



**PLANNING AND
DEVELOPMENT DEPARTMENT**

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April 2, 2025

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, MI 48226

RE: Property Sale of 13033 Puritan Avenue, Detroit, MI 48227

Honorable City Council:

The City of Detroit, Planning and Development Department (“P&DD”) has received an offer from Melinda Crawford (the “Purchaser”), to purchase certain City-owned real property 13033 Puritan Avenue, Detroit, MI 48227 (the “Property”) for the purchase price of Four Thousand Three Hundred and 00/100 Dollars (\$4,300.00).

The Purchaser owns the adjacent art studio and event space at 13023 Puritan and proposes to use the Property as parking for customers. The Property is within a B2 zoning district (Local Business and Residential District). The Purchaser’s proposed use of the Property is by-right and will be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD to execute a quit claim deed and such other documents as may be necessary or convenient to effect a transfer of the Properties by the City to the Purchaser.

Respectfully submitted,

Alexa Bush
Director

cc: Malik Washington, Mayor’s Office

RESOLUTION

BY COUNCIL MEMBER _____

NOW, THEREFORE, BE IT RESOLVED, that Detroit City Council hereby approves of the sale of certain real property at 13033 Puritan Avenue, Detroit, MI 48227 (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to Melinda Crawford (the "Purchaser"), for the total purchase price of Four Thousand Three Hundred and 00/100 Dollars (\$4,300.00); and be it further

RESOLVED, that the Director of the Planning and Development Department, or his authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to Purchaser consistent with this resolution; and be it further

RESOLVED, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Hundred Fifty-Eight and 00/100 Dollars (\$258.00) shall be paid to the DBA from the sale proceeds, 2) Two Hundred Fifteen and 00/100 Dollars (\$215.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) as well as any taxes and assessments which have become a lien on the Property; and be it further

RESOLVED, that the P&DD Director, or his authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

RESOLVED, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

EXHIBIT A

LEGAL DESCRIPTION

Property situated in the City of Detroit, Wayne County, Michigan, described as follows:

S PURITAN 393&392 COLLEGE CREST SUB #1 L50 P13 PLATS, W C R 22/146 40X90

a/k/a 13033 Puritan
Tax Parcel ID 22011967-8