:

Name: Green Square Holdings, LLC
DBA The Trap by JARS Cannabis
Address: 803 W Big Beaver Suite 202
Troy MI

Contractor:

Name: Daniel Claxton
Business Name: Detroit
Body Guards Protection Unit LLC
Address: 7451 W. Eight Mile Rd, Detroit,
MI 48221

WHEREAS the Contractor is engaged in the business of providing security services,
and

WHEREAS the Client requires the services of a security firm for an event which it plans
to hold.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the
Client engages the Contractor to provide security services under the following terms
and conditions:

Services Provided:

The Contractor shall furnish security guard(s) (the "Guard(s)") at the premises
located. The Guard(s) will be in uniform and armed. They will provide security to
persons and property at the Premises. All services shall be performed in
accordance with applicable laws and ordinances.

Event Details:

The event for which security services will be provided by the Contractor pursuant
to this Agreement will be the at: 148 W Larned and 154 W Larned

Date: May 23, 2025 - starting at 3pm - May 27, 2025 - ending 11am

Guard Provision:

Detroit Body Guards Protection Unit LLC shall provide 7 Guard(s) during the time
period set forth in paragraph 2 above, specifically from May 23, 2025 -starting
at 3pm - May 27, 2025 ending 11am (start to finish 24 hours)

Compensation:

The Client shall compensate the Contractor at the rate of Twenty-Seven Dollars (\$27.00) per hour for each Guard on duty, totaling Six Hundred Fifty Dollars (\$650.00) per each guard for the event. We agreed on a payment to be delivered to our address on May 28th. An interest rate of one and one-half percent (1.5%) per month, or such lower maximum percentage as may be allowed by law, will be added to all invoices not paid within thirty (30) days of receipt.

Employment Status:

The Guard(s) shall be employees of the Detroit Body Guards Protection Unit LLC. The Contractor shall be responsible for the hiring, supervision, scheduling, and compensation of the Guard(s). The Guard(s) shall not for any purpose be deemed to be employees of the Client.

CLIENT:By: Marcel KattulaBusiness Name: Green Square Holdings, LLC dba The Trapp by JARS Cannabis

Date: 2/27/2025

Signature Marcel Kattula**CONTRACTOR:**By: Daniel ClaxtonBusiness Name: Detroit Body Guards Protection Unit, LLC

Date: 2/27/25

Signature: Daniel Claxton

Green Square Holdings, LLC: Communication and Community Impact Plan

1. Objectives

- Ensure clear communication with neighboring businesses and the community
- Minimize disruption, particularly in terms of traffic and business operations
- Prepare for potential obstacles and emergencies
- Maximize positive public engagement through media outreach

2. Stakeholder Communication

A. Neighboring Businesses & Community

- Meetings & Notifications:
 - Written communication via email or electronically will be distributed to neighboring businesses.
 - Provide a point of contact for questions and concerns.
- Signage & Updates:
 - Place visible, clear signs around The Trap for awareness and directional guidance.

B. Local Authorities & Traffic Management

- Coordinate with city officials and traffic management to ensure the plan aligns with local regulations.
- Ensure no interference with the traffic pattern, using barriers or rerouting plans
- Assign designated entry and exit points for safety and accessibility.

C. Media & Public Relations

- Press Release:
 - Announce the event's purpose, impact, and benefits.
 - Share the release with newspapers, radio, and online news outlets.
- Social Media & Website Updates:
 - Create posts to inform and engage the community.
- Local News Coverage:
 - Invite journalists and influencers to cover the initiative.

3. Action Plan for Implementation



JARS
CANNABIS

Phase	Action	Timeline	Responsible Party
Planning	Meet with stakeholders, draft the communication plan	2 months prior	Project Lead
Coordination	Engage city officials, confirm logistics	1 month prior	Operations Team
Public Awareness	Distribute flyers, press release, social media push	3 weeks prior	PR & Marketing Team
Execution	Set up signage, monitor impact, ensure compliance	3 days prior & during	All Teams
Follow-Up	Assess success, collect feedback, report key learnings	2 weeks after	Project Lead

4. Emergency & Risk Management

- Identify potential obstacles (weather conditions, unexpected protests, traffic congestion).
- Designate emergency contacts and a response team, referring to ERP (Emergency Response Plan).
- Prepare a backup plan (alternate routes, additional security, medical support).



