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TO: Mary Sheffield, President, Detroit City Council
FROM: Tyrone Clifton, Director, Detroit Building Authority
DATE: March 31, 2025
RE: DBA Budget Hearing Questions 2025

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- On page B35-17, DBA Expenses increase from \$1,284,075 in FY25 to \$1,530,563 for the proposed FY26 Budget.
 - What accounts for the increase?

There is no change in staffing. These increases reflect pay adjustments and the related changes in fringe benefits.

- Does the DBA expect to hire additional FTEs?

DBA does not expect to hire additional FTEs.

- Please list any current capital projects and those planned for FY2026.
 - Does the Department have a 10-year plan for capital improvements?

The Detroit Building Authority does not have a 10-year plan for capital improvements. We work with the various City Departments to assist with developing their multiple-year capital plans.

- Will the City issue any bonds for capital projects over the next decade?

This question should be addressed to the CFO's Budget Section.

- The DBA manages the lease of City properties, cellular towers and billboards.
 - What was the total revenue generated from City leases in FY2025?

The DBA collected \$274,813.00 in lease payments in FY 24/25. However, this amount has been decreasing as the City has sought to remove billboards from the City.

- What is the anticipated revenue for FY2026?

The DBA anticipates the revenue to be \$274,813.00 for 2026.

- Does the DBA consult with other departments before and during the RFP selection process?

The requesting Department participates, in the RFP process, including reviewing proposals and interviewing Respondents. Also, just like OCP, the DBA does pre-bid meetings, issue any addendums during the bid process, and present the lowest qualified respondent, to the DBA Board of Commissioners, for contract approval. The DBA participates in procurement training and seminars with OCP.

The DBA also participates in OCP RFP/Bids when asked to assist.

- Does CRIO provide input to the DBA on any past or current compliance issues with RFP respondents?

Yes, the DBA works with the Civil Rights, Inclusion & Opportunity Department for the reporting and monitoring of Executive Orders on capital projects.

- What is the advertising budget for the DBA?

DBA pays for advertising on a project basis as needed. Funding is provided out of our administrative fees collected from the Department requesting the project.

- What outreach does the department conduct to entice Detroit-based, minority, women, and disadvantaged-owned businesses to respond to RFPs?

The DBA participates in community outreach that is offered via Detroit City Council, Office of Procurement, Detroit Economic Growth Corporation, and other City agencies

- Does the DBA list properties available for sale on its website?

The city's real estate website, <https://detroitmi.gov/properties>, has the lists of properties the city has authorized the DBA to market and the development map, which can be filtered to search for available city-owned properties.

- What was the total revenue generated from commercial sales in FY2025?

The DBA has processed 32 sales totaling \$1,714,213.00 in FY 24/25.

- Why is revenue from commercial sales not line-itemed in the proposed budget?

Due to the size of the City's General Fund budget, the revenue noted above is grouped with similar revenue activity.