

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENT PETITION REFERENCE COMMUNICATION

*To: The Department or Commission Listed Below*

*From: Janice M Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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Petition No.	2025-052
Name of Petitioner	Eastern Market Partnership
Description of Petition	Petition request to hold the "MDFGA – Eastern Market Partnership Flower Day" on May 18, 2025 from 7:00 AM to 5:00 PM the same day at 2934 Russell St, Detroit, MI 48207. Set-up will begin on May 18, 2025 at 4:00 AM and be completed by 7:00 AM the same day. Tear down will begin on May 18, 2025 at 5:00 PM and be completed by 6:00 PM on May 18, 2025.
Type of Petition	<b>Special Events</b>
Submission Date	03/19/25
Concerned Departments	Buildings, Safety Engineering, and Environmental Department (BSEED), Department of Public Works (DPW), Detroit Department of Transportation (DDOT), Detroit Fire Department (DFD), General Services Department (GSD), Media Services Department, Municipal Parking Department, Police Department (DPD)
Petitioner Contact	Jim Sutherland 2934 Russell St Detroit, MI 48207 P: (313) 833-9300 <a href="mailto:jsutherland@easternmarket.org">jsutherland@easternmarket.org</a>

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

## City of Detroit Special Events Application Authorizations

### **AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed special event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to special events. I further agree to abide by these rules, and further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Detroit.