Green Square Holdings, LLC dba The Trap by JARS Cannabis

Build and Breakdown Tent Schedule & Clean-Up Plan

Date: May 23, 2025

Tent Setup (May 23rd Morning)

1. Pre-Setup Preparation

- Confirm all necessary permits and approvals for tent setup.
- Ensure weather conditions are suitable for setup.
- Verify all tent materials and equipment are on-site (tent fabric, poles, stakes, ropes, weights, tools, etc.).
- Assign roles to setup crew members.
- Check the ground conditions and clear the area of debris.

2. Marking and Layout

- Review the site plan to determine the exact locations for each tent.
- Mark the anchor points with chalk, flags, or stakes.
- Ensure adequate spacing between tents for accessibility and safety.

3. Tent Frame Assembly

- Lay out tent components according to the instructions.
- Assemble the main support frame and cross beams.
- Secure joints and connections properly.

4. Raising the Tent

- Lift and position the frame with coordinated effort.
- Securely attach the fabric cover to the frame.
- Use stakes or weights to anchor the tent securely.
- Check alignment and make adjustments as needed.

5. Securing and Final Checks

- Double-check all fastenings, ropes, and stakes.
- Test stability by gently applying force to various points.
- Ensure emergency exits and pathways are clear.
- Conduct a final walkthrough with the setup team.

Tent Take Down (May 27th Morning)

1. Preparation for Take Down

- Assign roles to take-down crew members.
- Inspect the tent and surrounding area for any damage.
- Ensure all tools and equipment are available for disassembly.

2. Tent Disassembly

- Remove decorations, lighting, and other attached items.
- Unfasten tent fabric from the frame and carefully fold it.
- Detach poles and support beams systematically.

3. Packing and Storage

- Organize tent components (fabric, poles, stakes, etc.) into designated storage bins or bags.
- Label items if needed for future use.
- Store tent materials in a designated area for pickup or transport.

Event Cleanup Plan

Date: May 27, 2025

Location: Parking lot of 194 Larned, Detroit

1. Cleanup Team Assignment

- A designated cleanup team will be assigned to **finalize the cleanup of the lot.**
- Team members will gather all remaining trash and ensure proper disposal.

2. Waste & Equipment Removal

- **Trash Containers:** Waste disposal services will remove all trash bins morning of May 27th
- **Tents & Equipment:** Rental companies will retrieve tents and any remaining equipment.
- **Portable Restrooms:** Scheduled for pickup on May 27th morning

3. Additional Cleaning Measures

- If needed, a professional street sweeper will be hired to collect leftover debris, including paper and litter in the parking lot, surrounding streets, and alley.



4. Final Inspection

- A walkthrough will be conducted to ensure the area is restored to its original condition.
- Any remaining debris or overlooked items will be handled by the team.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: The Trap by JARS Cannabis

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Green Square Holding, LLC

Event Location: 148-154-164 W Larned

Event Date(s) and Time(s): 05/24/25 9:00 AM to 05/26/25 10:00 PM

Type of Event: Festival

Applicant Contact:
Nicole Milton
nicole.milton@jarscannabis.com
+1 (248) 229-9994

Submission Date:	03/14/25
Date of Clerk's Office Referral:	4/16/25
Date of City Departments Sign Off:	4/16/25
Date Referred to Council:	4/16/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Approval Not Required	DDOT Approval Not Required	MPD Approval Not Required	DPW Approval Not Required	DHD Reviewed- Ready for Council

BSEED

BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: Gaksima Fife

Date: April 16, 2025

General Event Information

Has this event been hosted before? _____

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? _____

Is this an annual event? No

Event Website: n/a

Which spaces will be used? Private Facility

Will this event include the use or sale of marijuana? Yes

Event Description

Brief Event Purpose & Description:

The First Annual Cannabis Retail Event is an exclusive off-site activation taking place during Movement Festival 2025 in Downtown Detroit. This event is designed to provide a safe, legal, and controlled environment for cannabis enthusiasts to purchase high-quality products from a licensed vendor.

