



**OFFICE OF THE
CHIEF FINANCIAL OFFICER**
Office of Development and Grants

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1026
Detroit, Michigan 48226

Phone 313•628•1258
Fax 313•224•0542
www.detroitmi.gov

March 27, 2025

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

**RE: Authorization to submit a grant application to AARP for the FY 2025
Community Challenge Grant**

The City of Detroit General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to AARP for the FY 2025 Community Challenge Grant. The amount being sought is \$20,000.00. There is no City match requirement. The total project cost is \$20,000.00.

The Community Challenge Grant will enable the department to:

- Provide classes to Detroit Seniors on how to safely access and use the internet.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:
Terri Daniels
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Terri Daniels
Director, Office of Development and Grants

CC:
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to AARP, for the FY 2025 Community Challenge Grant, in the amount of \$20,000.00, to provide classes to Detroit Seniors on how to safely access and use the internet; now

THEREFORE, BE IT RESOLVED, the General Services Department is hereby authorized to submit a grant application to AARP for the FY 2025 Community Challenge Grant.



CITY OF DETROIT
 OFFICE OF THE CHIEF FINANCIAL OFFICER
 OFFICE OF DEVELOPMENT AND GRANTS

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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 17-4-2 of the Detroit City Code, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and the Department/Project assigned Development Officer.

City Department	General Services
Date	3/5/25
Department Contact Name	Lisa Cunningham
Department Contact Phone	313-480-7208
Department Contact Email	cunninghaml@detroitmi.gov
Grant Opportunity Title	Community Challenge Grant
Grant Opportunity Funding Agency	AARP
Web Link to Opportunity Information	https://www.aarp.org/livable-communities/community-challenge/?cmp=RDRCT-61887811-20200707
Award Amount (that Department will apply for)	\$20,000
Application Due Date	3/5/2025
Anticipated Proposed Budget Amount	\$20,000
City Match Contribution Amount	N/A
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	N/A
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Offer classes in using the internet to seniors at some Detroit Recreation Centers
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Teach seniors how to safely access and use the internet.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Number of seniors completing the training Knowledge gained as reported on program evaluation survey. Number reporting increased use of the internet

Crystal Perkins

Director's Name (Please Print)

DocuSigned by:

Crystal Perkins

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Director's Signature

3/5/2025

Date