**Applicant Signature:** James Sutherland

**Date:** 3/10/2025

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

### **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** MDFGA-Eastern Market Flo

**Event Date:** May 18, 2025

**Event Organizer:** Eastern Market Partnership

**Applicant Signature:** Jim Sutherland

**Date:** March 10, 2025



Flower  
PICK UP

# Eastern Market Flower Day Sunday, May 18, 2025

ARTS



ART BAY

VENDORS  
CHECK IN  
HERE

BUS PARKING

BUS PARKING

BRIDGE CITY FRAMES

MARKET OFFICE

TOILETS

Handicap Accessible  
Restroom

WDIV

Popples Pierogi

JACKSON 5 STAR

LOST IN SOUND

ANASUS ARTS

THE DETROIT TONY BODY

J&L WOOD

Rare Stone

Antique Center

WASH DUGH

Paris Pottery

THURSTON WILSON

DET-SY

DETROIT SCROLL

ROCKY DUST

CRISP CUP

ARTS

JACKSON ARTS

TERRY'S TASTY TRAYS

THE BUTTERFLY FARM

NUDGET

MAC SHACK

EL SHAKO

BRICKERS

F10 Beyond Juice

F11 French Cow

BARRICADES

FOOD VENDOR

MATERIAL VENDOR

BUSKETS

J+I CONCESSIONS

SHED 6

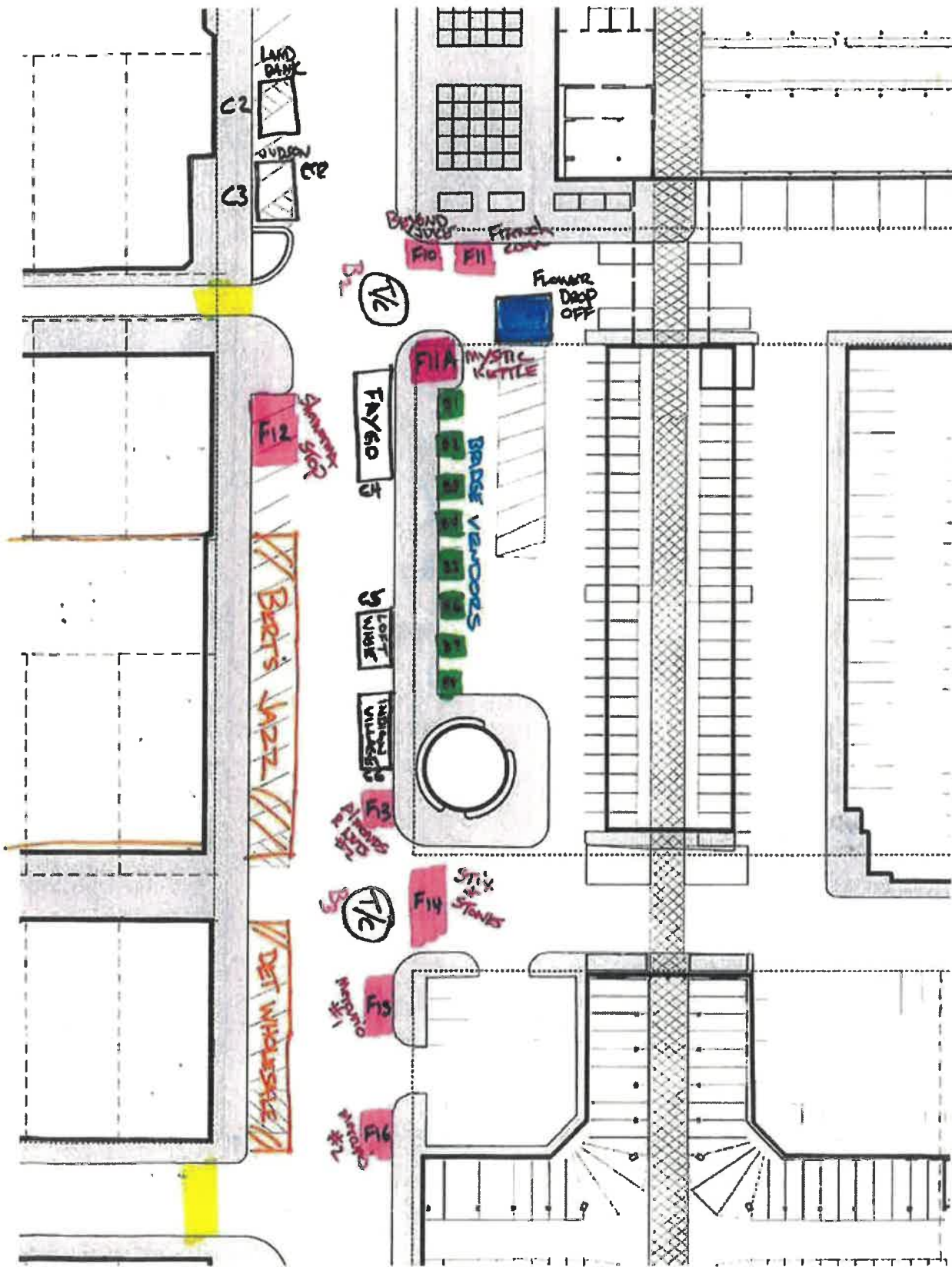
SHED 5

C2

C3

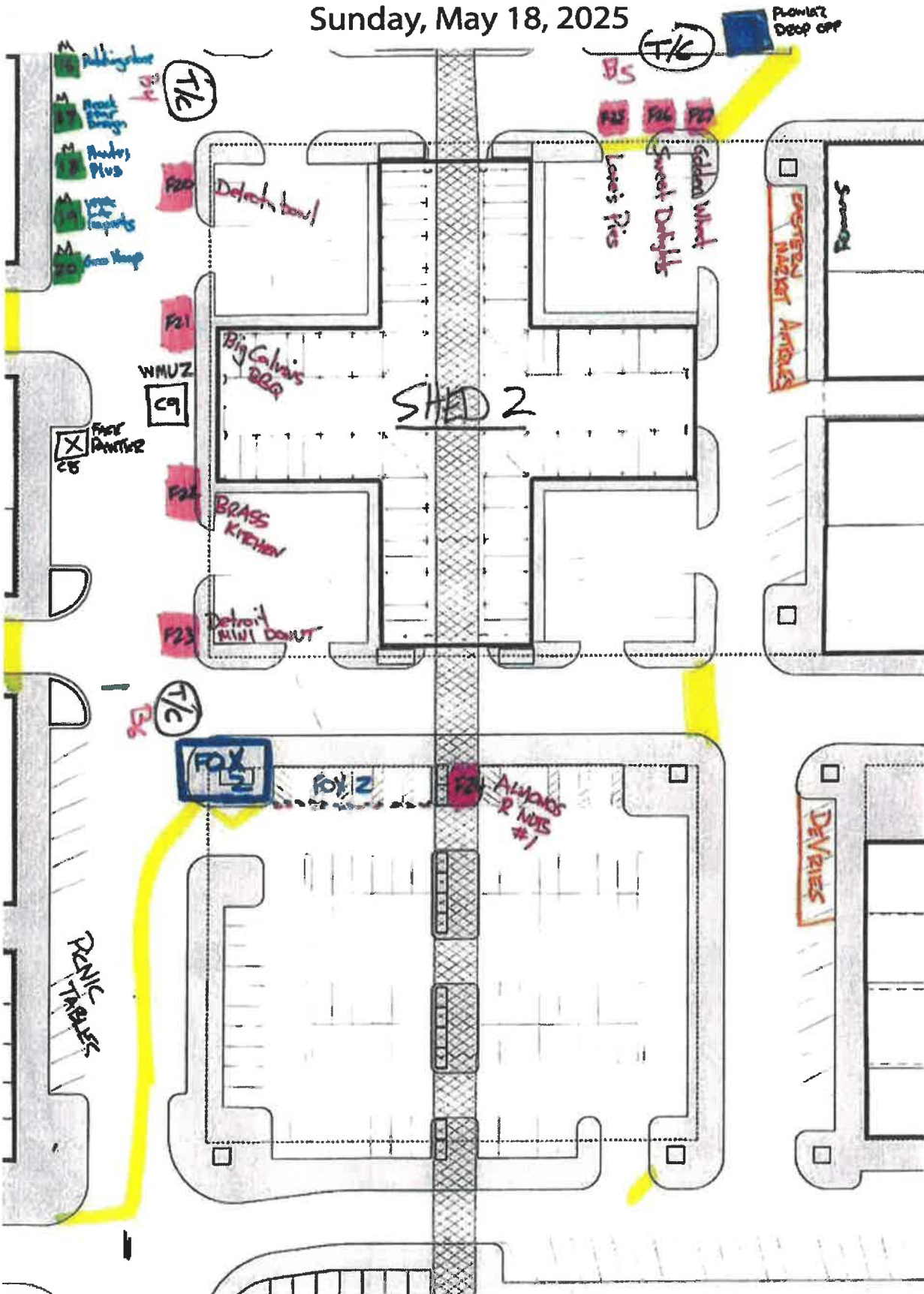
SHED 6

# Eastern Market Flower Day Sunday, May 18, 2025



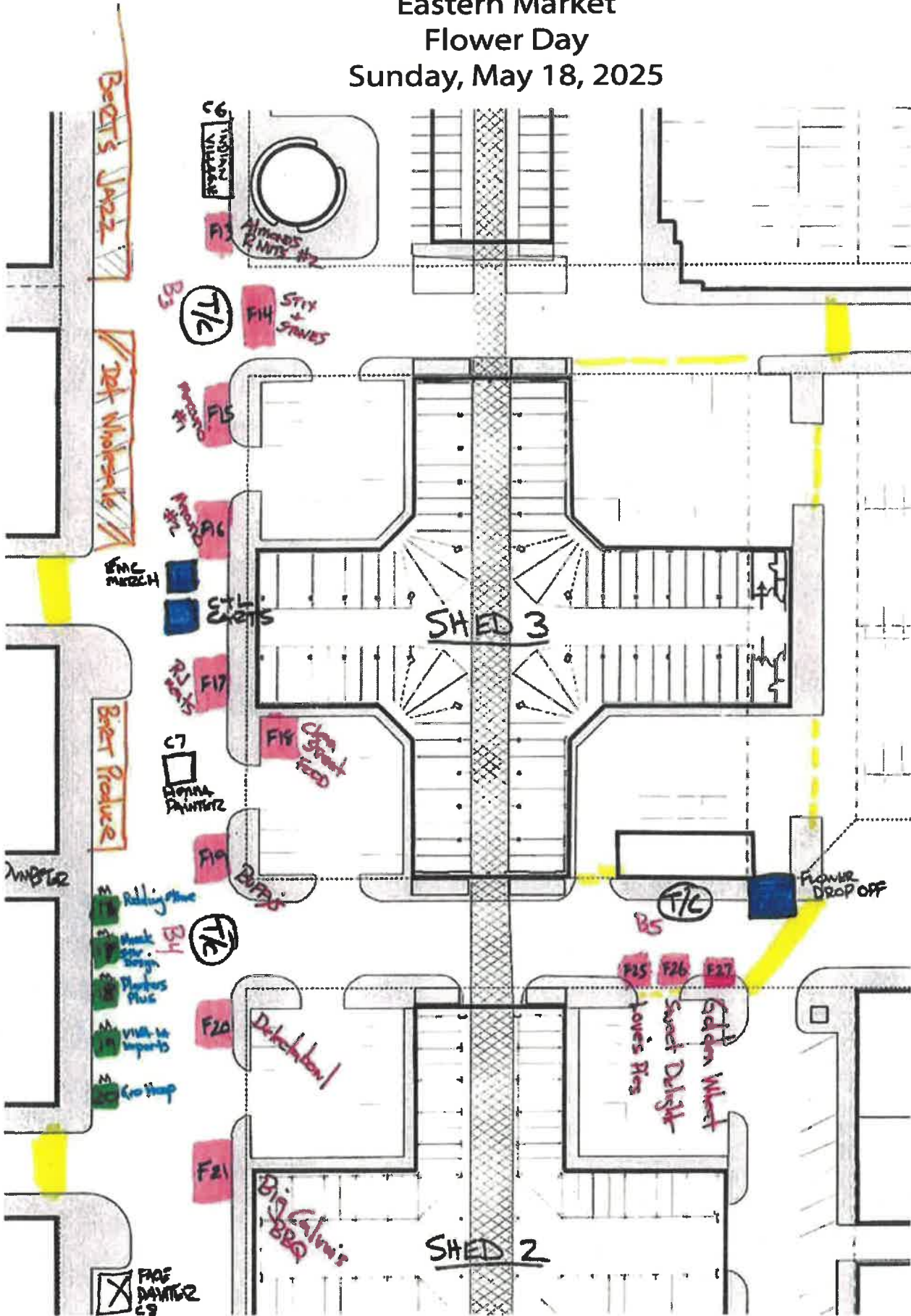
- Bachelors
- Musical Vendor
- Food Vendor
- Rules

