



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF CONTRACTING & PROCUREMENT

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**April 4, 2025**

**TO: HONORABLE CITY COUNCIL**

**RE:** Submitting Memo Re. March Monthly Report of Contracts Approved Administratively (\$25,000 to \$50,000)

**SUMMARY**

Attachment A - List of attached contracts subject to delegated authority, pursuant to Section 17-5-91, City Council approval required for certain contracts; monthly report on certain contracts; emergency procurements; City Council notification and approval required, Subsection (c).

Respectfully Submitted,

Sandra Stahl,  
Chief Procurement Officer  
Office of Contracting and Procurement

## Attachment A

Agreement No.	Department	Description
3081151	City Council	100% City Funding – To Cover Invoices from City Council Retreat Dated 10/8/2024 to 10/11/2024. – Contractor: Concord Hospitality – Location: 150 East Broad Street, Columbus, OH 43215 – Contract Period: March 19, 2025 through June 30, 2025 – Total Contract Amount: \$25,856.27
6007000	General Services	100% City Funding – To Provide Security Staff Uniforms. – Contractor: NYE Uniform Co – Location: 1067 East Long Lake Road, Troy MI 48085 – Contract Period: March 6, 2025 for a Term of Two (2) Years – Total Contract Amount: \$41,512.60.
6006092-A1	General Services	100% City Funding – AMEND 1 – To Exercise One (1) Year Renewal for the Recreation Summer Youth Camp Host Site. – Contractor: Word In Action Christian Center – Location: 19760 Meyers, Detroit, MI 48235 – Previous Contract Period: June 24, 2024 through June 24, 2025 – Amended Contract Period: June 25, 2025 through June 24, 2026 – Contract Increase Amount: \$25,000.00 – Total Contract Amount: \$50,000.00.

<https://detroitmi.gov/departments/office-chief-financial-officer>