

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENT PETITION REFERENCE COMMUNICATION

To: The Department or Commission Listed Below

From: Janice M Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

Petition No.	2025-061
Name of Petitioner	Motor City Pride
Description of Petition	Petition request to hold the "Motor City Pride Festival and Parade" on June 7, 2025 from 12:00 PM through June 8, 2025 8:00 PM at Hart Plaza. Set-up will begin at 9:00 AM on June 5, 2025 and be completed by 9:00 PM June 6, 2025. Tear down will begin at 8:00 PM on June 8, 2025 and be completed by 3:00 PM on June 9, 2025.
Type of Petition	Special Events
Submission Date	04/03/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Dave Wait 440 Burroughs St. Suite 523 Detroit, MI 48202 P: (734) 845-0876 dave@motorcitypride.org

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

City of Detroit Special Events Application Authorizations

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

Applicant Signature:



Date:

3/18/25

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Motor City Pride Festival **Event Date:** June 7 & 8, 2025
Event Organizer: and parade

David Wait

Applicant Signature:

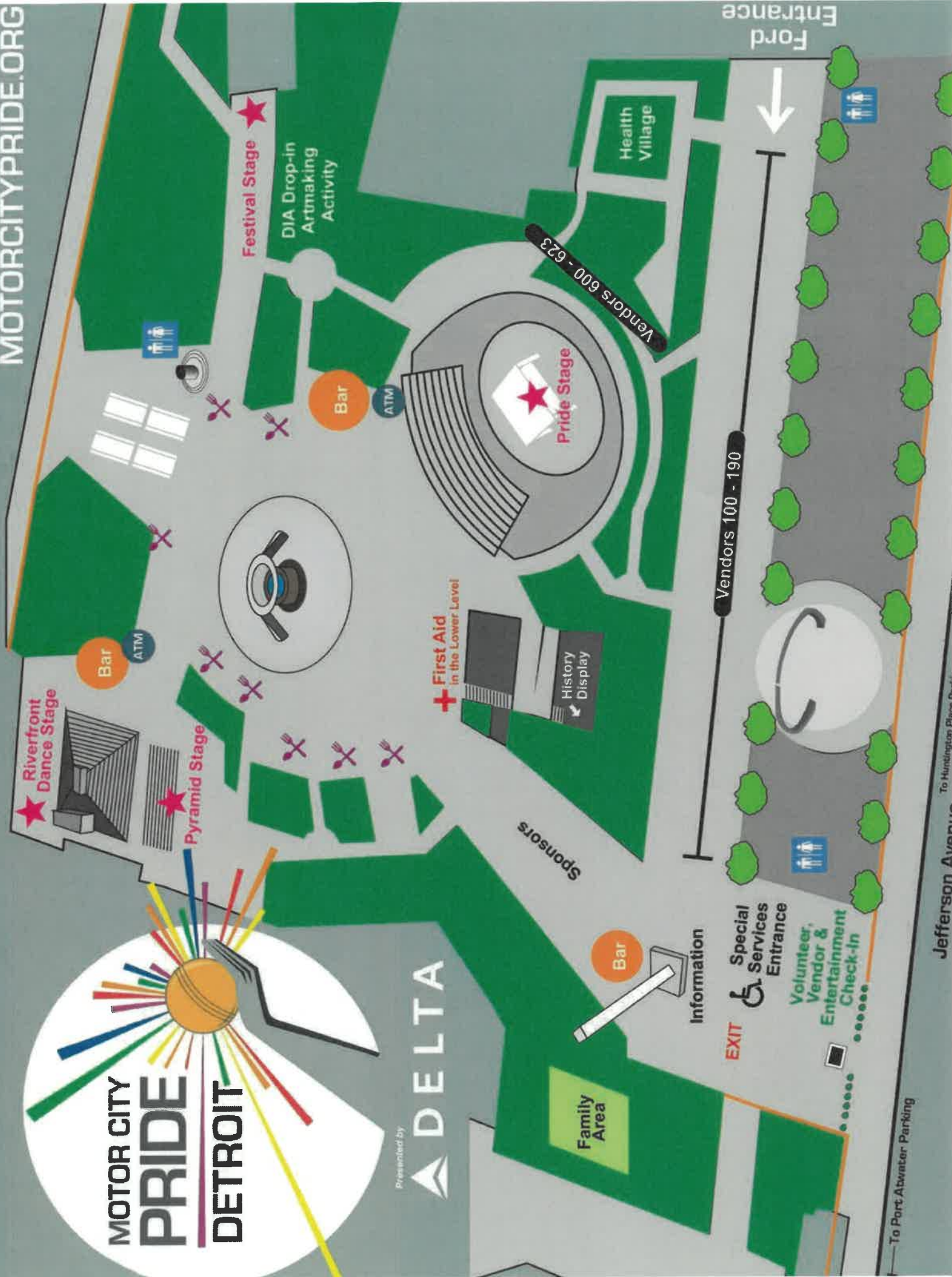


Date:

3/18/25



Presented by
DELTA



PARADE MAP **SUNDAY AT NOON!**



Motor City Pride

Parade Turn by Turn Directions

June 8, 2025

10:00 am

Griswold will close between Lafayette and Fort and Fort Between Griswold and Shelby for the Staging Area.

12:00 pm (The last entry will step off by 2:00 p.m.

The Parade will step off at Griswold and Fort.

Proceed south on Griswold to the Jefferson 'Service Lane'

Turn right on the Jefferson 'Service Lane' and proceed to Washington Avenue

Turn left on Washington

Turn left on eastbound Jefferson 'service lane'

Proceed past Hart Plaza

At Hart Plaza, the marchers will condense to one lane

It will proceed on only the right lane to Bates and Turn Right.

Marchers can enter Hart Plaza at a special entrance for the parade by the Manager's office.

Vehicles will return to their home of office.