# Eastern Market Flower Day Sunday, May 18, 2025



- BARRICADES
- MATERIAL VENDOR
- FOOD VENDOR
- R. R. VENDOR

# Eastern Market Flower Day Sunday, May 18, 2025



- BARRICADES
- NATURAL VENDOR
- Food Vendor

**Eastern Market Partnership – Metro Detroit Flower Growers Association**  
**Flower Day 2025**  
*5/18/2025*

**Flower Day Clean Up Plan**

Flower Day occupies two areas of space. The first are the market sheds that make up the regular public market.

The sheds will be occupied by plant & flower growers and will be visited by shoppers. The trash stream in the sheds is primarily small customer trash such as cups and plant & flower debris such as leaves and flower petals.

The second area is the closed segment of Russell St from Fisher Service Drive to Wilkins St. This area will be occupied by a variety of food trucks, small, tented food vendors, material goods and crafts, and shoppers. The trash stream in the Russell St area is primarily food truck packaging in the form of boxes and containers, and small customer trash such as cups and food take out packaging of several kinds.

**TRASH COLLECTION:** In both areas trash is collected in a single waste stream by our staff and contractors, transported to our 30-yard market dumpsters, and then removed for disposal by our long-term waste hauler.

Historically there is very little outside access to our trash receptacles and therefore almost no outside or illegal dumping that could contaminate the customer waste stream with anything toxic.

**WASTE HAULER:** Our waste stream is handled by ReDot Waste Services. They have been the Eastern Market Partnership waste hauler since 2006.

**WASTE TYPES:** Flower Day waste is primarily and overwhelmingly cups, take out containers, and customer food scraps. Total volume for the full day is typically 40 yards of volume in 48-gallon trash bags. This is not a regular market day so there is very little waste of a traditional market nature.

**WASTE EDUCATION/SIGNAGE:** We do not currently have plans to require compostable service wares and therefore do not sign the receptacles with special language.

**FOOD RESCUE:** The vendors who participate in Flower Day are mostly food trucks that are self-contained. Any food at the end of the day is returned to their commissary locations or donated in accordance with each business's individual operating policy.

**WASTE MANAGEMENT CONTRACTORS:** We utilize a variety of staff and contractors to manage waste during Flower Day.

They include the following:

Waste Hauler: Re Dot Waste Services

Waste Collection: Collection and monitoring of trash cans is handled by:

10 - Eastern Market Partnership staff,

12 - contracted staff from Block By Block,

6 - contracted staff from Believe 313 Cleaning Services,

4 - contracted staff from Grosse Pointe Transportation.

Receptacles: We utilize 32-gallon open top trash cans with 1.7 mil tensile strength trash bags placed throughout the market sheds, along Russell St adjacent to each food truck/vendor, and in other areas of known gathering of shoppers and trash. We utilize approximately 100 cans that can be flexibly placed in response to conditions. We also monitor and change approximately 60 trash cans that are part of the permanent street furniture amenities throughout Russell St and adjacent retail-oriented areas of the market.

**GREY WATER/WASTE OIL:** We utilize mostly food trucks which are required to hold all grey water and grease on board and properly dispose of it at their commissary locations. No grey water or waste oil is allowed to be left onsite or otherwise disposed of on the ground or in the stormwater system. Doing so is subject to immediate removal from the event.

**POST EVENT CLEAN UP:** The areas of the market under the control of Eastern Market Partnership for Flower Day, such as the Sheds, adjacent sidewalks, and Russell St are trash picked and manually pan & broomed at the close of the event at 5PM. Eastern Market Partnership staff, supplemented by Block By Block and Believe 313 staff then return on Monday following Flower Day to do final cleanup and touch up of any area in need.



# **Eastern Market Partnership – 58<sup>th</sup> Annual Flower Day Emergency Action Plan**

## **I. GENERAL**

The 58<sup>th</sup> Annual Flower Day presented by Eastern Market Partnership will be held Sunday, May 18, 2025, within all the Sheds at the Detroit Eastern Market at 2934 Russell Street. Flower Day is two activities. The first are regular flower sales within all 5 market sheds sponsored by the Metro Detroit Flower Growers Association in cooperation with the Eastern Market Partnership. The second is the event within the closed perimeter of Russell St, between Wilkins St and the Fisher Service Drive. The event portion is managed fully by Eastern Market Partnership and includes material goods and craft vendors in 10x10 tents, food carts and food trucks, and a small number of community groups such as the DMC Stroke Awareness program and the Indian Village Home Tour. All these vendors are placed in the closed portion of Russell St. The large overhead doors of all Sheds will remain open during the market day and all vendors on Russell St have space between them to allow free and easy flow of shoppers and guests. While Flower Day is primarily a sales event in the Sheds and adjacent Russell St, portions of the Eastern Market district participate as private businesses conducting normal activities from their permanent locations outside the market and event footprint.