Our mission is to enhance the festival experience by offering a dedicated retail space where attendees can explore a variety of cannabis products, engage with industry professionals, and learn about responsible consumption. The event will feature:

Licensed cannabis sales from a reputable Michigan dispensary

Live entertainment, brand activations, and exclusive promotions

This event operates independently from the Movement Festival, ensuring full compliance with Michigan cannabis laws while complementing the festival's atmosphere. By creating a regulated space for cannabis sales, we aim to provide a safe, enjoyable, and seamless experience for attendees.

Estimated Peak Attendance: 100

Estimated Total Attendance: one-two thousand

Is this a public event? Yes

Will there be ticket sales or admission charged? No

Does this event use Hart Plaza? _____

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? No

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: Green Square Holding, LLC

Mailing Address: 803 W Big Beaver

Troy Michigan 48084

Primary Contact:	Secondary Contact:
Niccole Milton	Marcel Kattula
niccole.milton@jarscannabis.com	marcel.kattula@jarscannabis.com
	+1 (248) 895-2630

Organization Type: Corporation

Organization Website: _____

Event Setup & Breakdown

Begin Setup: 05/23/25 11:00 AM

Complete Setup: 05/23/25 6:00 PM

Setup Location(s): 148/154/164 W Larned

Event Start: 05/24/25 9:00 AM

Event End: 05/26/25 10:00 PM

Begin Tear Down: 05/27/25 8:00 AM

Complete Tear Down: 05/27/25 12:00 PM

Number of Trash Containers: 5 Number of Recycling Containers: 0

Cleaning Service Vendor: Staff

Other Waste Elements: n/a

Street Closures & Parking

How many streets will be closed: 0

Will you be closing any part of Woodward Avenue? _____

Street Closures (if there are 1-4 closed streets):

1. _____

2. _____

3. _____

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

We are not offering parking for the activation area. For our staff to ensure efficient and organized parking, we will secure a parking area near the site. Clear pathways will be maintained for emergency vehicles at all times.

Food & Beverage

Will food be served? No

Will food be prepared on site? _____

Number of food trucks: _____ Number of non-truck food vendors: _____

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? _____

What type(s) of alcohol will be served? _____

Day(s) and time(s) alcohol will be served: _____

Will ice be used in any served beverages? No

Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? _____

Do any of the stages have a canopy? _____

Number of tents 10' x 10' and smaller: 8

Number of tents larger than 10' x 10': 2

Tent Contractor: Rent a Bounce IM INC

What other structures will your event include? none

Will your event use any grills? No

What kind of grills? _____

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Serviced by the vendor as needed

Generator contractor: Trailer Events

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Detroit Bodyguard Protection Unit, LLC

Number of private personnel per shift: 2

Which of these apply to the private security personnel? Licensed, Armed Bonded

Will you contract emergency medical services? No

Name of emergency medical services contractor: _____

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input checked="" type="checkbox"/>	Security Plan (500 or less attendees)
<input type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input checked="" type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Green Square Holding, LLC Inc. to host "The Trap by JARS Cannabis" (#2025-075) on May 24, 2025 to May 26, 2025 from 9:00 AM- 1:00 PM at 148-154-164 W Larned.

PROVIDED, that there will be DPD Assisted Event w/ Contracted Private Security; be it further

PROVIDED, that there will be DFD Pending Inspections; be it further

PROVIDED, that there will be CRIO, Office of Cannabis Affairs Inspections Required; be it further

PROVIDED, that there will be BSEED Permits Required for Tents and Stages; be it further

PROVIDED, that there will be Health Department Inspections; be it further

PROVIDED, that there will be a Business Licenses Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.