Parking is not available at Hart Plaza for parade entries

The final entry will turn onto Bates Street by 3:00 pm

Motor City Pride

Clean-up Plan

June 7 & 8, 2025

Motor City Pride uses the services of the Hart Plaza custodial provider for clean-up.

To support them, we hired Schupan Sustainability to provide 50 recycling containers and maintain them during the festival.

We also provide recycling and trash disposal information for food and dry vendors.

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

SPECIAL EVENTS PETITION

Petition No: _____

Event Name: Motor City Pride Festival and Parade

Event Status: In Review- Clerk's Office (Step 2 of 6)

Petitioner Name / Organization: Motor City Pride

Event Location: Hart Plaza

Event Date(s) and Time(s): 06/07/25 12:00 PM to 06/08/25 8:00 PM

Type of Event: Festival, Parade

Applicant Contact:
Dave Wait
dave@motorcitypride.org
+1 (734) 845-0876

Submission Date:	03/24/25 1
Date of Clerk's Office Referral:	4/2/25
Date of City Departments Sign Off:	4/2/25
Date Referred to Council:	4/4/25

Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed- Ready for Council	DFD Reviewed- Ready for Council	EMS Reviewed- Ready for Council	GSD Reviewed- Ready for Council	DDOT Reviewed- Ready for Council	MPD Reviewed- Ready for Council	DPW Reviewed- Ready for Council	DHD Reviewed- Ready for Council

BSEED

BSEED
Reviewed-
Ready for
Council

Mayor's Office Special Events Signature: Gakeima Fife

Date: April 4, 2025

General Event Information

Has this event been hosted before? _____

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? _____

Is this an annual event? Yes

Event Website: motorcitypride.org

Which spaces will be used? Street, Park

Will this event include the use or sale of marijuana? No

Event Description

Brief Event Purpose & Description:

The annual LGBTQ+ Festival and Parade celebrates advancements in equality while advocating for full equality for all individuals. The two-day festival will be a mixture of entertainment, vendors, sponsors, and food in Hart Plaza.

The parade will be on Sunday, stepping off at noon.