## **II. PURPOSE**

Because of the possibility of an emergency at the 58<sup>th</sup> Annual Flower Day, this emergency action plan outlines actions to take should the need arise throughout Flower Day. Eastern Market Partnership recognizes that flexibility must be exercised when implementing this plan because of the variety of potential hazards that exist for this event including Inclement Weather, Medical Emergencies, Lost Children and Confused Citizens, or situations where Law Enforcement is required. As such our organization contracts with private security, ambulance & first aid, drone services, cleaning, porta john, and waste hauling companies to ensure a safe and healthy environment for shoppers and guests.

## **III. BASIC PLAN**

### **A. Eastern Market Partnership Representatives**

Eastern Market Partnership staff who will be responsible for the Flower Day and on site during the event include:

- Lonni Thomas Director of Markets, phone: 313.399.5828
- Jim Sutherland, Director of Facilities, phone: 586.242.3224
- Jake Zini, Facilities Supervisor & Safety Lead, phone: 734.846.6907

Additionally, we have an extensive team of volunteer staff that have been working with our organization to execute Flower Day for many years.

#### **B. Severe Weather**

Weather forecasts and current conditions will be monitored in the Eastern Market office throughout the event through the National Weather Service and local meteorological forecasts. If severe weather is predicted prior to the event, the conditions will be evaluated to determine if the event needs to be cancelled or postponed. If severe weather occurs during the event, event and safety staff will evaluate whether attendees will need to be notified of a hazardous weather condition and potentially evacuate the site. Eastern Market buildings have large expanses of glass so severe weather alerts direct shoppers to their cars as an area of refuge.

#### **C. Medical Emergency**

As with any outdoor event, there is a potential for injury to participants. Past experience at Flower Day has resulted in very minimal injury - primarily slip and fall or heat-related incidents. On-site EMS services will be provided by (provider TBD) who will treat injuries and determine if additional medical attention or transportation is needed. Chosen EMS will be on-site from 6:30AM – 5:30PM to cover the entire duration of the event and beyond. EMS will be connected to all staff and emergency personnel via radio for a coordinated response. A central First Aid station will be staffed (provider TBD) for first line of interdiction for minor emergent issues.

#### **D. Fire**

Fire extinguishers are deployed in Sheds, the Market's commercial kitchen contains both an Ansul system and related life safety notification system. All Food Trucks must have the necessary fire extinguishing system as required under the Food Truck laws. Staff have been instructed on the safe use of portable fire extinguishers should there be a fire. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. Any call to 911 will include the location of the emergency, nature of the emergency and contact person with callback number. Staff are trained to intersect dispatched emergency services at the nearest intersection for guidance so the incident site. Eastern Market is within one block of both DFD and EMS response for issues requiring professional emergency services.

#### **E. Law Enforcement**

Private security are deployed at the barricades at both ends of the Russell St closure and include the placement of a security vehicle as an anti-ramming barricade. Private security are also deployed with vehicles in the outer parking lots for purposes of safety patrol and anti-theft deterrence. Private security and campus service staff will be deployed in both the market sheds and on foot along the Russell St corridor to monitor patrons, shoppers, and any issue that may arise in the perimeter. All staff will be radio connected to the Market office, as well as onsite DPD and Wayne County Sheriff for coordinated response.

Should an incident occur that requires law enforcement, security will request this resource using 911 or through direct communication with DPD incident officer assigned to coordinate. Any call to 911 will include the location of the emergency, nature of the emergency and contact person with callback number.

Additional resources being added for 2025 include drone monitoring of the event footprint throughout the day, along with placement of DPD "Eye in the Sky" resources that have been stationed within Eastern Market since Detroit Lions tailgate season in the Fall of 2024.

**F. Dog Sweeps for Explosives**

We are seeking resources to return dog sweeps to the sheds and adjacent pedestrian zones during event set up and at intervals throughout the day.

**G. Active Shooter Protocol**

Eastern Market personnel are unarmed and are aimed at general campus services and safety from minor issues such as pickpockets, or a disorderly person. In the case of a severe law enforcement incident such as an active shooter, our staff are trained to direct shoppers and guests away from the incident as quickly as possible and then notify properly trained law enforcement personnel via 911 or radio as soon as safely possible.

**H. Weapon Free Zone Designation**

The Eastern Market Partnership has declared and posted the public market environs as a Weapon Free Zone. This designation was first instituted in the Fall of 2024 following the unfortunate shooting that occurred during Detroit Lions tailgating. This serves as a useful tool for DPD intervention in the case of carrying any weapon whether done via legal carry permit or otherwise.

**I. General Vendor Safe Operations**

Food trucks are required to possess either extinguishers or suppression systems as required by their license. Vendors who use tents of a maximum size of 10' x 10' are required to weight the corners to prevent wind lift.

## **J. Vehicle Deterrence Planning**

Flower Day is a large-scale pedestrian event within a neighborhood retail shopping district. As such, the roads adjacent to the sheds, as well as Russell St are closed to vehicular traffic. Closures are done via city-supplied type 3 barricades for traffic management. Barricades adjacent to Russell St are manned and use vehicles as anti-ram barricades. For 2025 we are working with DPD to increase the level of vehicle deterrence and the locations for application of those deterrence resources. We expect further hardening of the closed ends of Russell St, as well as side streets that are soft target access points as may be identified by DPD.

## **K. Emergency Vehicle Access**

Access for emergency vehicles to the Sheds is maintained via the North/South Riopelle corridor on the east perimeter of the Sheds. For the closed portion of Russell St, emergency vehicle access is maintained via the SOUTHBOUND travel lane for Russell St. No event set up occurs in this lane. West of the Sheds, emergency vehicle access is maintained through Rivard St and the I-75 Service Drive from Wilkins St to the Fisher Service Drive. Any call for an emergency vehicle into the pedestrian zone of the event is radio controlled and accompanied by our private security and campus services team to the site of an incident.

## **L. Lost Child – Confused Citizens**

Eastern Market occasionally has a lost child or confused citizen who has lost contact with a parent or caregiver or cannot remember where they parked their vehicle. We maintain three locations, as Information Booths/Coordinated Assistance Locations. They are the Welcome Center at 1445 Adelaide St, the Shed 5 Information booth at 2810 Russell St, and the Market Office at 2934 Russell St. All three locations will be staffed continuously from 7AM – 5PM with Eastern Market Partnership personnel who are familiar with the district, have access to light first aid materials, and are radio connected with the event management for coordinated response.

## **M. Event Contractors List**

- a. **Private Security Contractor** – Shield Security – Grant Burns: 678-218-7358
- b. **Ambulance** – Contractor TBD
- c. **Porta Johns** – Brendel Services - 248-698-5000
- d. **Barricades** – City of Detroit DPW – Patricia Henderson: 313.224.0034
- e. **Waste Hauling** – ReDot – Charles Dotson: 313.870.7589
- f. **Trash Collection** – Grosse Pointe Transport – James Heide: 313.333.1192
- g. **Event Trash Service** – Block By Block – KaTaya Beverly: 313.251.6331



## **Communication and Community Impact – Flower Day 2025**

Flower Day is a widely attended event that brings large numbers of shoppers to the city owned public market and surrounding private businesses. The main pedestrian flow is in the sheds, on the closed to traffic Russell St, and along sidewalks between the large parking lots and market core. Primary impact on the district is increased sales, higher visibility to stores and businesses, and improved visitation to this city neighborhood the rest of the year.

Additionally, district business community meetings held in March and April will address Flower Day, its impacts, and how to participate as well. That meeting is part of our regularly scheduled meetings within the district.

Also, multiple notices go out as a reminder to the district of the date and time of Flower Day in the weeks leading up to May 18, 2025. These notices are sent by our marketing staff through email, Facebook, Instagram, and X to the approximate 400,000 followers of our social media accounts.

The following notice of the event and invitation to participate will be sent to all district businesses.

*We are pleased to announce Sunday May 18, 2025, the Metropolitan Detroit Flower Growers Association (MDFGA) will host their 57th Annual Flower Day at Eastern Market. Eastern Market Partnership (EMP) will assist with coordinating food concessions, craft vendors, entertainment, street closures, and obtaining all required city licenses for Eastern Market business owners and vendors for this event.*

*Flower Day hours are 7:00 am – 5:00 pm. Russell St between Wilkins and the Service Drive will be closed on Sunday @ 4:00 am and reopen by 6:00pm.*

*The following outlines the procedures and fees for district businesses to participate in Flower Day.*

- 1. Eastern Market businesses that remain inside their licensed establishment may participate without the payment of any fees.*
- 2. Eastern Market businesses that set up on the right-of-way outside of their business and only sell nonfood related products, or any other activities or events, are required to purchase a City of Detroit Special Events Vendor License. The City fee is \$115.00 and the administrative and promotion fee to participate during Flower Day weekend is \$85.00, for a total fee of \$200.00. Your exterior sales area includes the front of your licensed establishment and cannot exceed 10 feet into the street. Your license only allows you to sell products that are regularly sold in your business.*
- 3. Restaurant owners, to serve food outside your licensed establishment, are required to have a City of Detroit Café License. The City fee is \$115.00 and the administrative and promotion fee to*