Estimated Peak Attendance: 8000

Estimated Total Attendance: 50,000.00

Is this a public event? Yes

Will there be ticket sales or admission charged? Yes

Does this event use Hart Plaza? _____

Will there be merchandise sold? Yes

Will you be taking donations? No

Is this a charity event? Yes

Does this event involve campers, tents and/or RVs? _____

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? _____

Contact Information

Organization / Petitioner Name: Motor City Pride

Mailing Address: 440 Burroughs Street, Suite 523

Detroit MI 48202

Primary Contact:	Secondary Contact:
Dave Wait	Nik Manning
dave@motorcitypride.org	nik@motorcitypride.org
	+1 (810) 423-7981

Organization Type: Nonprofit

Organization Website: motorcitypride.org

Event Setup & Breakdown

Begin Setup: 06/05/25 9:00 AM

Complete Setup: 06/06/25 9:00 PM

Setup Location(s): Hart Plaza

Event Start: 06/07/25 12:00 PM

Event End: 06/08/25 8:00 PM

Begin Tear Down: 06/08/25 8:00 PM

Complete Tear Down: 06/09/25 3:00 PM

Number of Trash Containers: 50 Number of Recycling Containers: 48

Cleaning Service Vendor: Part of the contract with Hart Plaza

Other Waste Elements: The portajohn provider provides the gray water container.

Street Closures & Parking

How many streets will be closed: 3

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Griswold 06/08/25

Lafayette and Jefferson 10:00 AM 2:00 PM

2. Jefferson Service Lane 06/08/25

Griswold to Washington 12:00 PM 2:00 PM

3. Fort 06/08/25

Griswold and Shelby 10:00 AM 2:00 PM

4. _____

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

Promoting Ford Garage and Huntington Place. Along with public transportation.

Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 16 Number of non-truck food vendors: 2

Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? Yes

Will there be sales, service and/or consumption of alcohol in public at the event? Yes

What type(s) of alcohol will be served? Liquor, Beer

Day(s) and time(s) alcohol will be served: Saturday June 7 noon to 9 pm Sunday June 8 noon to 8p

Will ice be used in any served beverages? Yes

Stages, Tents, & Structures

Is a stage being built? Yes

How many stages will be used? 4

Do any of the stages have a canopy? Yes

Number of tents 10' x 10' and smaller: 100

Number of tents larger than 10' x 10': 12

Tent Contractor: C&N 1party supply

What other structures will your event include? 2 portable bleachers

Will your event use any grills? Yes

What kind of grills? 2-4 food vendors will use propane grills

Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? By the generator provider

Generator contractor: Ainsworth Electric

Will additional wiring be installed? No

Does the event require access to a hydrant? Yes

Will there be amplified sound? Yes

Will a sound system be used? Yes

Will you be providing Port-a-johns? Yes

Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Pro Star

Number of private personnel per shift: 38

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: Hart Medical

Does this event include fireworks? No

Day(s) and time(s) of fireworks: _____

Fireworks vendor: _____

Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input checked="" type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: _____

Resolved, The Mayor's Office is hereby authorized and directed to issue permits to Motor City Pride to host "Motor City Pride Festival and Parade" (2025-061) on June 7, 2025 to June 8, 2025 from 12:00 PM- 8:00 PM at Hart Plaza for Festival, Parade From Griswold to Jefferson

PROVIDED, that there will be DPD Assisted Event; Contracted with Private Security and be it further

PROVIDED, that there will be DFD Pending Inspections; Contracted with Private EMS to Provide Services; and be it further

PROVIDED, that there will be GSD Parks & Recreation Permits Required; and be it further

PROVIDED, that there will be DHD pending inspections; and be it further

PROVIDED, that there will be BSEED Permits Required for Tents, Generators, and Stages be it further

PROVIDED, that there will be Municipal Parking Department no parking signs, and be it Further

PROVIDED, that there will be DPW road closure permits, and be it further

PROVIDED, that there will be a Business License Required obtained following City Council approval; and be it further

PROVIDED, that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.