*participate during Flower Day weekend is \$85.00, for a total fee of \$200.00. You may only cook food items outside that are part of your normal business practice and you are licensed through the BSEED and the Detroit Health Department. Please note that the City of Detroit will check to ensure that you are up to date on all licenses and permits.*

*Any merchant with additional questions or that would like to participate in Flower Day, please contact [events@easternmarket.org](mailto:events@easternmarket.org) or the Eastern Market office at 313.833.9300.*

CITY OF DETROIT, OFFICE OF EXTERNAL AFFAIRS

# SPECIAL EVENTS PETITION

**Petition No:** \_\_\_\_\_

**Event Name:** MDFGA - Eastern Market Partnership Flower Day

**Event Status:** In Review- Special Events Management Team (Step 1 of 6)

**Petitioner Name / Organization:** Eastern Market Partnership

**Event Location:** 2934 Russell St, Detroit, MI 48207

**Event Date(s) and Time(s):** 05/18/25 7:00 AM to 05/18/25 5:00 PM

**Type of Event:** Other

<b>Applicant Contact:</b>
Jim Sutherland
jsutherland@easternmarket.org
+1 (313) 833-9300

<b>Submission Date:</b>	03/10/25 4
<b>Date of Clerk's Office Referral:</b>	3/19/25
<b>Date of City Departments Sign Off:</b>	3/19/25
<b>Date Referred to Council:</b>	3/20/25

### Department Approvals

DPD	DFD	EMS	GSD	DDOT	MPD	DPW	DHD
DPD Reviewed-Ready for Council	DFD Reviewed-Ready for Council	EMS Reviewed-Ready for Council	GSD Approval Not Required	DDOT Reviewed-Ready for Council	MPD Approval Not Required	DPW Reviewed-Ready for Council	DHD Reviewed-Ready for Council

**BSEED**  
BSEED Reviewed-Ready for Council

**Mayor's Office Special Events Signature:** 

**Date:** March 20, 2025

## General Event Information

Has this event been hosted before? \_\_\_\_\_

Has the applicant (individual or organization) ever applied for a Special Event with the City of Detroit before? \_\_\_\_\_

Is this an annual event? Yes \_\_\_\_\_

Event Website: www.easternmarket.org \_\_\_\_\_

Which spaces will be used? Street, Private Facility \_\_\_\_\_

Will this event include the use or sale of marijuana? No \_\_\_\_\_

## Event Description

### Brief Event Purpose & Description:

Flower Day is a widely attended event that brings large numbers of shoppers to the city owned public market and surrounding private businesses. The main pedestrian flow is in the sheds, on the closed to traffic Russell St, and along sidewalks between the large parking lots and market core. Primary impact on the district is increased sales, higher visibility to stores and businesses, and improved visitation to this city neighborhood the rest of the year.

Event purpose is to kick off the spring plant and flower season and draw attention to the hundreds of growers who sell plants and flowers for residential and commercial beautification.

Estimated Peak Attendance: 6000 \_\_\_\_\_

Estimated Total Attendance: 60,000.00 \_\_\_\_\_

Is this a public event? Yes \_\_\_\_\_

Will there be ticket sales or admission charged? No \_\_\_\_\_

Does this event use Hart Plaza? \_\_\_\_\_

Will there be merchandise sold? Yes \_\_\_\_\_

Will you be taking donations? No \_\_\_\_\_

Is this a charity event? No \_\_\_\_\_

Does this event involve campers, tents and/or RVs? \_\_\_\_\_

Will this event involve a petting zoo or tattoo art (not including temporary tattoos)? \_\_\_\_\_



## Contact Information

Organization / Petitioner Name: Eastern Market Partnership

Mailing Address: 2934 Russell St

Detroit

MI

48207

Primary Contact:	Secondary Contact:
Jim Sutherland	Doshia Strong
jsutherland@easternmarket.org	dstrong@easternmarket.org
	+1 (313) 833-9300

Organization Type: Nonprofit

Organization Website: www.easternmarket.org

## Event Setup & Breakdown

Begin Setup: 05/18/25 4:00 AM

Complete Setup: 05/18/25 7:00 AM

Setup Location(s): All Easte2934 Russell St: Market Sheds, Shed 2, Shed 3, Shed 4, She

Event Start: 05/18/25 7:00 AM

Event End: 05/18/25 5:00 PM

Begin Tear Down: 05/18/25 5:00 PM

Complete Tear Down: 05/18/25 6:00 PM

Number of Trash Containers: 120 Number of Recycling Containers: 10

Cleaning Service Vendor: Eastern Market Partnership staff, Block By Block staff, Believe 313 staff

Other Waste Elements: N/A

## Street Closures & Parking

How many streets will be closed: 4

Will you be closing any part of Woodward Avenue? No

Street Closures (if there are 1-4 closed streets):

1. Russell St 05/18/25

From Russell St on the West to Market St on the East (1 block) 4:00 AM 6:00 PM

2. Adelaide St 05/18/25

From Russell St on the West to Market St on the East (1 block) 4:00 AM 6:00 PM

3. Division St 05/18/25

From Russell St on the West to Ripelle St on the East (1 block) 4:00 AM 6:00 PM

4. Alfred St 05/18/25

From Russell St on the West to Ripelle St on the East (1 block) 4:00 AM 6:00 PM

Will you charge attendees for parking? No

Valet parking or blocking metered parking spaces? Neither

Describe the parking plan to accommodate anticipated attendance:

The Eastern Market district contains 1500 marked and casual parking spaces within easy walking distance of the market sheds. This is a mix of off street lots, on street public parking, and a city parking garage intermixed throughout the core of the market district.

## Food & Beverage

Will food be served? Yes

Will food be prepared on site? Yes

Number of food trucks: 16 Number of non-truck food vendors: 8

## Food & Beverage (cont.)

Will any type of alcohol be served (including beer)? No

Will there be sales, service and/or consumption of alcohol in public at the event? \_\_\_\_\_

What type(s) of alcohol will be served? \_\_\_\_\_

Day(s) and time(s) alcohol will be served: \_\_\_\_\_

Will ice be used in any served beverages? Yes

## Stages, Tents, & Structures

Is a stage being built? No

How many stages will be used? \_\_\_\_\_

Do any of the stages have a canopy? \_\_\_\_\_

Number of tents 10' x 10' and smaller: 24

Number of tents larger than 10' x 10': 0

Tent Contractor: N/A

What other structures will your event include? N/A

Will your event use any grills? Yes

What kind of grills? small propane griddles for 2-3 vendors

## Utilities & Portable Restrooms

Event Utilities that will be used: Generators

How will generators be fueled? Gasoline

Generator contractor: Self Provided by food trucks (small portable generators)

Will additional wiring be installed? No

Does the event require access to a hydrant? No

Will there be amplified sound? No

Will a sound system be used? \_\_\_\_\_

Will you be providing Port-a-johns? Yes

## Security & Emergency Plans

Will the event have a security contractor? Yes

Security Contractor: Eastern Market Partnership staff, Shield Security, DPD

Number of private personnel per shift: 14

Which of these apply to the private security personnel? Licensed

Will you contract emergency medical services? Yes

Name of emergency medical services contractor: TBD between Superior and Medstar plus f

Does this event include fireworks? No

Day(s) and time(s) of fireworks: \_\_\_\_\_

Fireworks vendor: \_\_\_\_\_

## Attachments

<input checked="" type="checkbox"/>	Applicant Signature Page (required)
<input checked="" type="checkbox"/>	Event Clean Up Plan (required)
<input type="checkbox"/>	Security Plan (500 or less attendees)
<input checked="" type="checkbox"/>	Emergency Response Plan & Medical Procedures (500+ attendees)
<input checked="" type="checkbox"/>	Communication and Community Impact Plan (500+ attendees)
<input checked="" type="checkbox"/>	Maintaining of Traffic Plan (1000+ attendees or if closing a street)
<input checked="" type="checkbox"/>	Build and Breakdown Schedule (if you are erecting any structures)
<input checked="" type="checkbox"/>	Site Map Plan (if event involves any temporary elements including tents)
<input type="checkbox"/>	Emergency Medical Contractor Agreement (if applicable)
<input type="checkbox"/>	Barricades Provider Agreement (if applicable)
<input type="checkbox"/>	Security Contractor Agreement (if applicable)
<input type="checkbox"/>	Port-a-john Contractor Agreement (if applicable)
<input type="checkbox"/>	Sanitation Contractor Agreement (if applicable)

City Council Member: \_\_\_\_\_

**Resolved,** The Mayor's Office is hereby authorized and directed to issue permits to Eastern Market Partnership to host "MDFGA – Eastern Market Partnership Flower Day" (2025-052) on May 18, 2025 at 2934 Russell Detroit, MI 48207 from 7:00 AM to 5:00 PM

**PROVIDED,** that there will be DPD Assisted Event W/ Private Security Company; and be it further

**PROVIDED,** that there will be DFD Pending Inspections W/ Private EMS Service; and be it further

**PROVIDED,** that there will be BSEED Permits Required for Tents, Generators, temporary structures and be it further

**PROVIDED,** that there will be Health Department Inspections Required; and be it further

**PROVIDED,** that there will be Business License Required; and be it further

**PROVIDED,** that there will be DPW road closure permits; and be it further

**PROVIDED,** that all necessary permits must be obtained prior to the event. If permits are not obtained, departments can enforce closure of event.